

Government of NCT of Delhi
Information Technology Department
9th Level, B-Wing, Delhi Secretariat
<https://it.delhi.gov.in/>

File No. E-11/4/2020-Development/Secy (IT) Vol-3/7498-7506

Dated 22/10/2025

Subject: Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 26/09/2025 at 03:00 PM under the Chairmanship of Special Secretary (IT), to examine the IT related proposals of various Departments of Govt. of NCT of Delhi.

- I. The TEC meeting agenda approved by the Pr.Secretary(IT) is annexed as **Annexure-I**.
- II. The copy of the meeting notice is annexed as **Annexure-II**.
- III. Attendance of the officers/officials who participated in the meeting is annexed as **Annexure-III**.
- IV. The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described as under:

1. Health & Family Welfare Department

File No: MAMC-J019/1/2025-Purchase (MAMC)-MAULANA AZAD MEDICAL COLLEGE
Comp. No.: 231524

The Proposal of MAMC, H&FW Department is regarding seeking technical clearance of IT Department for procurement of Antiplagiarism Software for library, MAMC for detection of plagiarism in the medical content of Thesis/dissertation of PG's, research scholars, PHD students, faculty members etc. The proposal has been received with the recommendations of Secretary(Health) as mentioned in agenda annexed at Annexure-I.

The representatives of the MAMC/H&FW Department did not attend the meeting. Hence, the TEC advised that the matter may be postponed and may be taken up in the next TEC meeting.

2. Weight and Measurement Department, GNCTD

F. No. WAM-CTB0MISC/1/2025-ctb-W AND M, Comp. No.: 254236

The proposal of W&M Department, GNCTD is regarding extension of the 02 technical manpower resources for the further period of 01 Year or till completion of tasks pending under development and hand-holding and knowledge transfer whichever is earlier as recommended by NIC as mentioned in agenda annexed at Annexure-I.

The representatives of the Department explained the proposal during the meeting and informed that the 90% of the development work has been completed and only 10% development work is pending due to expended scope of work and added modules. Shifting of the department



office is also planned shortly. The extension of 02 technical manpower is required for development and maintenance work. It was informed by the NIC representative that the NIC has projected 04 months required for development work and 03 months for hand holding and knowledge transfer also additional 04 months for maintenance of the developed application.

Based on the detailed deliberations and justification given by the department for requirement of continued service, the TEC recommended the proposal for extension of 02 technical manpower resources for a period of 11 months only w.e.f. from 01.08.2025.

Further, TEC advised that the Department will observe all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by Finance and IT Department, GNCTD from time to time.

3. Trade & Taxes

File No: DTT-A012/3/2022-EDP-TRADE AND TAXES DEPARTMENT,
Comp. No.: 124174

The proposal of Trade & Taxes Department is regarding extension of hiring of 05 technical manpower from NICSi for a period of one year for maintenance of DVAT application & Facility Management Services (FMS) for Server management through NIC as mentioned in agenda annexed at **Annexure-I.**

The representatives of the Department explained the proposal during the meeting and informed that the department is currently migrating the application from physical server to cloud servers as the physical servers are old, outdated and not under support. Also, go live of the applications on cloud server has been planned in the month of Oct 2025. Further, the department has informed that refurbishment of application is under process, the services of this manpower is required for these activities. The Department has submitted that new application is under development and till the new application is developed the exiting application is to be maintained.

Based on the detailed deliberations and justification submitted by the department during TEC meeting, the TEC recommended the proposal for extension of 05 technical manpower resources for a period of 11 months only w.e.f. from 01.10.2025. Also, department would make specific effort to create in-house capabilities to takeover this technical work.

Further, TEC advised that the Department will observe all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by Finance and IT Department, GNCTD from time to time.



4.

DSSSB

File No: DSSSB/6/2025-System Analyst(IT)-DELHI SUBORDINATE SERVICES SELECTION BOARD (DSSSB)-Part(1), Comp. No.: 251591

The proposal of DSSSB is regarding for engagement of 05 technical manpower from NICSI for a period of one year as mentioned in agenda annexed at Annexure-I.

The representatives of the Department explained the proposal during the meeting and informed that there is requirement of 05 technical manpower for maintenance of existing modules, development of new modules, customization of existing modules and integration of new functionalities/ technologies like Aadhar Authentication, Digilocker, grievance portal etc. in existing online recruitment portal. The department has submitted the projected timelines as 06 months for additional scope of work of development and 05 months for handholding and go live.

Based on the detailed deliberations and justification submitted by the department, TEC recommended for engagement of only 04 technical manpower as recommended by NIC for a period of 11 months only.

Further, TEC advised that the Department will observe all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by Finance and IT Department, GNCTD from time to time.

5. Chief Electoral Officer

File No. CEO-PIBROI24/1/2025-Procurement and Issue Branch, E Comp No. E-245107

The proposal of CEO is regarding the continuation of engagement of services of 140 additional Data Entry Operators at 70 Voter Centres of NCT of Delhi for a period one year as mentioned in agenda annexed at Annexure-I.

The representatives of the Department explained the proposal during the meeting and also informed that they have also initiated the process for the creation of permanent posts in the O/o CEO as this work is regular in nature. The Department submitted that there is requirement of manpower of 140 Data Entry Operators i.e. 02 DEOs per Voter Centre on outsource basis for ongoing election related work and necessary for providing uninterrupted services to the voters and comply with the directions of ECI. The Department has submitted that the proposal for creation of permanent posts is under preparation for submission to AR Department.

