

धर्मेन्द्र, भा.प्र.से.
DHARMENDRA, I.A.S



मुख्य सचिव
राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार
Chief Secretary
Government of NCT of Delhi

D.O. No.F.6(457)/IT/e-Office/2015/Part File-4/ 5238-5302

Dated:- 30/6/2025

Dear Colleagues.

In line with the Government of India's Digital India initiative and to enhance the efficiency, transparency, and speed of office administration, it has been decided to implement the e-Office System in Govt. of NCT of Delhi w.e.f. 01/07/2025.

2. The e-Office system will facilitate paperless office operations by digitizing file movement and record-keeping processes, thereby reducing physical paperwork and manual intervention. This initiative aims to improve the overall workflow and promote a greener environment.
3. IT Department, GNCTD has conducted continuous training sessions and has issued orders regarding scanning of old files/records, applying WebVPN and its tutorials (available on website of IT Department). For any assistance, IT Department, GNCTD may be approached.
4. The successful implementation of this system requires full cooperation and commitment from all departments. I shall be grateful, if you could personally monitor the e-office implementation in your departments and also ensure that no physical file/receipt is accepted w.e.f. 01/07/2025.

With regards,


(DHARMENDRA)

To,

All ACSs/Pr. Secretaries/Secretaries/HODs/Academic Bodies/All Local
Bodies/Boards/Commissions, Govt.. of NCT of Delhi.