

File No. E-11/4/2020-Development/Secy (IT) Vol-3/2717-38 Dated 30/04/2025

**Subject: Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 17/04/2025 at 02:00 PM under the Chairmanship of Additional Chief Secretary (IT), to examine the IT related proposals of various Departments of Govt. of NCT of Delhi.**

- I.** The TEC meeting agenda approved by the ACS(IT) is annexed as **Annexure-I**
- II.** The copy of the meeting notice is annexed as **Annexure-II.**
- III.** Attendance of the officers/officials participated in the meeting is annexed as **Annexure-III.**
- IV.** The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

#### **1. Department of Food Supplies and Consumer Affairs**

The proposals on file received from Food Supplies and Consumer Affairs Department are regarding (i) Extension of 05 engaged manpower outsourced from M/s NICS I for a period of One years under e-PDS (NFS/Feast/ePOS) Projects and (ii) Purchase of 01 Adobe Acrobat Professional Software for the use of ACS cum Commissioner, FS&CA.

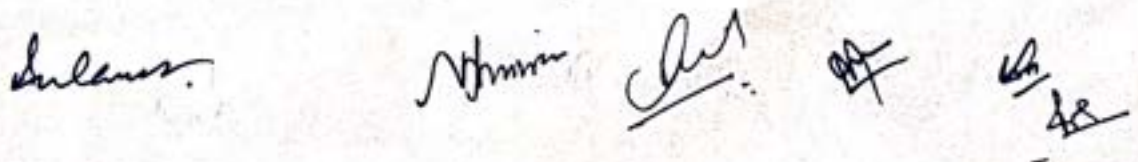
The representatives of the Department explained both proposals during the meeting. Based on the deliberations, TEC recommended for extension of 05 hired technical manpower for a period of 6 months w.e.f. 01/04/2025 only and further advised that extension beyond 06 months will depend on the performance and tasks completed during this period.

Also, TEC agreed for the purchase of 01 Adobe Acrobat Professional Software for the use of ACS cum Commissioner, FS&CA.

#### **2. Department: O/o CEO, Delhi**

The proposal submitted by the Office of the Chief Electoral Officer, Delhi regarding the extension of engagement of 140 Data Entry Operators @ 02 DEO per Voter Centre on outsourced basis for a period of 01 year i.e. 01.04.2025 to 31.03.2026 was placed before TEC.

The representatives of the Department explained the proposal during the meeting. Based on the detailed deliberations, TEC observed that the requirement of DEOs for CEO's office is of permanent nature and advised to





create the regular posts. As of now, TEC recommended for extension of engagement of 140 DEOs for the period of 06 months w.e.f. 01.04.2025.

### 3. Revenue Department

The proposal received from Revenue Department is regarding seeking technical clearance of IT Department for engagement of 03 technical developers for 01 year for design, development and maintenance of comprehensive Firm & Society Software Application.

The representatives of the Department explained the proposal during the meeting. Based on the detailed deliberations, TEC recommended the engagement of 02 technical developers for 09 months subject to the condition that department will take over the project and no further extension will be admissible under this project. Further, TEC advised to engage the services of 02 DPAs already posted in the revenue department in the project.

### 4. Directorate of Vigilance

The proposals of Directorate of Vigilance, GNCTD is regarding seeking technical approval of TEC (i) Extension of contract of 01 technical manpower for a period of 12 months w.e.f. 14.03.2025, (ii) Extension of contract of 01 technical manpower for a period 03 months w.e.f. 14.03.2025 and (iii) Hiring two additional technical manpower for a period of 12 months w.e.f. 14.03.2025.

The representatives of the Department explained the all three proposals during the meeting. Based on the deliberations, TEC recommended the (i) extension of contract of 01 technical manpower for a period of 11 months w.e.f. 14.03.2025, (ii) extension of contract of 01 technical manpower for a period of 03 months w.e.f. 14.03.2025 and, (iii) Hiring of 01 additional technical manpower for a period of 11 months and 01 DPA will be posted in the department.

### 5. Weight & Measure Department

The proposal of Weight & Measure Department, GNCTD is regarding seeking technical approval of TEC for extension of contract of 02 technical manpower for a period of 3 months w.e.f. 01.02.2025 or till the completion of online verification Module, whichever is earlier.

The representatives of the Department explained the proposal during the meeting. Based on the detailed deliberations, TEC recommended the extension of contract of 02 technical manpower for a period of 3 months w.e.f. 01.02.2025 and 01 DPA of FS&CA will be posted with additional charge.

