

4/13/24

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
http://it.delhi.gov.in

F.No E-11/4/2020-Development/Secy (IT) Vol-2/5603-11
Dated ...04/09/2024

Subject: Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 16/08/2024 at 2:00 PM under the chairmanship of Pr. Secretary (IT), to examine the IT related proposals of various Departments of Govt. of NCT of Delhi.

- I.** The TEC meeting agenda approved by the Secretary(IT) is annexed as **Annexure-I**
- II.** The copy of the meeting notice is annexed as **Annexure-II.**
- III.** Attendance of the officers/officials participated in the meeting is annexed as **Annexure-III.**
- IV.** The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1. Department of Trade and Taxes (DTT)

No. D.O. No.2149/SCTT-III dated 09/07/2024 CD No. 042583731

The proposal of Department of Trade and Taxes, Delhi for replacement of old network equipment with latest equipments, received with the recommendations of Special Commissioner, Trade and Taxes was placed in the TEC meeting.

TEC discussed the proposal of DTT as per details given in the TEC agenda item no 1 (Annexure-I). The representatives of the DTT explained the proposal during the meeting. But TEC observed that the proposal needs to cover all aspects of implementation beginning from as-is to to-be, terms of reference of milestones to be achieved, proposed methodology for selecting the implementing agency and full scope of work including timelines and SLAs etc.

DTT was advised by the TEC to rework on the proposal in totality including active and passive part of network. DTT may re-submit the complete technical proposal covering all aspects of networking as per the scope of work.

2. Central Jail/ Delhi Prisons

No. F.No.F/9/128/2023/HQ CD No.001754905 ,Linked F.No.
F.21(186)/Comp/PHQ/ VC.Systems/2 CD No. 003732517

The proposal of Delhi Prisons received through Home Department for seeking technical clearance of IT Department for procurement of a 94 nos. All-in-one desktops having 23.8" display, 94 nos. online UPS 1 kVA with 30-minute backup and 94 cameras with Mic for pilot project for virtual court production of inmates via video conferencing was placed before TEC.

TEC discussed the proposal of Delhi Prisons as per details given in the TEC agenda item no 2 (Annexure-I). During discussion, TEC members desired to know the source of instruction/decision for setting up of Pilot Court and the additional

requirement of external mics and speakers. The representative of the department, present during meeting explained the proposal in detail. After discussion and deliberation, TEC observed that the courts taken in pilot are covering approx. 14% of total requirement. Ideally, the pilot should test various combinations of the equipments to get optimum results in diverse environments, so that the best combination can be identified for rolling out in rest of the courts.

The Chairman, TEC directed to the representative of Department to bring all relevant order/directions of the Hon'ble Court, along with the comprehensive proposal for discussion in the next meeting of TEC.

3. Maulana Azad Medical College (MAMC)

File No.E-13016/19/2019-Dev.Sec.(IT) CD No.042599257

The proposal of Maulana Azad Medical College regarding procurement of subscription of Up-to-Date Electronic resource software for the central library of MAMC, received with the recommendation of Secretary(H&FW) was placed before TEC.

TEC discussed the proposal of MAMC as per details given in the TEC agenda item no 3 (Annexure-I) During discussion and deliberation, MAMC had to share the documentary evidence regarding if same or similar softwares product that are being used in the other hospitals along with the T&C. MAMC provided the evidence of subscription of Up-to-Date Electronic resource software in two major medical institutions namely Lady Harding Medical College & Associated Hospital and Vardhman Mahavir Medical College & Safdarjung Hospital in Delhi.

TEC concurred the proposed of the Department and advised to ensure that subscription of the Up-to-Date Electronic resource software be utilised for purely academic purposes only.

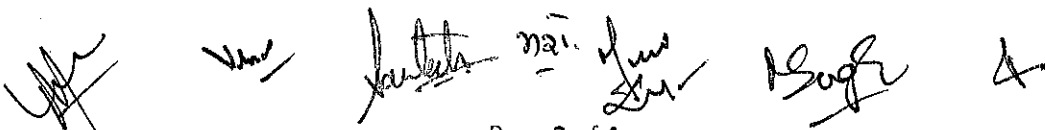
4. Weight & Measurement Department (W&MD):

F.No. F1(63)/W&M/Verification & Stamping/2022/Pt file-I CD No. 000746275

The proposal of W&MD, GNCTD regarding seeking technical clearance of TEC for extension of contract of 02 technical manpower for a period of one-year w.e.f 01.08.2024 or till the completion of online verification Module, whichever is earlier, received with the recommendation of Secretary(LM), was placed before TEC.