Based on the detailed deliberations justification submitted by the department, TEC recommended for continuation of engagement of services of 140 additional Data Entry Operators at 70 Voter Centers of NCT of Delhi for a period of 11 months only w.e.f. 01.10.2025.

Further, TEC advised that the Department will observe all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by Finance and IT Department, GNCTD from time to time.

6. Administrative Reform Department

File No: DMA0ESPD(ITMP)/2/2025-Planning Branch-Admn. Reforms,
E Comp No.: 280103

The proposal of AR Department is regarding hiring of Technical Manpower under "Delhi Mitra App – Jan Shikayat Samadhan as mentioned in agenda annexed at Annexure-I.

The representatives of the Department explained the proposal during the meeting and informed requirement for "Delhi Mitra App – Jan Shikayat Samadhan" as below: -

- (i) Hiring of 09 Technical Manpower as per detail mentioned in the Cabinet decision for a period of 24 months.
- (ii) License of BI software for reporting purpose as proposed by NIC, Delhi/ UP on the basis of actual requirement.
- (iii) Approval of 31 DEO's for setting up of Project (6 DEOs in PMU and 25 DEOs for other Departments).

Based on the detailed deliberations and since already approved by the cabinet, TEC recommended for Hiring of 09 Technical Manpower, initially for a period of 11 months only in accordance with Department of IT circular No. E.10/25/50/2014/HD-II/1328-1407 dated 11.03.2025. TEC recommended in-principle approval for License of BI software for reporting purpose, the actual requirement of the licenses would be informed by the NIC subsequently as the software would be required for reporting proposes only. TEC has also recommended the engagement of 31 DEO's (6 DEOs in PMU and 25 DEOs for other Departments). However, 25 DEOs may be hired only with effect from the go live of the project and 06 DEOs as per the need of PMU.


Further, TEC advised that the Department will observe all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by Finance and IT Department, GNCTD from time to time.

- V. During the meeting, TEC has observed that various departments of GNCTD are forwarding proposals for hiring of technical manpower under categorization of "Hiring of Technical Manpower without sanctioned posts" vide Department of IT circular No. E.10/25/50/2014/HD-II/1328-1407 dated 11.03.2025 for approval of the TEC. However, vide order **F.No.23(1)/2023/ITC/(042740576)/6728-6797 dated 11.09.2027** IT Department has issued the Department wise

allocation of newly created additional 571 posts of IT Cadre. The Administrative Secretaries of the Department may hire the IT manpower on an outsourced basis against regular sanctioned vacant IT cadre posts as per their requirement without requiring an approval of the IT Department, until the sanction, but vacant posts are filled up on a regular basis in accordance with the said circular dated 11.03.2025.

- VI. The recommendations of TEC are subject to the condition that respective departments shall complete all codal formalities as per GFR 2017, Manual for Procurement of Goods-2024, Delegation on Financial Powers, 2024 and latest instructions issued by IT Department and Finance Department, GNCTD from time to time.
- VII. It is re-iterated that the IT Department has issued a circular number 08/2020 dated 05/08/2020 on monitoring of attendance and work done by the outsource manpower for the e-Governance projects developed/managed by NIC, Delhi. The referred circular is available at website of IT Department <https://it.delhi.gov.in> under the link <<downloads>> (copy attached) herewith. All the Departments while hiring manpower should adhere to the guidelines issued in this regard.

The meeting ended with vote of thanks to the Chair.



(Raj Kamal Singh)
Head, SeMT


(Himanshu Manchanda)
Assistant Director (IT)


(Anil Kumar)
Deputy Director (Planning)

(Dr. M P S Bhatia)
Professor, NSUT
Dwarka, Delhi

(Dr. Dinesh Kumar
Vishwakarma)
Professor, DTU



(Sanjeev Sharma)
DCA/IFA(IT)

(Dr. R.K. Singh)
Professor,
IGDTUW Delhi


(K. Murugan)
Joint Director (IT)


(N. Srinivas)
SIO, NIC Delhi


(Anand Tiwari)
Special Secretary (IT)


(Sandeep Kumar)
Pr. Secretary (IT)

File No. E-11/4/2020-Development/Secy (IT) Vol-3/7498-7506 Dated 22/10/2025

1. The Pr. Secretary(IT), Department of Information Technology, GNCTD.
2. The Special Secretary(IT), Department of Information Technology, GNCTD.
3. Joint Director (IT), Department of Information Technology, GNCTD.
4. Dr. M.P.S. Bhatia, Professor, NSUT, Sector-3, Dwarka, New Delhi
5. Dr. Dinesh Kumar Vishwakarma, Professor, DTU, Delhi
6. Dr. R.K. Singh, Professor, IGDTUW, Kashmere Gate, Delhi-110006.
7. Sh. N Srinivas, SIO, NIC, Delhi State Unit, Delhi Secretariat.
8. Sh. Sanjeev Sharma, DCA/IFA(IT), LNH, Delhi
9. Sh. Raj Kamal Singh, Head SeMT, Delhi.

Himanshu

(Himanshu Manchanda)
Assistant Director (IT)
Department of IT, GNCTD

TEC Agenda

**Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
<http://it.delhi.gov.in>**

1. Department: Health & Family Welfare Department.

File No: MAMC-J019/1/2025-Purchase (MAMC)-MAULANA AZAD MEDICAL COLLEGE
Comp. No.: 231524

Proposal: The proposal is received from Health & Family Welfare Department is regarding seeking technical clearance of IT Department for procurement of Antiplagiarism Software for library, MAMC for detection of plagiarism in the medical content of Thesis/dissertation of PG's, research scholars, PHD students, faculty members etc. The proposal has the approval of Secretary(Health).