## 6. Trade & Taxes Department

The proposals received from Trade & Taxes is regarding (i) Procurement of Microsoft 365 Business Standard - (Twenty) 20 users License and (ii) Setting up of Additional Video Conference Room in the Trade & Taxes Department.

The representatives of the Department could not properly justify the proposals during the meeting. TEC accordingly deferred both the proposals to the next meeting.

The meeting ended with the Chair thanking all the participants for their contribution.

- V. The recommendations of TEC are subject to the condition that respective departments shall complete all codal formalities as per GFR 2017, Manual for Procurement of Goods-2024, Delegation on Financial Powers, 2024 and latest instructions issued by IT Department and Finance Department, GNCTD from time to time.
- VI. It is re-iterated that the IT Department has issued a circular number 08/2020 dated 05/08/2020 on monitoring of attendance and work done by the outsource manpower for the e-Governance projects developed/managed by NIC, Delhi. The referred circular is available at website of IT Department <https://it.delhi.gov.in> under the link <<downloads>> (copy attached) herewith. All the Departments while hiring manpower should adhere to the guidelines issued in this regard.



(Raj Kamal Singh)  
Head, SeMT



(Mamta Sharma)  
System Analyst,  
Department of IT



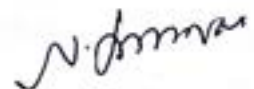
(Sanjeev Mendiratta)  
Link Officer IFA(IT)

- On line -

(Dr. M P S Bhatia)  
Professor, NSUT  
Dwarka, Delhi

- On line -

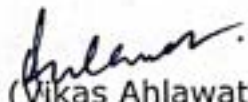
(Dr. R.K. Singh)  
Professor, IGDTUW  
Delhi



(N. Srinivas)  
SIO, NIC Delhi



(K. Murugan)  
Joint Director,  
Department of IT



(Vikas Ahlawat)  
Special Secretary,  
Department of IT

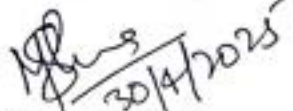


(Prashant Goyal)  
Additional Chief Secretary (IT)



File No. E-11/4/2020-Development/Secy (IT) Vol-3/2717-30 Dated 30/04/25

1. Addl. Chief Secretary (IT), Department of Information Technology, GNCTD.
2. Special Secretary (IT), Department of Information Technology, GNCTD.
3. Joint Director (IT), Department of Information Technology, GNCTD.
4. Dr. M.P.S. Bhatia, Professor, NSUT, Sector 3, Dwarka, New Delhi
5. Dr. R.K. Singh, Professor, IGDTUW, Kashmere Gate, Delhi-110006.
6. Sh. N Srinivas, ASIO, NIC, Delhi State Unit, Delhi Secretariat.
7. Sh. Sanjeev Mendiratta, Link Officer IFA(IT)/Controller of Accounts, Power Department, Delhi Secretariat, Delhi.
8. Sh. Raj Kamal Singh, Head SeMT, Delhi.

  
(Mamta Sharma)  
System Analyst

Project-Wise Request for additional Hiring										
S No.	Project Desc.	Name of Post	Level/ Tier	No. of Man power	Durati on of Project	Platfor m	Front End	Back End	Start date of Hiring	End date of Hiring
1	NFS/e-PDS	Project Manager /Leader	11 (Tier1A)	1	2015-till Date	Web Based	ASP .Net	Postgres ql, SQL-Server	01.01.2017	Contt..
2		Web Developer	9(Tier2)	1						
3		DBA	8(Tier 2)	1						
4		Developer	5(Tier 2)	1						
5		Document Writer	3(Tier2)	1						



V. Now F&S has requested for technical clearance regarding engagement of following 05 technical manpower:

S.No	Level	Work experience	Qty
1	11 (Tier -1A) with one increment	5 year	1
2	9 (Tier-2)	5 year	1
3	8 (Tier-2)	5 year	1
4	5 (Tier-2)	0+1 year	1
5	3(Tier-2)	0+1 year	1

VI. The technical manpower for Level -11(Tier -1A), Level-5(Tier-2) and Level-3 (Tier-2), F&S will be engage from diverted capacity on existing pool.

