Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
http://it.delhi.gov.in

7605-19

F.No E-11/4/2020-Development/Secy (IT) Vol-2   Dated 12|11|24

Subject: <u>Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 29/10/2024 at 1:30 PM under the Chairmanship of Addl. Chief Secretary (IT), to examine the IT related proposals of various Departments of Govt. of NCT of Delhi.</u>

I.   The TEC meeting agenda approved by the ACS(IT) is annexed as **Annexure-I**

II. The copy of the meeting notice is annexed as **Annexure-II.**

III. Attendance of the officers/officials participated in the meeting is annexed as **Annexure-III.**

IV. Agenda of departments which are placed directly in TEC is annexed as **Annexure-IV.**

V.   The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1. Directorate of Education, GNCTD
F.No: DE.45/CEP/314/Addl.File CD No : 043606662

The proposal has been resubmitted by the department regarding Engagement/Continuation of 1068 I.T. Assistants from M/s ICSIL with the recommendations of Secretary (Education).

The proposal of the Directorate of Education for seeking technical clearance of engagement/continuation of services of 1068 IT Assistants for the period of 01 year w.e.f 01.07.2024 to 30.06.2025 was placed before TEC for discussion.

TEC discussed the proposal of Directorate of Education as per details given in the TEC agenda item no 1 (Annexure-I). The representatives of the Directorate of Education explained the proposal during the meeting. Based on the deliberations, TEC deferred the proposal for resubmitting in accordance with the instructions mentioned in the Letter No F.7(20)/IT/TEC/2024/7186-7265 dated 28/10/2024 issued by IT Department and with detailed justification for not taking the approval of TEC in the past.

2. Delhi Archive
F.No: DA- E014(64)/2/2016-Records-Part V

Proposal of Delhi Archive for procurement of Sonic Firewall system through GeM for the project of Digitization & Microfilming of archival records of

Delhi Archives received with the recommendation of Secretary (ACL) was placed before TEC.

TEC discussed the proposal of Delhi Archive as per details given in the TEC agenda item no 2 (Annexure-I). The representatives of the Delhi Archive explained the proposal during the meeting. Based on the deliberations, TEC deferred the proposal for procurement of Sonic Firewall System and advised the Department to migrate the data on Cloud Server instead of maintaining on physical server.

3. Directorate of Vigilance
F.No: E16/4/2019-Dev-Secy(IT)

The proposal of Directorate of Vigilance for seeking approval for the procurement of 2 computers for running VCIMS with configuration as received with the recommendations of Director, Vigilance was placed before TEC.

TEC discussed the proposal of Directorate of Vigilance as per details given in the TEC agenda item no 3(Annexure-I). The representatives of the Department explained the proposal during the meeting. Based on the deliberations, TEC concurred the proposal as it is observed that the requirement of 2 computers (Higher Configuration) is essential for Development purpose.

4. Principal and Accounts Office
F.No: F(147)/EDP/COA/2024-25

Proposal for eengagement of 06 technical manpower on outsource basis for implementation of "Bhavishya" project of Govt of NCT of Delhi

TEC discussed the proposal of Principal and accounts Office as per details in TEC Agenda item no 1(Annexure-IV). The representatives of the Department explained the proposal during the meeting. Based on the deliberations, TEC deferred the proposal and advised Department to re-submit the proposal in accordance with the instructions mentioned in the Letter No F.7(20)/IT/TEC/2024/7186-7265 dated 28/10/2024 issued by IT Department.

5. Directorate General of Health Services
F.No. DA-23/359/ONLINE PORTAL/DGHS/NHC/2024-DGHS

Proposal submitted by the Directorate General of Health Services for hiring of 03 technical manpower for Development of online portal for registration / renewal of Nursing Homes in Delhi with the recommendation of Secretary (H&FW) was placed before TEC for discussion.

TEC discussed the proposal of Directorate General of Health Services as per details given in the TEC Agenda. The representatives of the

DGHS explained the proposal during the meeting. Based on the deliberations, TEC concurred the proposal of hiring of 03 technical manpower for a period of 6 months, subject to condition that Data Processing Assistant posted should also be engaged/trained with these manpower to handhold the project on completion.