The department has informed the following:-

- (a) The software is available on GeM portal for procurement.
- (b) This software should be able to detect similarities in the research work with already published literature as detected with various databases like Pubmed, Web of Science, Medicine and other databases.
- (c) This is an essential e-resource needed to check the plagiarism of all thesis dissertation submitted to Delhi University each year by the postgraduates.
- (d) It is also needed for writing of research grants, papers by faculty members of the institute.
- (e) The MAMC has consulted Infilbnet for provision of Shodh Ganga and it was informed that it is available only to university and not to individual college.
- (f) The Drillbit available through shodhsuddhi is only for PhD documents and not applicable for MD/MS and DM courses. The need at MAMC is primarily for plagiarism check of MD/MS/DM dissertations and documents related to publication of these and other projects/protocols submitted by various faculty of the institute.
- (g) Other medical college were consulted namely Lady Harding Medical College, National Medical library, VPMC Delhi. They are not getting the facility of Shodhsuddhi and they are trying to procure software separately. Other colleges and institute who have procured Drillbit are ICMR Delhi, Hamdard Institute of Medical Sciences, Delhi, SGPGI Lucknow, Govt. Medical College Tezpur, Assam.
- (h) The MAMC tried to consult Delhi University however no response was received.

The observation of IT Department is as under: -

- (a) The proposal has been received with the recommendations of Secretary(Health).
- (b) The software is available on GeM portal for procurement.

- (c) The proposal was earlier forwarded by H&FW Department and the same was returned by IT Department with observations. The MAMC has submitted the point wise response to the queries and resubmitted the proposal.
- (d) The circular of IT Department vide No. E-11/4/2020-Dev-Secy(IT)/Vol-3/1408-77 dated 11.03.2025 regarding "Purchase, AMC of computers/other IT equipment through GeM portal and Hiring of Manpower on outsource basis" does not include any specification of this software for procurement.

In view of above, proposal of Health & Family Welfare Department for procurement of Antiplagiarism Software for library, MAMC is placed before TEC for consideration.

2. Department: Weight and Measurement Department, GNCTD

F. No. WAM-CTB0MISC/1/2025-ctb-W AND M, Comp. No.: 254236

Proposal: Extension of the 02 technical manpower resources for the further period of 01 Year or till completion of tasks pending under development and hand-holding and knowledge transfer whichever is earlier as recommended by NIC.

The Department has informed the following:-

The ASIO (State), NIC Delhi State Centre informed through email dated 28.07.2025 regarding extension of contract of manpower resources engaged in Development of Online Verification Application/Software for Weight and Measure Department. The current status and future requirements related to the software application and Mobile App in-process development under the Legal Metrology framework for the online issuance of Verification Certificates via <https://maaptol.delhi.gov.in>. as informed vide said mail the contents are as under: -

- (a) **Completed Tasks:** All major modules of the Maaptol application are in the process of completion as per the present requirement of the department and are presently undergoing beta testing on the live server. The platform is successfully catering to a wide range of stakeholders—Manufacturers, Dealers, Petrol Pump/CNG/LPG Stations, Calibration Units, Repairer and users of Non-Automatic Weighing Instruments—providing a unified and rule-compliant digital environment.

The system integrates critical functionalities such as:

- Automatic fee and site charge calculation as per Legal Metrology (General) Rules, 2011
- Generation of verification certificates with proper validity
- Validation of license/instrument data based on Table-17 norms
- Document uploads, quarterly processing logic, auto re-verification tracking, and SMS notifications

- Enhanced checks and modular design for amendments and zone-wise processes

Several new features have also been incorporated during the testing and demo phases after extensive discussions with the department and live testing sessions.

(b) **Pending Tasks**

- Finalization of fee calculation logic in a few modules
- Designing and printing of verification certificates per updated requirements
- Final version of the integrated payment gateway
- SMS integration
- Development of Calibration and Taxi module in Repairer section
- Reports section monthly daily & zone wise report
- Incorporation of all newly suggested improvements

(c) **Manpower & Documentation Concern**

- Currently, development was carried out based on verbal communication and iterative departmental feedback. The existing development team has accumulated vital institutional knowledge by interacting with various sub-departments of the Weights & Measures division.
- Furthermore, the department currently does not have any in-house technical staff who can effectively maintain, improve, or extend and provide operational support for the existing Maaptol application and Mobile App.
- Department is not having any Technical Official who has comprehensive functional or architectural understanding of the software, and the Mobile App which require complete technical domain knowledge and these factors could pose challenges for the sustainability of the project in terms of the following –
- Future maintenance, operations, troubleshooting, bug fixing, Vulnerability assessment, mitigation of vulnerabilities, Security Audit, System administration, Database Administration, Cloud Resource management, as well as several other things in terms of Technical aspects of the Maaptol Application and Mobile App.

(d) **Request for Extension Existing Team**

- Given the complexity of the business logic, especially in areas such as rule-based fee calculations and certificate validation workflows and taking into consideration the above mentioned very important points, Department may consider retaining the present development team for –The above mentioned points and
 - Timely maintenance and issue resolution
 - Future module development and integration

- System stability and consistency
- Seamless implementation of new departmental requirements
- The existing development team has already demonstrated expertise in both mobile and web platforms and has successfully handled evolving requirements and technical challenges throughout the development phase.
- Considering all the above mentioned factors, Department very urgently need to put-up a fresh proposal for the extension of the manpower resources for a further period of 1(one year) and simultaneously start the process of doing the hand-holding and knowledge transfer.