VII. F&S Department further informed that the following major activities are required to be develop/maintain for further enhancement of the current NFS/e PDS functioning with the aim of increasing productivity and efficiency:

- Support to SMART-PDS team in Domain knowledge of PDS System and Development for Delhi.
- Provision for Incremental Data sharing to Unified Data Hub (UDH) for Delhi State & transfer Demographic Data of beneficiary along with Aadhaar data to Aadhaar Data Vault.
- Provision for Incremental data sharing of FPS Shop to central repository per SOP and for Integration with Umang APP for View Ration Card details.
- Provision for shifting of existing VMs (Meghraj 2.0) to existing cloud to NGC and for development of Data Matching Services of NFS Data with Other Services Data (Transport, Birth and Death Data, Education deptt. data, SC, S and OBC Data etc.).
- Provision for Data Sharing to Darpan Portal through API of Delhi PDS Services.
- Provision to Develop Dashboard services through Tejas Dashboard Portal
- Integration of PDS system with bootstrap framework to make it mobile friendly.
- Updation of user manual for modules provided to DEO/ FSI/FSO/AC login in NFS portal.
- Complete documentation of the project containing SRS, FRS, DFDs etc.
- Security Audit of all module of PDS System and provision for getting sale data through API services on daily basis.

- Transfer of supply chain management system database to Postgres SQL.
- Conversion of RDL reports to html, pdf, csv and excel format reports.
- Provision for authentication of Truck with Transport Database.
- Monitoring and tuning performance of Database.
- Installation & Scheduling's of Microsoft SQL Server and PostgreSQL.
- Installing & Configuring of Microsoft Report Server.
- Upgrading Database to Newer Version (PostgreSQL 9.6 to 13.5).
- Server VA quarterly.
- SSL certificate integration on websites.
- Configuring Load balancer for postgresql Servers.
- Monitoring Replication, Backup on daily basis.

VIII Department **could not hire (03) manpower** as per the recommendation of TEC held on 23/09/2024 and MOM issued vide E-11/4/2020Development/Secy(IT) dated 07.10.2024 due to **unavailability of funds from Central Government.**

**Observation of IT Department:**

In view of above, the proposal of F&S Dept is placed before TEC for discussion and appropriate decision for extension of 05 engaged technical manpower including Project Manager/Leader (level-11), Web Developer (Level-9), DBA (Level-8), Developer (Level-5) and Document Writer (Level-3) for the period of one year w.e.f. 01-04-2025

**Proposal-II:** Procurement of Adobe Acrobat Professional version for F&S Department. This proposal has the approval of Addl. CS cum Commissioner of F&S.

**Observation of IT Department:**

The required Adobe Acrobat Professional version has not been included in the circular on revised standard technical specifications dated 11/03/2025 issued by the IT Department.

In view of above, the proposal of F&S Dept is placed before TEC for discussion and appropriate decision in giving technical clearance for purchase of Adobe acrobat Professional.

**2. Department: O/o CEO, Delhi**

F.CEO/P&I/1(1)/2008-09/PF-III CD No. 000795020

The proposal of O/o Chief Electoral Officer, Delhi for technical clearance of IT Department for continuation of engagement of additional 140 Data Entry Operators @02 DEOs per Voter Centre on outsource basis for a period of



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one year i.e. 01.04.2025 to 31.03.2026 has been received with the recommendation of CEO.

Department has informed the following: -

- I. The 140 DEOs engaged in subordinate District Election Offices are not against sanctioned posts.
- II. The O/o CEO, Delhi & subordinate District Election Offices are mandated to provide uninterrupted services to the voters and comply with the directions of ECI. As per instructions of Election Commission of India, continues updation of Electoral Roll runs throughout the year. Office of CEO, Delhi is required to maintain the defect free and updated electoral rolls. Summary revision is conducted quarterly every year for the revision of electoral rolls. The following activities of voter centre are continued throughout the year:
  - Inclusion of new electors
  - Correctness of errors or any relevant entry pertaining to electors
  - Transposition (change of residential address of electors within same AC)
  - Uploading the image of non-image electors
  - Deletion of data of shifted/ dead electors
  - Issue of EPIC cards
  - Digitization of forms
  - Downloading of online forms
  - General public dealing
  - Marking PS No. online forms and its assignment to BLOs with proper office record.