The meeting ended with the Chair thanking to all the participants for their contribution.

v. The recommendations of TEC are subject to the condition that respective departments shall complete all codal formalities as per GFR 2017, Manual for Procurement of Goods-2022, Delegation on Financial Powers and latest instructions issued by IT Department and Finance Department, GNCTD from time to time.

VI. It is re-iterated that the IT Department has issued a circular number 08/2020 dated 05/08/2020 on monitoring of attendance and work done by the outsourced manpower for the e-Governance projects developed/managed by NIC, Delhi. The referred circular is available at website of IT Department https://it.delhi.gov.in under the link <<downloads>> (copy attached) herewith. So, all the departments while hiring manpower should adhere to the guidelines issued in this regard.
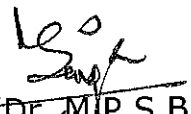

(Mohan Singh)
Sr System Analyst,
Department of IT

(Vinod Thukral)
Deputy Director
Planning Deptt.

(Y P Kaushik)
IFA(IT)/COA(LNH)

(Santulan Chaubey)
Joint Director,
Department of IT
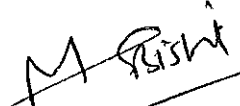
(Manie Khaneja)
SIO, NIC Delhi

(Dr. M P S Bhatia)
Professor,
NSUT, Dwarka, Delhi

Dr Manoj Kumar
Professor,
NSUT, East Campus, Delhi

(Prashant Goyal)
Additional Chief Secretary(IT)

No.E-11/4/2020-Development/Secy(IT) Vol-2/7605 -19 Dated: 12|11|24

Copy to:

1. Special Secretary (IT), Department of Information Technology, GNCTD.
2. Director, Planning Department, Level 6, Delhi Sectt.
3. Dr. M.P.S.Bhatia, Professor, Netaji Subhash University of Technology, Sector 3,Dwarka,N Delhi.
4. Dr. Manoj kumar, Professor, Netaji Subhash University of Technology, East Campus, Geeta Colony, Delhi.
5. Ms Manie Khaneja, State Information Officer, NIC, Delhi State Unit, 'B' Wing, Level-7, Delhi Secretariat.
6. Sh. Santulan Chaubey, Joint Director(IT), DIT, GNCTD.
7. Sh. K. Murugan, Joint Director(IT), DIT, GNCTD
8. Sh. Y P Kaushik, IFA(IT)/COA(LNH), Lok Nayak Hospital, Delhi Gate, Delhi
9. P.S. to Additional Chief Secretary(IT), IT Department, GNCTD

(Mohan Singh)
Sr. System Analyst

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
http://it.delhi.gov.in

1. Department of Education, GNCTD
   F.No. DE.45/CEP/314/Addl.File CD No : 043606662

The proposal has been resubmitted by the department regarding Engagement/Continuation of 1068 I.T. Assistants from M/s ICSIL. with the recommendations of Secretary (Education).

The Department has been submitted the following:

i.   1068 I.T. Assistants have been outsourced from M/s ICSIL with the approval Finance Department vide **U.O. No. 449/DS3** dated **27.03.20214** & **U.O.No. 439/DS3** dated **25.03.2014** initially for period of 02 years.

ii.   The agreement has been extended from time to time by the competent authority as per F.D O.M No. F.20/28/2016-AC/634-673 dated 19.08.20216.

iii.   The latest agreement with M/s ICSIL was extended till 30.06.2024.

iv.   **These 1068 IT Assistants are not working against any sanctioned post in DoE, as on date.**

v.   Discontinuation of these 1068 IT Assistants would standstill the smooth functioning of 1068 Govt. schools as the IT Assistants are backbone of Govt. Schools under Directorate of Education, in as much as IT related work/ computer related work is concerned.