Also, it is informed that vide MoM dated 24.06.2025 the TEC recommended and approved the proposal for extension of 02 technical manpower for a period of 3 months w.e.f. 01.05.2025 or till the completion of work, whichever is earlier.

The observation of IT Department is as under:

1. The last approval for the extension of contract of 02 technical manpower for a period of 3 months w.e.f. 01.05.2025 was given by TEC in meeting held on 20/06/2025 .
2. The existing services of technical manpower ended on 31.07.2025.
3. The manpower status has been received on email dt 25.08.2025 from the W&M Department. It is relevant to mention here that there no sanctioned post of IT Cadre in Weight & Measure Department, GNCTD and as per IT Department Circular No. 07/2020 dated 13/07/2020 (pg 6/C) the approval of TEC is required for engagement of staff not against sanctioned post.
4. TEC in the meeting held on 01.07.2022 had approved the requirement of 02 technical manpower for 12 months for Weight and Measure department upto 31.07.2023. Again, approval was also granted for another 1 year w.e.f 01.08.2023. Further, the approval was also granted for another 06 months w.e.f 01.08.2024 to complete the remaining work. Moreover, the approval was also granted for another 3 months w.e.f. 01.02.2025. The last approval for the extension of contract of 02 technical manpower for a period of 3 months w.e.f. 01.05.2025.
5. TEC in its meeting dated 16/08/2024 has observed that the department is not able to get the task completed even after engaging the hired manpower for 02 years which may be due to either not freezing the functional requirements by the department or due to lack of proper monitoring of deployed manpower. Further, TEC advised that W&M Department should explore to create posts of IT Cadre of suitable number, if requirement of technical manpower seems to be of permanent in nature and extend the manpower for six months for last time.

6. One Technical Officer(IT) presently working in Food Supplies and Consumer Affairs has been assigned additional charge of Weights and Measures Department, GNCTD on 19.05.2025.
7. As per Circular dated 11.03.2025 issued by IT Department, GNCTD the manpower hiring duration shall not be greater than 11 months.

In view of the above, the proposal of Weight & Measure Department seeking approval of TEC for extension of contract of technical manpower for a period of 01 Year till the completion of work, whichever is earlier, is placed before the TEC for consideration.

3. Department: Trade & Taxes

File No: DTT-A012/3/2022-EDP-TRADE AND TAXES DEPARTMENT,
Comp. No.: 124174

Proposal: The proposal of Trade & Taxes Department is regarding seeking technical clearance of IT Department for extension of hiring of five technical manpower from NICS I for a period of one year for maintenance of DVAT application & Facility Management Services (FMS) for Server management through NIC (File received in e-office Computer no. E-124174, File: DTT-A012/3/2022-EDP-Trade and Taxes Dept). The proposal has the approval of Commissioner (Trade & Taxes).

The department has informed the following: -

- (a) The existing DVAT application of the Department is maintained by technical manpower hired from NICS I on nomination basis through NIC Delhi State unit for maintenance of DVAT application and facility management services (FMS) for server management project (Project No. S210938GNDL) which was extendable on year to year basis as mentioned in the cabinet decision no. 3030 dated 28.08.2021. The DVAT application was developed in-house in the year 2012-13.
- (b) The DVAT application project caters the requirement of around 3300 DVAT active dealers related to petroleum, liquor in Delhi State and having old data (3.5 lakhs approx.) of the DVAT dealers which were migrated to GST system in 2017 as old legacy data of DVAT dealers are important to be maintained in the existing application for penalties and court settlement.
- (c) In the last TEC meeting held on 06.05.2025, the department has sought the extension for one year from 01.07.2025 to 30.06.2026 but the TEC has given an extension of 05 domain IT experts from NICS I for maintenance of DVAT project till 30th Sep, 2025.
- (d) NIC Delhi State unit is maintaining the project since 2021 onwards as per proposal given by them.
- (e) At present, one Sr. Developer (Level-10, min. 5 years work experience, Tier- 3), two Developers (Level-4, min. 1 year work experience, Tier-1A), one Database Administrator (Level-15, min. 10 years work experience, Tier-3) and one System Admin (Level-1, up to 1 experience, Tier-1A) are managing the project.
- (f) Department has requested to allow for extension of 05 nos. of IT manpower/ domain experts (out of 09 initially proposed by NIC in 2021) from NICS I on

nomination basis for a period of one year w.e.f. 01.10.2025 for maintenance of DVAT application through NIC-Delhi State unit.

The observation of IT Department is as under: -

- (a) The proposal has the recommendation of Commissioner (Trade & Taxes).
- (b) The existing DVAT application of the department is maintained by technical manpower hired from NICS I on nomination basis through NIC Delhi State unit for Maintenance of DVAT application and facility management services (FMS) for server management project which was extendable on year-to-year basis as mentioned in cabinet decision no. 3030 dated 28.08.2021.
- (c) Department has informed that DVAT application project caters the requirement of around 3300 DVAT active dealers related to petroleum, liquor in Delhi State and having old data (3.5 lakh approx. migrated to GST).
- (d) The filled Annexure-I & Annexure-II as required during TEC as mentioned in Circular dated 11.03.2025 issued by IT Department and received on mail from Dy. Director (IT) on 28.08.2025. As per Annexure-II, two Dy. Director (IT) (formerly SSA), five Asst. Director (IT) (formerly SA) and twelve Technical Officers (formerly DPA) are posted in Trade & Taxes on regular basis. Out of this, three AD(IT) and 03 TO(IT) are working in other departments on diverted capacity. Further, one post of Jt. Director(IT), one post of Dy. Director (IT), two post of Asst. Director (IT) and four posts of TO (IT) are vacant in the department.
- (e) The technical manpower hired from NICS I is working on project basis and not against regular vacant posts.
- (f) Department required the following domain experts from NICS I on nomination basis for smooth functioning of DVAT project in the department:

S. No.	Domain expert manpower	No. of Resources
1.	Developers (5+ years work experience)	03
2.	Database Administrator(CAT-A), 5+ years work experience	01
3.	Security Admin (1+years work experience)	01
	Total:	05

- (g) Earlier, a file was received from Trade & Taxes department where it was mentioned that existing application of DVAT is in advance stage of migration from physical servers hosted at NIC Data Centres to secure NIC – National Government Cloud. The migration of existing DVAT application from physical servers to cloud is covered under e-Governance Action Plan. AS-IS and TOBE reports have been prepared on the basis of discussions held with NIC and IT Department, GNCTD. The testing of DVAT application was done on two virtual

machines hired on the suggestion of NIC. Security Audit of application has been completed and configuration of application and database on VMs on production environment is almost completed and after final testing on Production environment the application will be made 'go-live'.

- (h) As per Circular dated 11/03/2025 issued by IT Department, it has been mentioned hiring of technical manpower without sanctioned post will be allowed subject to the approval of TEC of IT Department for a period of not more than 11 months. The continuation of engagement of technical manpower on outsource basis are not against sanctioned vacant regular posts.
- (i) It is proposed that, continuation of engagement of 05 technical manpower/ domain experts from NICSI through NIC-Delhi State unit for a period of 11 months w.e.f. 01.10.2025 on outsource basis may be allowed.

In view of above, proposal of Trade & Taxes Department is placed before TEC for discussion and appropriate decision.

4. Department: DSSSB

File No: DSSB/6/2025-System Analyst(IT)-DELHI SUBORDINATE SERVICES SELECTION BOARD (DSSSB)-Part(1), Comp. No.: 251591

Proposal: The proposal received from DSSSB is regarding seeking technical clearance of IT Department for engagement of 05 technical manpower from NICSI for a period of one year for maintenance, development of new modules, customization of existing modules and integration of new functionalities/ technologies in existing online recruitment portal (File received in e-office from DSSSB Computer no. E-251591, File: DSSB/6/2025/-System Analyst(IT)-DSSSB). The proposal has the approval of Chairman, DSSSB.

The department has informed the following: -

- (a) Department proposed to hire five technical manpower from NICSI on nomination basis for a period of one year for maintenance, development of new modules, customization of existing modules and integration of new functionalities/ technologies in existing online recruitment portal designed, developed and maintained by NIC, Delhi State Unit.
- (b) The **Online Application Registration System (OARS)** web portal was designed, developed and implemented by NIC, Delhi State unit in the year 2013 with the objective to register applicants against various vacancies advertised by DSSSB through online mode on the basis of request received from departments of GNCTD.
- (c) In the last TEC meeting held on 28.01.2025, the following decisions were taken :
 - (i) DSSSB shall take ownership of OARS application by taking credentials of servers and application from NIC.
 - (ii) The term of extension of one technical manpower Level-7, Tier-2 may continue for 06 months and for other two technical manpower (Level-8, Tier-2 and Level-9, Tier-2) may continue for another 12 months w.e.f. 05.01.2025.

- (iii) During this intervening period DSSSB shall explore to engage an agency for design, development and rollout of new application based on new technologies.
 - (iv) DPAs posted within the Department be involved with existing and proposed OARS to be built on new technology since its inception for building in-house capacity.
- (d) It is mentioned in proposal that, as per decision taken in last TEC, IT team, DSSSB has taken the credentials of servers from NIC, Initiated proposal for on-boarding of a service provider for design and development of a complete online application screening and integrated system (OASIS) digital platform based on new technologies. Further, two DPAs are dedicatedly associated with existing OARS portal
- (e) The existing OARS portal has been evolved after adding the following features, modifications as follows: -
 - (i) Design and development of combined requisition module and examination module.
 - (ii) Implementation of new roll no. allotment algorithm
 - (iii) Randomization and issuance of e-admit card Viewing and challenging of answer keys by the candidates online in their login
 - (iv) Uploading of attendance and marks for allowing candidates to view marks online.
 - (v) Uploading the list of shortlisted candidates in e-dossier module.
 - (vi) Linking of e-appointment portal, provision to view SMS and email reports & creation of helpdesk login etc.
- (f) Chairman, DSSSB has reviewed the OARS portal, the new features/ functionalities to be implemented/ integrated in new application to become a single window system are as follows: -
 - (i) Face Recognition technology
 - (ii) Integration of Digi locker
 - (iii) Integration of online grievance redressal portal with OARS portal
 - (iv) Mobile application
 - (v) Single Window Grievance
 - (vi) Development for dashboard to monitor various activities
 - (vii) Document Storage & Management and Data Archiving
 - (viii) Upgraded hardware infrastructure
 - (ix) Redesigned e-Payment module
 - (x) Migration of legacy data
- (g) NIC-Delhi State unit via email dated 23.07.2025 has informed that the existing technical manpower is not sufficient to maintain the existing OARS portal and implementing/ integrating the new features as per requirement. NIC has requested to provide additional manpower along with existing manpower as below: -
 - (i) One Senior Developer, Level-10 (min. work experience 5 years), Tier-2
 - (ii) One Sr. Database Administrator (DBA), Level-11 (min. work experience 5 years), Tier-2