**Observation of IT Department:**

- I. The proposal has the approval of Chief Electoral Officer, Delhi.
- II. Justification of service requirement of additional DEOs has been given by the O/o CEO as per activities mentioned in Voter Centres.
- III. Department has provided the manpower detail in the Performa issued by IT department for TEC evaluation. As per the Proforma – total technical manpower is 01 SA & 02 DPA are sanctioned and working in the department. No regular post is vacant in the Department.
- IV. In accordance of the Circular issued by IT Department vide no. G-17/1/2016-CCU/Secy(IT)/3223-3302 dated 13.07.2020, approval of TEC will continue to be required for engagement/ extension of staff not against sanctioned direct recruitment category post.
  - Total outsourced: 290, 10 DEOs at CEO(HQ)
  - 140 DEOs at VRECs (02 each)- against 140 post of LDC approved in Cabinet Decision No. 1128 dated 16.10.2006 (to be taken on contract).



- 140 DEOs at VRECs (02 each for 89 days basis).

The existing engagement of 140 DEOs are not against sanctioned vacant regular post.

- V. TEC in its meeting dated 24/04/2024 has concurred the proposal of the Department for the extension of services of 140 additional DEOs at 70 voter centres of NCT of Delhi for 01 year i.e. from 01/04/2024 to 31/03/2025 and it was also decided that no ex-post facto recommendation can be given for the period of 01/04/2017 to 31/03/2024.
- VI. Further TEC in its meeting held on 23/09/2024 observed that the requirement of DEOs for o/o CEO is of permanent nature and advised to pursue with IT Cadre Controlling Unit to know post creation status of DEOs in o/o CEO after IT cadre restricting in Oct'2023.
- VII. Technical clearance of TEC is required in regard of the proposal for continuation of engagement of additional 140 DEOs.

In view of above, proposal is placed before TEC for discussion on giving technical clearance in reference to the continuation of 140 Data Entry Operators (hired not against the sanctioned post.)

### **3. Department: Revenue Department**

F.No.F1(312)/IT/DCO/2024 CD No.0877764645

The proposal received from Revenue Department is regarding seeking technical clearance of IT Department for engagement of 03 technical developers for one year for design, development and maintenance of comprehensive Firm & Society Software Application. The proposal has the approval of Addl.CS (Revenue).

The department has informed the following: -

- I. A letter was sent to IT Department on 26.07.2024 for design, development and maintenance of comprehensive Firms & Societies online application through e-District portal.
- II. Letter was sent by JD (IT) to SIO, NIC Delhi State on 07.08.2024 informing to integrate the application in e-District portal in coordination with Revenue department.
- III. A study report by NIC is also placed in file for development of the said application with an estimated cost of Rs.34.5 lakh excl. taxes & OM of agency.
- IV. Letter was again sent to IT department informing them NIC has asking for funds whereas no expenditure had been done for 36 services of department on e-District platform.

- V. Revenue department received mail from DeGS regarding contact details of dealing assistants and registrar for login purpose for application. Revenue Department proposed that instead of engaging DeGS, they may either build in-house capacity of software development and maintenance by hiring professionals or go with NIC on chargeable basis as per their report.
- VI. Department proposed to hire 03 developers having 3-5 years' experience (one each for REACT developer, RESTful API developer and DBA-cum-System Admin) through NICSi for in-house development for one year.

**The proposal has been examined and observed the following: -**

- I. Revenue department has proposed to hire 03 developers for one year having 3-5 years' experience (one each for REACT developer, RESTful API developer and DBA-cum-System Admin) through NICSi for in-house development of comprehensive Firm & Society Software application.
- II. A team of 20 plus regular technical manpower is working in Revenue department.
- III. Department has provided the manpower detail in the Performa issued by IT department for TEC evaluation. As per Performa - total technical manpower is 01 SSA, 04 SA & 33 DPA and out of this 01 SSA, 02 SA & 12 DPA are working on diverted capacity and posted for salary purpose. No regular post is vacant in the department.
- IV. The project detail is also provided in Performa and proposed to engage manpower initially for 06 months for web-based development and thereafter for mobile application. The front-end proposed is REACT and backend MySQL.
- V. React (also known as React.js or ReactJS) is a front-end open source and a JavaScript front-end library used to build web, mobile and desktop applications, making it a versatile framework for cross-platform development.
- VI. As per sno.4 of Circular 07/2020 dated 13/07/2020 issued by IT Department, it has been mentioned that approval of TEC will be required for engagement/ extension of staff not against sanctioned direct recruitment category posts. The engagement of 03 technical manpower on outsource basis are not against sanctioned vacant regular posts.
- VII. In link file, development of application in-house was started by DPA's under supervision of SA, it has been mentioned that team is facing



challenges in removing bugs as they don't have any professional industrial coding experience.

- VIII. It is proposed that, hiring of 03 technical developers for 06 months may be allowed. A team of 2-3 DPA's posted in the department may also be attached in project so that, they may learn and maintain the application in future.