Observation of IT Department:

In light of the matter submitted by the Administrative Department, IT Department observed that:
i. TEC/ IT Department had approved engagement of 568 IT Assistants to be deployed in schools of DoE for effective implementation of MIS project for a period of 04 years vide MoM dated 10.12.2007 w.e.f. 01.06.2008. However, Concurrence of additional 500 additional IT Assistants is not found in the file. Planning Department & Finance Department also sought the clarification regarding technical clearance from IT Department for engagement of 500 IT Assistants and following was informed by Directorate of Education"
"Technical clearance for computer, printer and UPS is already been taken by the IT department, in another file, pertaining to similar

project which is under process. However, if required necessary file may be routed from IT Department."

ii. It seems that instant proposal has not submitted to IT Department by Administrative Department for technical clearance of 1068 IT Assistants earlier.

iii. Contract of IT Assistants has already been expired on 30.06.2024. Now department has submitted the proposal for followings:

i. Ex-post facto technical clearance/approval for continuation of services of 1068 IT Assistants for the period 2016-2020 & 2020-2024.

ii. Technical clearance for engagement/continuation of services of 1068 IT Assistants for the period of 01 year w.e.f 01.07.2024 to 30.06.2025.

The matter may be put before TEC for further discussion on the matter for final conclusion accordingly.

2. Delhi Archive
No: DA- E014(64)/2/2016-Records-Part V

The proposal of Delhi Archive is for Proposal for procurement of Sonic Firewall system through GeM for the project of Digitization & Microfilming of archival records of Delhi Archives.

The Department has informed the following:

The instant proposal on the file has been received from Delhi Archives Department through Secretary (ACL) for seeking approval of TEC for procurement of Sonic Firewall system along with 3 years support and service through GeM.

It is observed that department has desire to purchase specific Firewall ie Sonic, instead of other firewall are available on GeM portal. Under which clause of agreement, it is mentioned that firewall has to be purchase by the department instead of vendor, the same has been asked from the department via e-mail. The point wise reply is as:

(a) Why only sonic Firewall needed. There are so many others firewall available on GeM portal.
The Department is only recommending the Sonic Firewall/ NSA 2750 as the same was installed in the past by the Implementing Agency. Further, it is also submitted that any other suitable model which can be utilized as per the specifications can also be explored.

(b) Under which clause of agreement, it is mentioned that firewall has to be purchase by the department instead of vendor.
The Implementing Agency is responsible for firewall and other mandatory hardware/software etc. during the period of implementation of the Project

and not beyond the completion of Project. Hence, agreement does not apply after completion of Project.

(c) Department need to expedite the migration of existing data on the cloud server.

The observation has been noted down and delayed due to the non-posting of IT Cadre staff such DPA, DEO. Once the staff will be posted, the work will be initiated immediately.

As per the Standard Technical Specification for procurement of computer hardware and software issued by Department of Information Technology vide dated 05.04.2023 Router/L3/L2/Switches and other networking equipment, the specification and number may be obtained from NIC Delhi State Unit. Therefore file was sent to seek comments from NIC.

NIC has observed that the website https://archives.delhi.gov.in/abhilekh is currently hosted on local servers managed by third party.

NIC strongly recommends hosting of websites and maintaining servers exclusively in a data centre for enhanced security. This approach offers better protection compared to hosting them locally.

Further NIC advised to migrate the website & local servers data to the already procured servers in the data centre to safeguard against all types of cyberattacks and to ensure proper logging and backup.

The file was returned to administrative department to take action accordingly.

Further, Department of Archive has re-submitted the file to re-consider the proposal for installation of firewall to functional the e-abhilekh portal for the benefit of the general public in large as the portal is non-function from last week due to the expiry of licence of firewall.

The proposal is placed before TEC for discussion and appropriate decision.

3. Directorate of Vigilance
No: E-16/4/2019-Dev-Secy(IT)

The proposal received from Directorate of Vigilance for seeking approval for the procurement of 2 computers for running VCIMS with configuration as under:-

Processor	Intel
Processor description	Intel core i5
Processor Generation	13th Generation

Graphics	Integrated
OEM	3years
Monitor	23.8"
Operating System	Windows 11 Professional
RAM Size	32GB
Total SSD	1TB SSD

The proposal has been received with the recommendations of Director, Vigilance.

The Department has informed that desktops are required for smooth functioning of VCIMS which is necessary due to ever growing number of complaints in VCIMS portal and other project being handled by IT Cell, DOV

The observations of the IT Department are as under: -

(i) The proposal for the procurement of computer desktop has been received with the recommendation of Director, Vigilance.

(ii) Department is seeking approval for the above said configuration for the purpose of Development purpose.