The observation of IT Department is as under: -

- (a) The proposal has the approval of Chairman, DSSSB.
- (b) NIC-Delhi State unit is managing the Online Application Registration System(OARS) portal in DSSSB.
- (c) The duly filled/ signed Annexure-I & Annexure-II as required during TEC as mentioned in Circular dated 11.03.2025 issued by IT Department and received on mail from Dy. Director (IT) on 22.08.2025. As per Annexure-I, one Dy. Director (IT), two Asst. Director (IT) and three Technical Officers are posted in DSSSB on regular basis and out of this one Asst. Director is posted on diverted capacity. No regular technical post(s) are vacant in the department.
- (d) The technical manpower hired from NICSI is working on project basis and not against regular vacant posts.
- (e) DSSSB has proposed to continue 03 technical manpower (tenure of one in Level-7 already expired on 04.07.2025) hired for another one year and also to hire two new technical manpower as suggested by NIC Delhi State unit vide mail dated 23.07.2025. The detail of manpower required (to be continued/ fresh requirement) as per Annexures is as below:-

S. No.	Manpower detail	No. of manpower	Period
1	Level-7, Tier-2, 5 years' experience	One	12 months from date of hiring after approval
2	Level-8, Tier-2, 5 years' experience	One	12 months (05.01.2026 to 04.01.2027)
3	Level-9, Tier-2, 5 years' experience	One	12 months (05.01.2026 to 04.01.2027)
4	Level-10, Tier-2, 5 years' experience	One	12 months from date of hiring after approval
5	Level-11, Tier-2, 5 years' experience	One	12 months from date of hiring after approval

- (f) As per Circular dated 11/03/2025 issued by IT Department, it has been mentioned hiring of technical manpower without sanctioned post will be allowed subject to the approval of TEC of IT Department for a period of not more than 11 months. The continuation/ fresh requirement of technical manpower on outsource basis are not against sanctioned vacant regular posts.
- (g) As per decisions taken in the last TEC meeting held on 28.01.2025, following actions has been taken by the department as mentioned in the note:-

S. No.	Decision Taken	Action taken by DSSSB
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1	DSSSB shall take ownership of OARS application by taking credentials of servers and application from NIC	IT team, DSSSB has taken the credentials for accessing servers
2	During this intervening period DSSSB shall explore to engage an agency for design, development and rollout of new application based on new technologies	Initiated proposal for on-boarding of a service provider for design and development of a complete online application screening and integrated system (OASIS) digital platform based on new technologies
3	DPAs posted within the Department be involved with existing and proposed OARS to be built on new technology since its inception for building in-house capacity	Two DPAs are dedicatedly associated with existing OARS portal.

- (h) NIC vide their mail dated 23.07.2025 has informed that only two additional manpower - one Sr. Developer (Level-10, min. 5 years work experience, Tier-2) and Sr. Database Administrator (DBA) (Level-11, min. 5 years work experience, Tier-2) along with existing two developers are required.
- (i) It is proposed that, hiring of 04 technical manpower for 11 months may be allowed as per following: -
1. Continuation of engagement of two technical manpower/ Developers (Level-8, Tier-2 and Level-9, Tier-2) for a period of 11 months w.e.f. 05.01.2026 on outsource basis.
 2. Engagement of two fresh technical manpower (Sr. Software Developer & Sr. Database Administrator in (Level-10, Tier-2, Level-11, Tier-2) as recommended by NIC-Delhi State unit for a period of 11 months.

In view of above, proposal of DSSSB is placed before TEC for discussion and appropriate decision.

TEC Agenda

5. Department: Chief Electoral Officer

File No. CEO-PIBR0PI24/1/2025-Procurement and Issue Branch- O/o CEO)
E Comp No. E-245107

Subject: Continuation of engagement of services of 140 additional Data Entry Operators at 70 Voter Centres of NCT of Delhi.

Proposal: The proposal of O/o Chief Electoral Officer, Delhi is regarding seeking technical clearance of IT Department for continuation of engagement of additional 140 Data Entry Operators @02 DEOs per Voter Centre on outsource basis for a period of one year i.e. from 01.10.2025 to 30.09.2026. The proposal has the approval of Chief Electoral Officer, Delhi.

As per Circular dated 11.03.2025 issued by IT Department regarding hiring of manpower, duly filled information in Annexure-I & II is required from department for submitting the proposal before TEC of IT Department. The Annexures were not placed in the file received from CEO, Delhi. Accordingly, information was sought on mail from O/o CEO and they sent the duly filled Annexure-II signed by Dy. CEO.

In this regard, department has informed the following: -

- a) Continuation of engagement of 140 additional Data Entry Operators @02 DEOs per Voter Centre on outsource basis for a period of one year (01.10.2025 to 30.09.2026).
- b) The 140 DEOs engaged in subordinate District Election Offices are not against sanctioned posts.
- c) The TEC had earlier given the approval for the period 01.04.2025 to 30.09.2025 and the approval of Finance Department has also taken by Department. The department has also taken the approval from Hon'ble L.G., Delhi for a period of six months w.e.f. 01.04.2025.
- d) The O/o CEO, Delhi & subordinate District Election Offices are mandated to provide uninterrupted services to the voters and comply with the directions of ECI. As per instructions of Election Commission of India, continues updation of Electoral Roll runs throughout the year. Office of CEO, Delhi is required to maintain the defect free and updated electoral rolls. Summary revision is conducted quarterly every year for the revision of electoral rolls. The following activities of voter centre are continued throughout the year:
 1. Inclusion of new electors
 2. Correctness of errors or any relevant entry pertaining to electors
 3. Transposition (change of residential address of electors within same AC)
 4. Uploading the image of non-image electors
 5. Deletion of data of shifted/ dead electors
 6. Issue of EPIC cards
 7. Digitization of forms
 8. Downloading of online forms
 9. General public dealing

10. Marking PS No. online forms and its assignment to BLOs with proper office record.
- e) Election Commission of India (ECI) vide letter dated 24.06.2025 has directed that Special Intensive Revision (SIR) of electoral roll is to be conducted this year. Digitization of various forms of Spl. Intensive Revision is to be completed in a time bound manner.