TEC discussed the proposal of W&MD as per details given in the TEC agenda item no 4 (Annexure-I). TEC observed that the department is not able to get the task completed even after engaging the hired manpower for 02 years which may be due to either not freezing the functional requirements by the Department or due to lack of proper monitoring of deployed manpower.


Based on the discussion, justification given in the proposal and inputs received from the representative of the Department during the meeting, TEC concurred the proposal of W&MD for six months for one last time. Further TEC advised that W&MD should explore to create posts of IT Cadre of suitable number and pay scale, if requirement of technical manpower seems to be of permanent nature.





415
The meeting ended with the Chair thanking the participant for their contribution.


- v. The recommendations of TEC are subject to the condition that respective departments shall complete all codal formalities as per GFR 2017, Manual for Procurement of Goods-2022, Delegation on Financial Powers and latest instructions issued by IT Department and Finance Department, GNCTD from time to time.
- V. It is re-iterated that the IT Department has issued a circular number 08/2020 dated 05/08/2020 on monitoring of attendance and work done by the outsource manpower for the e-Governance projects developed/managed by NIC, Delhi. The referred circular is available at website of IT Department <https://it.delhi.gov.in> under the link <<downloads>> (copy attached) herewith. So, all the departments while hiring manpower should adhere to the guidelines issued in this regard.


(K. Murugan)
Joint Director,
Department of IT



(Santulan Chaubey)
Joint Director,
Department of IT


(Vinod Thukral)
Deputy Director
Planning Department


(Y P Kaushik)
IFA(IT)/COA(LNH)


(Dr. M P S Bhatia)
Professor,
NSUT, Dwarka, Delhi

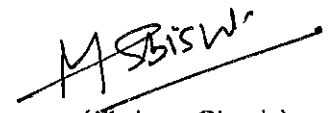

(Manie Khaneja)
SIO, NIC Delhi


(Prashant Goyal)
Pr. Secretary(IT)

No.E-11/4/2020-Development/Secy(IT) Vol-2/5603-11 Dated: 04/09/2024

Copy to:

1. Special Secretary (IT), Department of Information Technology, GNCTD.
2. Director, Planning Department, Level 6, Delhi Sectt.
3. Dr. M.P.S.Bhatia, Professor, Netaji Subhash University of Technology, Sector 3, Dwarka, N Delhi.
4. Dr. Manoj kumar, Professor, Netaji Subhash University of Technology, East Campus, Geeta Colony, Delhi.
5. Ms Manie Khaneja, State Information Officer, NIC, Delhi State Unit, 'B' Wing, Level-7, Delhi Secretariat.
6. Sh. Santulan Chaubey, Joint Director(IT), DIT, GNCTD.
7. Sh. K. Murugan, Joint Director(IT), DIT, GNCTD
8. Sh. Y P Kaushik, IFA(IT)/COA(LNH), Lok Nayak Hospital, Delhi Gate, Delhi
9. P.S. to Pr. Secretary (IT) IT Department, GNCTD All Departments with reference to web link for downloading MoM from website of IT Department in their respective files.


(Mohan Singh)
Sr. System Analyst

F.No. E/13/3/2019/part file/ 3804-3848

Date:- 05.08.2020

CIRCULAR 08/2020

Sub: - Monitoring of attendance and work done by outsourced manpower for NIC projects.

Many departments have hired contractual manpower from NICSIL/ICSIL/NIELIT for their e-Governance projects being developed/managed by NIC State Unit, Delhi. The Technical Evaluation Committee of the IT Department recommends the number, designation and duration of engagement of contractual manpower based on the proposal of concerned administrative Department. The responsibility for ensuring that the manpower is physically working for the project for which it has been engaged, is entirely of the concerned administrative Department.

2. In view of above, all concerned administrative Departments who have engaged contractual manpower for NIC projects are advised to ensure the following:

- a. Details of all the manpower (Name, Designation, date of Engagement, Monthly Remuneration etc.) engaged by the Department and deployed with NIC should be available with the Department.
- b. Monthly attendance should be verified by the Department along with the work done by each individual person.
- c. The time line of the projects should be adhered by regular monitoring of the project with NIC.