(iii) IT Department has already issued a circular vide No. E-11/2/2015-DS (CCU)-part2/PartFile/2048-2117 dated 05.04.2023 regarding Standard Technical Specification.

Comparison sheet in r/o standard technical specification issued by IT department and the Administrative Department as requested, for Desktop including All-in-One machine is as below:

Criteria as per GeM Portal	Standard technical Specification as per IT Department	Specification sought by Directorate of Employment
Processor	Intel/AMD/Apple	Intel
Processor description	Intel core i5/AMD Ryzen5/Apple M1	Intel core i5
Processor Generation	Minimum 12th Gen for intel or equivalent (generation or series) for other processor	13th Gen
Graphics	Integrated	Integrated
Onsite OEM warranty	3 Years	3years
Monitor	21.5/22/23.5/23.8 "	23.8"
Operating System	Windows 11 or latest	Windows 11
RAM Size	Minimum 8GB 16 GB	32 GB

Total SSD	512GB-1TB	1TB

As the standard technical specification sought by the Administrative department is different and more specific than the specified configuration of IT department, hence, in view of above, Proposal of Directorate of Vigilance is placed before TEC for discussion and appropriate decision.

4. Directorate General of Health Services
F.No. DA-23/359/ONLINE PORTAL/DGHS/NHC/2024-DGHS

The proposal received from Directorate General of Health Services, Delhi for seeking approval to hire of 03 technical Manpower (01 Senior Developer and 02 Developer) from NICSI for Development of online portal for registration / renewal of Nursing Homes in Delhi.

The proposal has been received with the recommendations of Secretary (H&FW).

DGHS has informed the following:

I.   Hon'ble LG has given directions regarding operationalization of online portal for registration / renewal of Nursing Homes in Delhi (refer to para V of N/1 in attached received file).

II. Department requires the Technical Manpower for registration / renewal / cancellation of Nursing Homes, modification in registered Nursing Homes, digital signature implementation, E-Payment provision, Inspection module, Admin module, etc of Nursing Homes in Delhi.

III. The server/VMs and other infrastructure for deployment of portal will be identified later.

IV. The following technical manpower (through NICSI or from any other source) will be required for the execution of above activities (refer to 108-107/C of attached received main file).

S. No	Technical Manpower	Nos.	Duration (In months)	Remarks
1	Senior Developer with 5+ Years of Experience	1	12	To support in the development activities
2	Developer with 1+ Years of Experience	2	12	To support in the development activities

The Observations of IT Department are as under:

I. The proposal for hiring of technical manpower is to support in development activities of online portal for a period of 12 Months.

II. The portal will be developed by NIC.

III. IT Department has issued a circular dated 13.07.2020 wherein following is mentioned:

"...*in order to expedite the process, it has been decided that Secretaries of concerned Department having vacant posts of IT cadre may extend the services of such outsourced manpower without seeking clearance of IT Department/TEC for a period not exceeding one year on each occasion or until the posts are filled up on regular basis, whichever is earlier. The terms of initial outsourcing should clearly state the period of engagement is for one year (or less as per the Department's need) OR till the posts are filled up on a regular basis, whichever is earlier. The Terms should clearly state the conditions & period of extensions of services.*

The above authorization to Secretaries for extension will be applicable to engagement against vacant sanctioned post under direct recruitment category only. **_Approval of TEC will be continue to be required for engagement/ extension of staff not against sanctioned direct recruitment category posts._**"

5. Principal and Accounts Office
F.No: F(147)/EDP/COA/2024-25

The proposal received from Principal of Accounts Office for obtaining the approval of IT Department/TEC for engagement of 06 technical manpower (02 Assistant Programmer/DPAs & 04 DEOS) on outsource basis from NICSI to set up helpdesk to resolve the queries/doubts/clarification related to "Bhavishya" project of Govt of NCT of Delhi for a period of one year.

The proposal has been received with the recommendations of Controller of Accounts (Pr. AO).

PAO has informed the following:

I. Department has submitted that "Bhavishya" an online Pension Sanction and Payment tracking System to be implemented w.e.f. 01.10.2024 in all department of Govt. of NCT of Delhi and Pay and Accounts Offices will process the cases generated in "Bhavishya" through the pension module of PFMS integrated with Bhavishya.