In view of above, proposal of Revenue Department is placed before TEC for discussion and appropriate decision.

#### **4. Department: Directorate of Vigilance**

F.No. 01/15/DOV/Admn/2021/PF-IV

CD No. 140767244

The proposals of Directorate of Vigilance, GNCTD is regarding seeking technical approval of TEC are as under:

Case (i): Extension of contract of 01 technical manpower for a period of 12 months w.e.f. 14/03/2025

Case (ii): Extension of contract of 01 technical manpower for a period of 03 months w.e.f 14.03.2025 and,

Case (iii): Hiring of 02 additional technical manpower for a period of 12 months w.e.f 14.03.2025.

These proposals have been received with the recommendation of Pr. Secretary (Vigilance).

The Department has informed the following:

- I. TEC in the meeting held on 24.04.2024 had approved the requirement of 02 technical manpower for 12 months for Directorate of Vigilance upto 13.03.2025.
  - II. Department has provided the manpower detail in the Performa issued by IT department for TEC evaluation. As per the Proforma – total technical manpower of 01 DPA is sanctioned and working in the department. No regular post is vacant in the Department.
  - III. The department has informed that the on-going development which is going on are Mobile App Pahse-2, Dashboard for HODs, CS, Integration with Digi Locker, User manual for VCIMS and they are also working on modules such as  
New module for Home Department Grievance Portal.  
Vigilance NOC Portal.
  - IV. Further DOV has mentioned the additional requirement of 2 technical manpower for setting up of help desk for providing technical support to the Departments for the portals developed.
- nb

**The proposal has been examined and observed the followings:**

- I. TEC in its meeting dated 24/04/2024 gave the technical clearance for continuation/hiring of 02 IT manpower (01- Senior Developer and 01- Mobile Developer) for a period of one-year w.e.f. 14/03/2024 to 13/03/2025. Further SIO, NIC in the said meeting stated that mobile app for VCIMS upto 4 levels has been developed by NIC the source code of the same shall be taken by Department from NIC and necessary customization should be done in the Mobile App.
- II. Further Department has also sought approval of Hiring of 2 additional manpower from TEC for setting up of Help Desk for the Departments on the developed portals. In this regard it is stated that a Newly joined DPA has been recently posted in DOV as mentioned by the Department.

In view of the above, the proposal of Directorate of Vigilance seeking approval of TEC for (i) extension of contract of 01 technical manpower for a period of 12 months w.e.f. 14.03.2025 , (ii) extension of contract of 01 technical manpower for a period of 03 months w.e.f. 14.03.2025 and (iii) hiring of 02 technical manpower for a period of 12 months w.e.f 14.03.2025 is placed before the TEC for consideration.

## **5. Department: Weight & Measure**

F.No. F1(63)/W&M/Verification & Stamping/2022/Pt file-I CD No. 000746275

The proposal of Weight & Measure Department, GNCTD is regarding seeking technical approval of TEC for extension of contract of 02 technical manpower for a period of 3 months w.e.f 01.02.2025 or till the completion of online verification Module, whichever is earlier. The proposal has been received with the recommendation of ACS (F&S).

The Department has informed the following:

- I. TEC in the meeting held on 01.07.2022 had approved the requirement of 02 technical manpower for 12 months for Weight and Measure department upto 31.07.2023. Again, approval was also granted for another 1 year w.e.f 01.08.2023. Further, the approval was also granted for another 06 months w.e.f 01.08.2024 to complete the remaining work.
- II. NIC has stated that 2 (Two) Technical Manpower Level 7 (Minimum work experience 5 years) Tier-1A are required for a period of 06 months.
- III. The department has informed that the major parts of the software have already completed and the primary focus is on departmental testing and validation for which it may take some more time about 06 months.
- IV. The Department has also mentioned the details of Completed Task.
- V. The Department has also mentioned the details of Pending Task.



- VI. The Department has also provided the proforma for hiring of Technical manpower as requested vide IT Department letter dated 28/10/2024.

**The proposal has been examined and observed the followings:**

- I. It is relevant to mention here that there no sanctioned post of IT Cadre at Weight & Measure Department, GNCTD and as per IT Department Circular no 07/2020 dated 13/07/2020 the approval of TEC is required for engagement of staff not against sanctioned post.
- II. TEC in its meeting dated 16/08/2024 has observed that the department is not able to get the task completed even after engaging the hired manpower for 02 years which may be due to either not freezing the functional requirements by the department or due to lack of proper monitoring of deployed manpower. Further, TEC advised that W&M Department should explore to create posts of IT Cadre of suitable number, if requirement of technical manpower seems to be of permanent in nature and extend the manpower for six months for last time.