Observations of IT Department:

- i) The proposal has the approval of Chief Electoral Officer, Delhi.
- ii) Justification of service requirement of additional DEOs has been given by the O/o CEO as per activities mentioned in Voter Centres.
- iii) The filled Annexure-II as required during TEC as mentioned in Circular dated 11.03.2025 issued by IT Department and received on mail from Dy. CEO on 23.09.2025. As per Annexure-II, all permanent regular posts of are filled.
- iv) As per Circular dated 11/03/2025 issued by IT Department, it has been mentioned hiring of technical manpower without sanctioned post will be allowed subject to the approval of TEC of IT Department for a period of not more than 11 months. The continuation of engagement of technical manpower on outsource basis are not against sanctioned vacant regular posts.
- v) Technical clearance of TEC is required in regard of the proposal for continuation of engagement of 140 DEOs at 70 Voter Centres @02 DEO's per voter centre.

In view of above, the proposal is placed before the TEC for continuation of engagement of additional 140 Data Entry Operators @02 DEOs per Voter Centre on outsource basis for a period of 11 months w.e.f. 01.10.2025 on outsource basis.

6. Department: Administrative Reform Department

File No: DMA0ESPD(ITMP)/2/2025-Planning Branch-Admn. Reforms
E Comp No.: 280103

Subject: Reg. Hiring of Technical Manpower under "Delhi Mitra App – Jan Shikayat Samadhan".

Proposal: The proposal of AR Department is regarding seeking technical clearance of IT Department for "Delhi Mitra App – Jan Shikayat Samadhan" as below: -

- i) Hiring of Technical Manpower as per Annexure-C of the Cabinet decision vide IT Department Circular dated 11.03.2025.
- ii) License of BI software for reporting purpose as proposed by NIC, Delhi/ UP on the basis of actual requirement
- iii) Approval of 31 DEO's for setting up of Project (6 DEOs in PMU and 25 DEOs for other Departments).

The Department has informed the following: -

- a) The Council of Ministers vide Cabinet Decision no. 3239 dated 21.08.2025 has approved the proposal to launch the web portal and application for Grievance Redressal Mechanism named "Delhi Mitra App – Jan Shikayat Samadhan" for

timely redressal of grievances, effective service delivery, information dissemination and suggestions/ ideas.

- b) The period of this application is 05 years for the date of implementation with AR Department as Administrative and Nodal Department and Spl. Secretary (AR)/ Spl. Director (AR) as the Nodal Officer.
- c) In compliance of the Cabinet Decision no. 3239 dated 21.08.2025, the following manpower is proposed by NIC, Delhi through empanelled agencies of M/s NICSI for setting up of Project Development Unit (PDU): -

S. No.	Required Manpower resources	Qty	Level	Period (Months)
1	Project Manager/ Team Leader (with 7+ years experience in Project Management)	1	L-14	24
2	Database Administrator (with 7+ years experience in RHEL, PostgreSQL)	1	L-14	24
3	Senior Developer (with 9+ years experience in Java technologies)	1	L-13	24
4	Senior Developer (with 7+ experience in Java technologies)	1	L-11	24
5	UI-UX Designer (5+ years experience)	1	L-10	24
6	Developer (with 5+ years experience Java technologies)	2	L-10	24
7	Mobile Developer with 5+ years experience	1	L-10	24
8	Tester (with 5+ years experience in Java technologies)	1	L-9	24

Table: 1

- d) Procurement of license of BI software for reporting purpose as proposed by NIC, Delhi/ UP on the basis of actual requirement
- e) Approval of 31 DEO's for setting up of Project (6 DEOs in PMU and 25 DEOs for other Departments)
- f) The filled Annexure-I mentioned in the Circular issued by IT Department dated 11.03.2025 is attached.
- g) AR Department has requested to grant the approval of TEC, IT Department for allowing the a) hiring of technical manpower as per Annexure-C of Cabinet Decision no. 3239 dated 21.08.2025, b) procurement of license of BI software for reporting purpose as proposed by NIC, Delhi/UP on the basis of actual requirement and c) approval of 31 DEO's for setting up of Project (6 DEOs in PMU and 25 DEOs for other Departments)

Observations of IT Department:

- a) The proposal has the recommendation of Pr. Secretary (AR).
- b) As per Circular dated 11/03/2025 issued by IT Department, it has been mentioned that hiring of technical manpower without sanctioned post will be allowed subject to the approval of TEC of IT Department for a period of not more than 11 months. The continuation of engagement of technical manpower on outsource basis are not against sanctioned vacant regular posts (Annexure-I received from AR Department attached). However,

engagement for 24 months has been approved as per Annexure-C of the Cabinet decision no. 3239 dated 21.08.2025.

- c) The duration of hiring of 31 DEO's for setting up of Project (6 DEOs in PMU and 25 DEOs for other Departments) has not been mentioned.
- d) Procurement of license of BI software for reporting purpose is proposed by NIC, Delhi/UP on actual basis of requirement.