II. Department has further submitted that more than 1600 DDOs are in Delhi and they will be rewuired to register in Bhavishya

portal at 3 level i.e. HOO,DDO and Dealinh hanf following various steps as below:

    a) Creation of designation based GOV/NIC email ID at 3 level in each DDO.
    b) Registration of Head of Office/DDO//Dealing assistant in Bhavishya portal .
    c) Registration of DDO/PAOs in PFMS
    d) Alignment of DDo code and PAO code as per the standards of CGA.

III.   Further Department has stated that all above works are to be carried out on two portal viz.Bhavishya and PFMS and the department may encounters some queries/clarification during processing the cases and in order to ensure prompt disposal of pension cases setup of help desk has been proposed to resolve the queries/doubts/clarifications.

IV.   Department informed that at present 16 Asst. Programmers have been engaged on outsource basis to manage various system installed in PAOs situated in different locations of Delhi viz IFMS,COMPACT Software, De-Lekha, Government e-Payment Gateway(GePG),GPF System, Pension System, NPS etc. with the approval of FD on recommendation of TEC.

V.   Department submitted that as per IT Department's Circular No. G-17/1/2016-CCU/Secy(IT)/3223-3302 dated 13/07/2020,the approval of IT Department for engagement/extension of staff not against sanctioned direct recruitment category posts is required.

The Observations of IT Department are as under:

1. The proposal for engagement of 06 technical manpower (02 Assistant Programmer/DPAs & 04 DEOS) for a period of one year on outsource basis from NICSI is to set up helpdesk to resolve the queries/ doubts related to "Bhavishya" project of Govt. of NCT of Delhi

2. The file was sent to Cadre Controlling Unit to take their comments to know the present status of various IT cadre posts in Principal Accounts Office after IT Cadre review carried out in 2023.

3. CCU has informed that various posts have been created in IT Cadre vide office order dated 30/10/2024 and the allocation of posts to the departments is under process and same will be communicated once finalised.

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

F. No. E-11/4/2020-Development/Secy(IT) vol-2/7170 —7183   Dated: 28·10·24

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on **29/10/2024(Tuesday). 2:00 PM** under the Chairmanship of Pr. Secretary (IT), GNCTD, in his **Conference Hall at 9th Floor, 'B' Wing, IT Department, Delhi Secretariat, New Delhi.**

2.   The proposals of the following Departments will be discussing in the meeting:

S.N.	Name of the Department	Subject
i.	Directorate of Education	Engagement/Continuation of 1068 I.T. Assistants from M/s ICSIL for one year w.e.f. **01/07/2024 to 30/06/2025.**
ii.	Delhi Archive	Proposal for procurement of Sonic Firewall system through GEM for the project of digitization and microfilming of archival records of Delhi Archive.
iii.	Directorate of Vigilance	Procurement of 02 Computers for running Vigilance Complaint Management Information System (VCIMS).
iv.	IT Department	Proposal for revision of Standard Technical Specifications

3.   Any other proposal may be placing before the TEC with the permission of Pr. Secretary (IT).

4.   It is requested that Head of office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time for on the spot clarification, if any sought by TEC.

5.   Further, Departments are also requested to follow the instructions issued by IT Departments vide circular F(10)(135)/2009/IT Part File/5401-80 dated 29/08/2024 relating to TEC matters (copy attached).

6.   All the members of TEC are requested to attend the meeting on the scheduled date and time.

(Mohan Singh),
Sr System Analyst

F. No. E-11/4/2020-Development/Secy(IT) vol-2/7170 —7183   Dated: 28·10·24
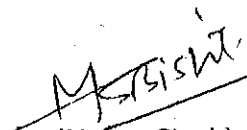
To,
1. Director (Planning) Department of Planning, GNCTD.
2. Special Secretary (IT), Department of Information Technology, GNCTD.

3. Ms Manie Khaneja, SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
4. Dr. M.P.S. Bhatia, Professor, NSUT, Sector 3, Dwarka,New Delhi.
5. Dr. Manoj Kumar, Professor, NSUT, East Campus, Geeta Colony, Delhi-110031.
6. Sh. Santulan Chaubey, Joint Director (IT-1), DIT, GNCTD.
7. Sh. Y.P. Kaushik, IFA(IT)/Controller of Accounts, Lok Nayak Hospital, Jawaharlal Nehru Marg, near Delhi Gate, New Delhi, Delhi 110002
8. All concerned Departments.