In view of the above, the proposal of Weight & Measure Department seeking approval of TEC for extension of contract of 02 technical manpower for a period of 03 more months w.e.f. 01.02.2025 or till the completion of online verification Module, whichever is earlier is placed before the TEC for consideration.

## **6. Department: Trade and Taxes**

F.No. F1 (700)/2019-20/CTT/EDP CD No. 105582222

**Proposal I - Procurement of (i) high Configuration Computers -6 Nos. (ii) Microsoft 365 Business Standard - (Twenty) 20 users software with License for Data Core Team Computer Lab of Trade and Taxes.**

Department has informed the following:

- I. Data Core Team is setup in the department for Data Analytic, requested following IT related hardware/ software,
  - (i) Microsoft 365 Business Standard - (Twenty) 20 users License for the work related to monitoring of tax collection, accessing the GST portal data, reports, queries.

This version of applications provides access to Excel, PowerPoint, which are important for data analysis, reporting, and communication. Excel is critical for handling structured data, pivot tables, and preliminary analysis before deeper analytics.

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- (ii) (Six) 6 high configuration computers (Desktops) for monitoring of tax collection, accessing the GST portal data, reports, queries,

High-performance computers are necessary for running big data tools like SQL databases, Python-based analytics (Pandas, NumPy), and visualization tools (Tableau). 16GB RAM ensures smooth data processing, machine learning models, and large dataset handling. Windows 11 provides better security and support for modern big data and cloud-based applications.

- II. Further, it is stated that as per specifications of I.T. Department dated 05.04.2023 in r/o Desktop, the required computers configuration is higher than the specified in Standard IT specification, therefore concurrence of Dept. of IT is required. After seeking the approval, the Computer - 6 Nos. with the following minimum configuration as per requirement may be procured from GeM portal.

**Processor Make: i7**

**Processor Generation: 12<sup>th</sup> Generation**

**SSD Capacity: 1TB**

**RAM: 16 GB**

**Operating System: Window 11 Professional**

**Observations of IT Department**

- I. The proposal of Trade & Taxes has the recommendation of Commissioner (Trade & taxes).
- II. With the reference to procurement of Microsoft 365 Business Standard - (Twenty) 20 users License for the work related to monitoring of tax collection, accessing the GST portal data, reports, queries, Approval of TEC is required.
- III. With the reference to purchase of (Six) 6 high configuration computers (Desktops) for monitoring of tax collection, accessing the GST portal data, reports, queries, circular is issued by Department of Information Technology vide No E-11/4/2020-Dev-Secy (IT)/Vol-3/1478-1547 dated 11/03/2025, and the same is uploaded on the website of IT Department at link <https://it.delhi.gov.in/standard-technical-specifications>. Department can take decision accordingly.



**Proposal II - Requirement of Setting up of Additional Video Conference Room in the Trade & Taxes Department.**

Department has informed the following:

- I. The Department of Trade & Taxes caters the important role in revenue collection, policy formulation, and trade regulation in respect of DVAT and SGST. Various functions related to GST, DVAT administration which includes implementation and enforcement of GST in Delhi, Management of legacy VAT cases and compliance, Tax collection and revenue generation, prevention of tax evasions through audits and assessments are being taken by the Department. The Department also assisting tax payers in online tax payment, registration, return filing and grievance redressal of the taxpayers in Delhi State. The Department is also conducting inspection and legal action against tax defaulter and suspicious dealers.
- II. At present, the Department only has one Video Conferencing Set up in the chamber of the Commissioner (T&T) through which many important VCs are being conducted. These VCs includes discussion and presentation by the Commissioner (T&T) in important court proceedings and discussion with the judiciary and senior officers of Central Agencies and other states.
- III. Further, it was observed that various other Video Conferencing meetings were often required by the GSTN with all ward officers from time to time related to implementation of new facility and other technical issues related to GST. The department has also engaged IIT Hyderabad for big data analytic tools and is developing important modules and dashboard which require frequent discussion with the developer team through Video Conferencing. Various online training programs for GST are being conducted for the tax officers, legal assistance of the department which requires Video Conferencing facility. At present, these VC are being hosted in the individual system, mobile phones which are not a secure and convenient method. The installation of VC set up may be made either in IT branch or in Conference Hall in the department could facilitates all such requirement of the department.
- IV. The establishment of an additional Video Conferencing facility will significantly improve the efficiency and effectiveness of communication within the Department. A secure, high-quality video conferencing infrastructure in the department can facilitate the streamline operations, reduce costs, and facilitate better coordination in performing the official tasks.