3. This issues with the approval of competent authority


(Santulan Chaubey)
Joint Director (IT)

To
All ACS, Pr. Secretaries/ Secretaries/HoDs of Departments of GNCTD

Copy to:-

1. Secretary to the Hon'ble Minister (IT)
2. SIO, Delhi State Unit, NIC

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
<http://it.delhi.gov.in>

1. Department of Trade and Taxes

No. D.O No.2149/SCTT-III dated 09/07/2024 CD No. 042583731

The proposal of Department of Trade and Taxes, Delhi is for replacement of old network equipment with latest equipment. The proposal is recommended by Special Commissioner, Trade and Taxes.

The Department has informed the following:

- i. The existing 75 switchers/routers/firewall etc. installed in the department were purchased in year 2013 and now these are obsolete and end of support by OEM and availability of spare parts is becoming challenging. These older network equipments lacks the latest technology required to tackle issues pertaining to cyber security and cyber theft to the information/data of this Department.
- ii. The switches are installed at various floors and server room catering requirement of the internet connectivity to DVAT and GST online application, besides, many other online portal and application are being accessed through these networking equipment.
- iii. Department wants to replace these equipments with upgraded technology networking equipments for safety and security of the data at the earliest. This project is **under Mission- 2024 Action Plan by the Department.**
- iv. Further they have informed that at present, LAN Infrastructure is maintained by the PWD (electrical). Therefore initial assessment for the required quantity and specification of Network equipments was done by the PWD. The items description of **to-be** report is tabulated as below:

S.No	Description of items	Quantity
1.	Supply, Installation, Testing & Commissioning of Load Balancer through put firewall, Application Visibility and Control (AVC) and Intrusion Prevention System (IPC)	02
2.	Supply, Installation, Testing & Commissioning of Layer-2, 24-port Switch	60
3.	Supply, Installation, Testing & Commissioning of Router	02
4.	Supply, Installation, Testing & Commissioning of Core Switch	02
5.	Supply, Installation, Testing & Commissioning of 10G Base SFP module SM	140

- v. Department further approach to NIC-Delhi State Unit (copy placed opposite) for further course of action in accordance with the circular issued by Information Technology Vide circular E-11/2/2015-DS(CCU)-Part-2/Part File/2048-2117, dated 05/04/2023, wherein it is directed that the **"Specification and number of the required Routers and Switches/L-3 Switches may be obtained from the NIC, Delhi State Unit."**
- vi. In this connection, NIC, Delhi State Unit submitted through email dated 19/06/2024 (enclosed) that **"NIC cannot provide advice or concurrence on specifications for setting up the LAN the DVAT Department, as the survey was conducted by PWD"**
- vii. Letter is received from Department of Trade and Taxes to take advice for upgradation/replacement of the existing network equipments with latest one for smooth functioning of the LAN and essential internet services of their Department potentially through empanelled vendors of NICS who can provide total networking infrastructure solution as requested by Trade and Taxes Department.
- viii. The file was sent to NIC for seeking their comments.
- ix. However, NIC forwarded the proposal to IT department for giving approval to the Trade & Taxes Department.

2. **Central Jail/ Delhi Prisons**

No. F.No.F/9/128/2023/HQ CD No.001754905 ,Linked F.No. F.21(186)/Comp/PHQ/VC.Systems/2 CD No. 003732517

The proposal received from Delhi Prisons through Home Department is regarding seeking technical clearance of IT Department for procurement of a 94 nos. All-in-one desktops having 23.8" display, 94 nos. online UPS 1 kVA with 30-minute backup and 94 cameras with Mic for pilot project for virtual court production of inmates via video conferencing.