In view of above, the proposal is placed before the Technical Evaluation Committee for the approval of the following: -

- i) Hiring of 09 Technical Manpower as per detail mentioned at Table:1/ Annexure-C of the Cabinet decision for a period of 11 months as per Circular dated 11.03.2025 issued by the IT Department, GNCTD.
- ii) License of BI software for reporting purpose as proposed by NIC, Delhi/ UP on the basis of actual requirement.
- iii) Approval of hiring of 31 DEO's for setting up of Project (6 DEOs in PMU and 25 DEOs for other Departments).

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat
IP Estate, New Delhi-110002

F. No. E-11/4/2020-Development/Secy(IT) Vol-3/ 6947-64

Dated: 23.07.25

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on **26.09.2025** at **03:00 PM** under the Chairmanship of Pr. Secretary(IT), GNCTD, in **Conference Hall of Pr. Secretary(IT/Vigilance)** at **4th Floor, 'C'-Wing, Delhi Secretariat, New Delhi.**

2. The proposals of the following Departments will be discussing in the meeting:-

S. No.	Name of the Department	Subject
i.	Maulana Azad Medical College(MAMC), Health & Family Welfare Department.	Procurement of Antiplagiarism Software for library, MAMC for detection of plagiarism in the medical content of Thesis/dissertation of PG's, research scholars, PHD students, faculty members etc.
ii.	Weight and Measurement Department, GNCTD	Extension of 02 technical manpower resources for the further period of 01 Year or till completion of tasks pending under development and hand-holding and knowledge transfer whichever is earlier as recommended by NIC.
iii.	Trade & Taxes Department	Proposal for extension of 05 IT manpower for DVAT Project (Maintenance of DVAT application & Facility Management Services (FMS) for Server Management through NIC for one year.
iv.	DSSSB	Hiring of 05 Technical manpower on outsource basis for Online Application Registration System (OARS) portal in DSSSB.

3. Any other proposal may be placed before the TEC with the permission of Secretary (IT).

4. It is requested that Head of office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time for on-the-spot clarification, if any sought by TEC.

5. Further, Departments are requested to adhere to the guidelines/instructions issued by IT Department for **Hiring of Contractual Manpower** vide **E-10/25/50/2014/HD-II/1328-1407** dated **11/03/2025** and provide the relevant information in the prescribed format. **Non-submission of requisites information on or before the date of TEC i.e. 26.09.2025 may result in being returned to the concerned Department without any recommendation of TEC.**

6. All the members of TEC are requested to attend the meeting on the scheduled date and time.

Himanshu 23/09/25
(Himanshu Manchanda)
Assistant Director (IT)

F. No. E-11/4/2020-Development/Secy(IT) Vol-3/6947-64 Dated: 23.09.25

To,

1. The Pr. Secretary (IT), Department of Information Technology, GNCTD.
2. The Special Secretary (IT), Department of Information Technology, GNCTD.
3. The Director (Planning) Department of Planning, GNCTD.
4. Representative of FD / COA, LNH, IFA(IT) / Controller of Accounts / Link Officer, GNCTD.
5. Dr. M.P.S. Bhatia, Professor, NSUT, Sector 3, Dwarka, New Delhi
6. Dr. R.K. Singh, Professor, IGDTUW, Kashmere Gate, Delhi-110006.
7. Dr. Dinesh Kumar Vishwakarma, Professor, DTU, Shahbad Daulatpur, Delhi-110042.
8. SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
9. Joint Director (IT), Department of Information Technology, GNCTD.
10. Assistant Director (IT), Department of Information Technology, GNCTD.
11. Head SeMT, NeGD, Delhi.
12. All concerned Departments.

Encl.: A/A



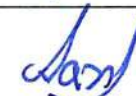
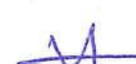

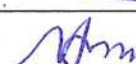



Copy for information to:

1. PS to Pr. Secretary (IT), GNCTD.
2. PS to Special Secretary (IT), GNCTD.

Himanshu 23/09/25
(Himanshu Manchanda)
Assistant Director (IT)



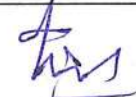


Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

Attendance Sheet of TEC Meeting: 26/09/2025, 03:00PM

S. No.	Name of the Officer	Department	Designation	Official Email ID	Signature
1	Sanjeev Chaddha	o/o CEO-Delhi	Dy-Director (IT)	Sanjeev.chaddha26@gov.in	
2	S K. Chauhan	o/o CEO, Delhi	SO (PBI)	Sanvankar.chauhan67@delhi.gov.in	
3	Sanjeev Sharma	L.N.H.	DCA (IFA)	Sanjeev.sas@delhi.gov.in	
4	Varun Sehra	W&M	S.O	varunsehra.22@delhi-gov.in	
5	Ratana Ram	W & M Deptt	Assistant Controller	ratana.ram@delhi.gov.in	
6	N. SRINIVAS	NIC	SSO		
7	P. Dhar	NIC	ASIO	prashant.dhar@delhi.gov.in	
8	Anil Kumar	Planning	DD		
9	Maya Ram Taneja	TX T	DD IT	mayaram.taneja@delhi.gov.in	

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DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

Attendance Sheet of TEC Meeting: 26/09/2025, 03:00PM

S. No.	Name of the Officer	Department	Designation	Official Email ID	Signature
10	Vikas Arora	NIL	Sr. Dir (IT)		
11	Mohan Singh	DSSSB	Dy. Dir (IT)		
12	Khem Raj Sharma	NDC	Sr. Director (IT)		
13.	Shamsher Dutt Khasuria	A.R. Dept. Technical officer	Technical officer	Shamsher_dutt@ gov.in	
14.	HIMANSHU MANCHAND	IT	Assistant Director.	himanshu.m@gov.in	
15	K. Murugas	IT	AD (IT)	Kmurugam@nic.in	