V. The Proposed specifications of VC Set up are as below -

- i Interactive Flat Panel Display 86" (4K Ultra HD Resolution, 20 High Brightness and Contrast Touch Points (Android) / 40 Touch Points (Windows), Accurate and Responsive, Multiple Ports and Interfaces, Built-in Connectivity, Dual Speakers with Subwoofer, Tempered Glass Touch Surface, AntiGlare Coating, Advanced Processing, Long-Term Reliability, Stylus Support:2, Wall Mount Compatibility, Android Version 14)
- ii Video conferencing Camera 12x (UHD 4K Resolution, 12X Optical Zoom, HDMI 2.0 , Low Power Sleep function, Low Illumination, Remote Control )
- iii Speaker cascade microphone 2C on table ( Digital wireless cascade conference units, Omni directional microphone, Built in AEC, AGC and ANS)
- iv OPS (Processor: Intel i5 RAM: 12GB Storage: 512GB SSD Operating System: Windows 11 Pro Software: MS Office)

These Specifications are higher than the specified in IT specification of Video Conferencing facility as per I.T. Department letter dated 30.04.2020(**Annexure 'A'**).

Therefore concurrence of Department of Information Technology, GNCTD is required.

**Observations of IT Department**

- I. The proposal has the recommendation of Commissioner (Trade & taxes).
- II. Justification of VC set up has been given by the department in prospect of improving the efficiency and effectiveness of communication within the Department. A secure, high-quality video conferencing infrastructure in the department can facilitate the streamline operations, reduce costs, and facilitate better coordination in performing the official tasks
- III. The specification of VC setup required for Department of Trade & taxes is higher as per I.T. Department letter dated 30.04.2020.
- IV. Therefore concurrence of Department of Information Technology, GNCTD is required.

In view of above Proposal I and II are placed before TEC for discussion on giving technical clearance in reference of (i) procurement of Microsoft 365 Business Standard - (Twenty) 20 users License and (ii) Setting up of Additional Video Conference Room in the Trade & Taxes Department.



223/Amruti

**Government of NCT of Delhi**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
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**IP Estate, New Delhi-110002**

F. No. E-11/4/2020-Development/Secy(IT) Vol-3/2315-27

Dated: 11/4/2025

**Meeting Notice**

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on **15/04/2025 (Tuesday) at 11:00 AM** under the Chairmanship of Addl. Chief Secretary (IT), GNCTD, in his **Conference Hall at 9<sup>th</sup> Floor, 'B' Wing, IT Department, Delhi Secretariat, New Delhi.**

2. The proposals of the following Departments will be discussing in the meeting:

S.N.	Name of the Department	Subject
i.	Department of Food Supplies and Consumer Affairs	Proposal I-Extension of 05 engaged manpower outsourced from M/s NICSI for a period of One-year w.e.f. 01.04.2025 Proposal II-Purchase of Adobe Acrobat Professional Software
ii.	O/o CEO, Delhi	Extension of engagement of additional 140 Data Entry Operators @02 DEOs per Voter Centre on outsource basis for a period of one year i.e. 01.04.2025 to 31.03.2026
iii.	Revenue Department	Engagement of 03 technical developers for one year for design, development and maintenance of comprehensive Firm & Society Software Application
iv.	Directorate of Vigilance	Extension of contract of 01 technical manpower for a period of 12 months w.e.f. 14.03.2025 Extension of contract of 01 technical manpower for a period of 3 months w.e.f. 14.03.2025 Hiring of two additional technical manpower for a period of 12 months w.e.f. 14.03.2025
v.	Weight & Measurement Department	Extension of contract of 02 technical manpower for a period of 3 months w.e.f. 01.02.2025 or till the completion of online verification Module, whichever is earlier
vi.	Trade & Taxes	Proposal I- Procurement of Microsoft 365 Business Standard - (Twenty) 20 users License and,

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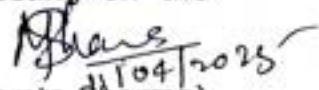
	Department	Proposal II- Setting up of Additional Video Conference Room in the Trade & Taxes Department.
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3. Any other proposal may be placed before the TEC with the permission of Addl. Chief Secretary (IT).