The department has informed the following:

- i. A pilot project for inmates virtual court production via Video Conferencing would be conducted in Delhi Prisons as decided in the meeting held on 12.06.2024.
- ii. In Pilot project of VC based production of inmates wherein 22 courts have been selected, in which inmates from the various wards of 16 jails will be produced via VC as mentioned below:-

Jails	16
Court Districts	11
Initial proposed VC units per Jail for pilot project	06
Total proposed VCs with reserve	96

- iii. For this purpose, department proposed to procure 94 nos. All-in-one desktops having 23.8" display, 94 nos. online UPS 1 kVA with 30-minute backup and 94 cameras with Mic.
 - iv. The proposal has the approval of DG (Prisons) and Addl. Chief Secretary (Home).
- The observations of IT Department are as under: -

- 392
- i) The Standard Technical specification of All-in-one desktops has already been issued by IT Department vide their Circular dated 05.04.2023 and administrative department may procure it as per specification mentioned.
 - ii) For procurement of UPS, a Circular no. 05/2020 dated 14.02.2020 has been issued by Department of IT, GNCTD mentioning the guidelines for procurement of UPS System for IT related equipment. As per Circular, departments are required not to send the proposal for procuring the UPS to IT Department, GNCTD.
 - iii) A mail was sent to SA (Prisons) reg. requirement of procuring separate camera with Mic as web camera and mic is already embedded with All-in-one desktop. It was informed on mail dated 31.07.2024 that, *".... it is informed that as per the court's direction, we have to provide an additional Camera & Mic to ensure the smooth conduction of VC with the respective courts. Moreover, the external camera & Mic have been worked out with better specifications for providing better sound quality during the court hearings while in-built devices will be used in case of failure of external devices. Compatibility-related issues, if any, will be resolved before initiating the bidding process"*.
 - iv) The Standard specification of Camera with Mic is not mentioned in the Circular dated 05.04.2023 issued by IT Department.

In view of above, proposal of Delhi Prisons is placed before TEC for discussion and appropriate decision.

3. Maulana Azad Medical College

File No.E-13016/19/2019-Dev.Sec.(IT) CD No.042599257

Regarding procurement of subscription of Up-to-Date Electronic resource software for the central library of MAMC.

The instant proposal is received from Maulana Azad Medical College regarding procurement of subscription of Up-to-Date Electronic resource software for the central library of MAMC from M/s.Wolters Kluwer, which is a propriety software.

As per the requirement of MAMC the queries raised in the last TEC meeting dated 16.11.2023, and MAMC resubmitted the proposal with the below mentioned reply:

Query raised by IT department	Reply submitted by MAMC
Availability of the software solution from other service provider	It is proprietary item and no other service provider is available with same requirement of college.(47/N of attached main file)
SLA provision in procurement	Draft SLA is discussed with service provider and signed at the time of order. 46-47/N & 145-143/C in attached main file
Subscription amount for	Department vide note 46/N, has submitted a copy received from service provider at 140/C of

subsequent years	attached main file, wherein it is mentioned that there will be an annual FPI of 10% only applicable on the current/previous year annual contract value.
helpdesk support	Service providers give their acceptance for help desk facility (46/N & 139/C)

Thus, keeping in view of the requirements of the MAMC, we may discuss the matter in forth coming TEC as per their requirements for subscription of Up-to-Date Electronic resource software for the central library of MAMC from M/s.Wolters Kluwer, which is a propriety software as per prevailing GFR.

The proposal of Maulana Azad Medical College is regarding procurement of subscription of Up-to-Date Electronic resource software for the central library of MAMC from M/s. Wolters Kluwer, which is a propriety software.

4. Department: Weight & Measurement Department:

Department: W&M

CD No. 000746275

F.No. F1(63)/W&M/Verification & Stamping/2022/Pt file-I

Subject: Extension of contract of manpower resources in Development of Online Verification Module for Weight and Measure Department.

The proposal of Weight & Measure Department, GNCTD is regarding seeking technical approval of TEC for extension of contract of 02 technical manpower for a period of 1 year w.e.f 01.08.2024 or till the completion of online verification Module, whichever is earlier.

2. The proposal has been received with the recommendation of Secretary(LM).
3. The Department has informed the following:
 - i. TEC in the meeting held on 01.07.2022 had approved the requirement of 02 technical manpower for 1 year for weight and Measure department upto 31.07.2023. Further, approval was also granted for another 1 year vide TEC MOM dated 13.10.2023. The approval was upto 31.07.2024 and the department need approval for one more year for the continuation of ongoing as well as further development works and for sustainability of Weight and Measure Department Project.
 - ii. NIC has stated that 2 (Two) Developer Level 7 (Minimum work experience 5 years) Tier-1A are required for one year for completing the remaining task of Weight and Measure.
 - <
 - iii. The Department has also attached the Task that are completed Annexure-A.
 - iv. The Department has also attached the Modules/Task that are under development Annexure-B.