Encl.: A/A

Copy for information to:
1. PS to Pr. Secretary (IT), GNCTD.

(Mohan Singh),
Sr System Analyst

Government of NCT of Delhi
Department of Information Technology
9ᵗʰ Level, B-wing, Delhi Secretariat, New Delhi 110002

No. F10(135)/2009/IT Part file/ 5401 – 80   Dated 29|08|2024

Circular

It has been observed during several meetings of Technical Evaluation Committee (TEC) convened for discussing the proposals of various departments of GNCTD that the representatives of concerned department do not have sufficient knowledge of their projects and do not possess relevant documents to answer on the spot queries of the committee members. This delays the decision making process of the TEC.

All the Departments of GNCT of Delhi are hence requested to ensure the following:

i.   The proposal should have recommendation of the concerned HoD for referring to IT Department.
ii.   The proposal of the Department should be presented by a senior officer not below the rank of Head of Office/Special Secretary/Commissioner/Director, who is handling the project.
iii.   An officer of appropriate seniority may accompany the aforesaid officer to explain technicalities in the project, if required.
iv.   All supporting documents in favour of the proposal should also be brought by the Department.

Note: Not adhering to the above Instructions, may result in being returned to the concerned Department without any recommendations of TEC.

This issues with the prior approval of the Pr. Secretary(IT).

(Santulan Chaubey)
Joint Director (IT)

To,
    All Addl. Chief Secretaries/Pr. Secretaries/Secretaries/HODs, Government of NCT of Delhi

No. F10(135)/2009/IT Part file / 5401 – 80   Dated 29|08|2024
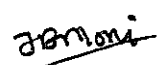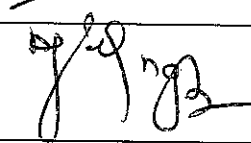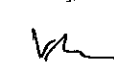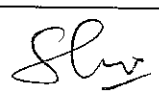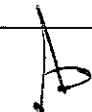
Copy for information to:

1. All Secretaries to the Hon'ble Ministers, Delhi Secretariat, GNCTD
2. PS to Pr. Secretary to Hon'ble Chief Minister, Delhi Secretariat, GNCTD
3. Staff Officer to Chief Secretary, Delhi Secretariat, GNCTD
4. Website Incharge, for uploading on website of IT Department under the links 'What's New' and 'Downloads>Circulars/Orders>>TEC'
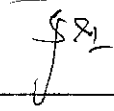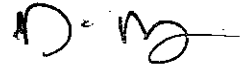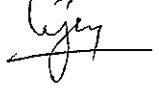
Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat

Attendance sheet of TEC meeting: **29/10/2024 at 01:30PM**

S.No.	Name of Officer	Department	Designation	Phone & Email	Signature
1	JDM Ganesh Kumar	D.O.G	JD (IT)	9810347967 ghedu.delhi egov.in	jamoni
2.	AJAY SINGH	DEPARTMENT OF DELHI ARCHIVES	ASST ARCHIVIST (GR-1)	8527913973 ajay.singh21@gov.in	
3	VINOD THUKRAL	Planning Deptr	Dy. Director	9868621642	
4.	Y. P. KAUSHIK	IFA (IT)	COA (LNH)	9868171986	
5.	Shiv Kumar	D o E	ASO	9211471280 Shiv.Kumar48@delhi.gov.in	
6.	Deepak Kumar	DO E	D D E (IT&CFD)	8076232786 deepak.dhankhar76@gmail.com	
7	Ashwani	DoV	S.o.	9210789506 ashwaniivekvats@gmail.com	

S.No.	Name of Officer	Department	Designation	Phone & Email	Signature
8	M. Srikanth	Dov	S.A	9818020675	
9	Vineet Saxena	H&FW	SA	9313484388	
10.	B.P. DWIVEDI	Pr. PAO	DCA	9891918862	
11	Vijay Shendre	Pr. A.O.	Sr. S.A.	9811484396	

S.No.	Name of Officer	Department	Designation	Phone & Email	Signature
	Munie Khaya	NIC	810		Manz