4. It is requested that Head of office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time for on-the-spot clarification, if any sought by TEC.

5. Further, Departments are requested to adhere to the guidelines/instructions issued by IT Department for **Hiring of Contractual Manpower** vide **E-10/25/50/2014/HD-II/1328-1407** dated **11/03/2025** and provide the relevant information in the prescribed format. **Non-submission of requisites information on or before the date of TEC i.e. 15/04/2025 may result in being returned to the concerned Department without any recommendation of TEC.**

6. All the members of TEC are requested to attend the meeting on the scheduled date and time.

  
 11/04/2025  
 (Mamta Sharma)  
 System Analyst (IT)

F. No. E-11/4/2020-Development/Secy(IT) Vol-3/ 23/5 - 27  
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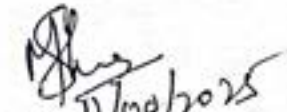
Dated: 11/4/2025

1. Addl. Chief Secretary (IT), Department of Information Technology, GNCTD.
2. Director (Planning) Department of Planning, GNCTD.
3. Representative of FD/IFA(IT)/Controller of Accounts, GNCTD.
4. Special Secretary (IT), Department of Information Technology, GNCTD.
5. Dr. M.P.S. Bhatia, Professor, NSUT, Sector 3, Dwarka, New Delhi
6. Dr. R.K. Singh, Professor, IGDTUW, Kashmere Gate, Delhi-110006.
7. Dr. Dinesh Kumar Vishwakarma, Professor, DTU, Shahbad Daulatpur, Delhi-110042
8. SIO, NIC, Delhi State Unit, 'B' Wing, 3<sup>rd</sup> Level, Delhi Secretariat.
9. Representative, NeGD, Meity.
10. Joint Director (IT), Department of Information Technology, GNCTD.
11. System Analyst (IT), Department of Information Technology, GNCTD.
12. All concerned Departments.

Encl.: A/A

Copy for information to:

1. PS to Addl. Chief Secretary (IT), GNCTD.

  
 11/04/2025  
 (Mamta Sharma)  
 System Analyst (IT)



Government of NCT of Delhi  
DEPARTMENT OF INFORMATION TECHNOLOGY  
9<sup>th</sup> Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002





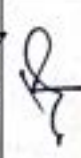
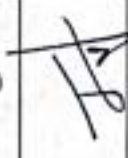
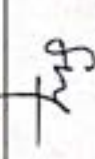


Attendance Sheet of TEC Meeting: 17/04/2025 at 02:00 PM

S.No.	Name of the Officer	Department	Designation	Official Phone No. & Email ID	Signature
1.	Maurit Sten	IT	Sys Ad	980062652 muphigun2010.	MS
2	Sandeep Jain	NIC	Sr Div (IT)	9810705864	hs.
3	Pranab Dhar	NIC	Sr. Div (IT)	9868545449	
4	Lakshman Singh Choudhary	NIC	Sr (IT)	99883423787	lg
5	Prakash Singh	IT	Head SCMT	9816687979	Chudh
6.	Sanjay Mandivalla	Power	DCI (Power) / IFA (IT) Link Officer	9899471863	Sh
7.	Anil Kumar	Planning Dept.	DD	8802733624	Anil
8.	Munish Kumar Singh	Planing Dept.	S.O.	9809903074	MS
9.	RK Singh		through V.C.		
10.	MPS Bhatia	through	V.C.		

Government of NCT of Delhi  
DEPARTMENT OF INFORMATION TECHNOLOGY

9<sup>th</sup> Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

Attendance Sheet of TEC Meeting: 17/04/2025 at 02:00 PM

S.No.	Name of the Officer	Department	Designation	Official Phone No. & Email ID	Signature
1.	Mukulesh Kumar Singh,	PACS department	System Analyst	9868919142	
2	Rik Agg	EDS depts	DCA	9818479811	
3	Ms. Subhila	F&S depts	Asstt. (commr.)	8306019237	
4.	Raviv Jain	DSV	Deputy Director	9350207080	
5	Prashant (Prashant)	Election	Asstt. CEO	9818486801	
6.	Naveen Kumar Verma	Weights & Measures	Zone officer	9811173624	
7.	Sumit Sharma	Revenue	Asstt.	9911871025	
8	Vinay Malik	"	Asstt.	9811623261	
9.	Pranveer Singh Khatwa	Trade & Emms	Asstt.	9891817700	

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