391
4. The proposal has been examined and observed the followings:

- i. It is relevant to mention here that there no sanctioned post of IT Cadre at Weight & Measure Department, GNCTD and as per IT Department Circular no 07/2020 dated 13/07/2020 the approval of TEC is required for engagement of staff not against sanctioned post.**
- ii. Further, it is observed that almost 02 years have been completed now extension is required for another one year, however the development of all the modules are not completed yet. This may be because of not freezing the requirement or not proper monitoring of the deployed manpower.**
- iii. In view of the above, the proposal of Weight & Measure Department seeking approval of TEC for extension of contract of 02 technical manpower for a period of 1 more year w.e.f 01.08.2024 or till the completion of online verification Module, whichever is earlier as per request of NIC, Delhi State Unit is placed before the TEC for consideration.**

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

F. No. E-11/4/2020-Development/Secy(IT) vol-2/5209-17

Dated: 13/08/2024

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on **16/08/2024, 2:00PM (Friday)** under the Chairmanship of Secretary (IT), GNCTD, in his **Conference Hall at 9th Floor, 'B' Wing, IT Department, Delhi Secretariat, New Delhi.**

2. The proposals of the following Departments will be discussed in the meeting:


S.N.	Name of the Department	Subject
i.	Department of Trade and Taxes	Suggestion for upgradation/replacement for existing network equipments for smooth functioning of the LAN and essential interned services .
ii.	Central Jail/ Delhi Prisons	Technical Clearance for procurement of Camera with mic for smooth conduction of VC with respective Courts
iii.	Maulana Azad Medical College	Technical Clearance Regarding procurement of subscription of Up-to-Date Electronic resource software for the central library of MAMC.
iv.	Weight and Measurement Department	TEC for extension of contract of 02 technical manpower for a period of 1 more year w.e.f 01.08.2024

3. Any other proposal may be placed before the TEC with the permission of Secretary (IT).

4. It is requested that Head of office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time for on the spot clarification, if any sought by TEC.

387/c

5. All the members of TEC are requested to attend the meeting on the schedule date and time.


(K. Murugan)

Joint Director(IT)

F. No. E-11/4/2020-Development/Secy(IT) vol-2/5209-17 Dated: 13/08/2024

To,

1. Director (Planning) Department of Planning, GNCTD.
2. Special Secretary (IT), Department of Information Technology, GNCTD.
3. Ms Manie Khaneja, SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
4. Dr. M.P.S.Bhatia, Professor, NSUT, Sector 3, Dwarka, New Delhi.
5. Dr. Manoj Kumar, Professor, NSUT, East Campus, Geeta Colony, Delhi-110031.
6. Sh. M. Murugan, Joint Director(IT), DIT, GNCTD.
7. Sh.Y.P.Kaushik, IFA(IT)/Controller of Accounts, LokNayak Hospital, Jawaharlal Nehru Marg, near Delhi Gate, New Delhi, Delhi 110002
8. All concerned Departments.

Copy for information to:

1. PS to Pr. Secretary (IT), GNCTD.


(K. Murugan)

Joint Director(IT)



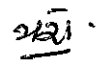
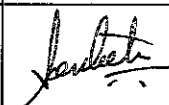

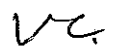
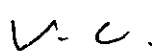
Annexure-III
407/K

Government of NCT of Delhi
Department of Information Technology
9th Level, B-Wing, Delhi Secretariat, I.P. Estate,
New Delhi - 110002

ATTENDANCE SHEET

Sub:- Technical Evaluation Committee Meeting at 2.00 PM

Date: - 16/08/2024

S.No	Name of Officer	Department	Designation	Phone & Email	Signature
1.	Ashish Jain	Delhi Police Report	SJA	9868267911	
2.	Vinod Thakur	Planning	Dy. Director	9868621612	
3.	Y.P. KeesRile	IFAC(IT) COA(LNH)	Controller of A/c's	9868171986	
4.	SANTULAN CHAUBRY	JD	IT. Dept.		
5.	K. Murugan	JD	IT Dept.		
6.	Manish Khanduja	SIO, NCT	MLL		
7.	Dr MPS Bhargava	PSUT	professor		
8.					