

Government of NCT of Delhi
Information Technology Department
9th Level, B-Wing, Delhi Secretariat
<https://it.delhi.gov.in/>

File No. E-11/4/2020-Development/Secy (IT) Vol-3/ 807-821 Dated 02/02/26

Subject: Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 12.01.2026 at 3:00 PM under the Chairmanship of Principal Secretary (IT), to examine the IT related proposals of various Departments of Govt. of NCT of Delhi.

- I. The TEC meeting agenda approved by the Pr. Secretary(IT) is annexed as **Annexure-I.**
- II. The copy of the meeting notice is annexed as **Annexure-II.**
- III. Attendance of the officers/officials participated in the meeting is annexed as **Annexure-III.**
- IV. The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1. Department of LJ&LA, GNCTD

F.No. 27/15/2017-Judl., Comp. No. E-302092

The proposal received from LJ&LA Department is regarding seeking technical clearance of IT Department for enhancement of Wi-Fi Coverage in the Judicial Hostel of Delhi Judicial Academy. The proposal has been received with the recommendations of Secretary (LJ&LA) as mentioned in agenda annexed at **Annexure-I.**

The representatives of the Department explained proposal in detail during the meeting. Based on the deliberations, TEC recommended that a Wi-Fi as service may be taken from technical government organization/agency such as RailTel, Power Grid Corporation of India Limited (PGCIL), or Bharat Sanchar Nigam Limited (BSNL) as no technical officer is deployed in the Judicial Academy.

2. Department of Trade & Taxes (DT&T), GNCTD

F.No. DTT-A011/7/2025-EDP-Trade and Taxes Department,
Comp. No. E-282954

The proposal of Trade & Taxes Department, GNCTD regarding procurement of one (01) License of Power BI Premium Per User (PPU)-Single User (1 Year) as mentioned in agenda annexed at **Annexure-I.**

The representatives of the Department explained the proposal during the meeting and informed that there is requirement of Power BI Premium License to enable secure analytics, enterprise dashboards, and data-driven monitoring for senior officers at Commissioner, Zonal and Ward levels. Based on the detailed deliberations, TEC recommended and approved the proposal for Procurement of One (01) License of Power BI Premium Per User (PPU) - Single User (1 Year) for a period of 1 year.

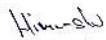
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Further, TEC advised that the Department will observe all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by Finance and IT Department, GNCTD from time to time.

The meeting ended with vote of thanks to the Chair.

- V. The recommendations of TEC are subject to the condition that respective departments shall complete all codal formalities as per GFR 2017, Manual for Procurement of Goods-2024, Delegation on Financial Powers, 2024 and latest instructions issued by IT Department and Finance Department, GNCTD from time to time.
- VI. It is re-iterated that the IT Department has issued a circular number 08/2020 dated 05/08/2020 on monitoring of attendance and work done by the outsource manpower for the e-Governance projects developed/managed by NIC, Delhi. The referred circular is available at website of IT Department <https://it.delhi.gov.in> under the link <<downloads>> (copy attached) herewith. All the Departments while hiring manpower should adhere to the guidelines issued in this regard.


(Raj Kamal Singh)
Head, SeMT


(Himanshu Manchanda)
Assistant Director (IT)


(Anil Kumar)
Deputy Director
(Planning)

online consult
(Dr. M P S Bhatia)
Professor, NSUT
Dwarka, Delhi

online consult
(Dr. R.K. Singh)
Professor,
IGDTUW Delhi

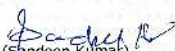
online consult
(Dr. Dinesh Kumar
Vishwakarma)
Professor, DTU


(Sanjeev
Sharma)
DCA/IFA(IT)

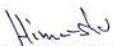

(N. Srinivas)
SIO, NIC Delhi


(K. Murugan)
Joint Director (IT)


(Anand Kumar Tiwari)
Special Secretary (IT)


(Sandeep Kumar)
Pr. Secretary (IT)

1. Pr. Secretary (IT), Department of Information Technology, GNCTD.
2. Special Secretary (IT), Department of Information Technology, GNCTD.
3. Director(Planning), Department of Planning, GNCTD
4. Joint Director (IT), Department of Information Technology, GNCTD.
5. Dr. M.P.S. Bhatia, Professor, NSUT, Sector 3, Dwarka, New Delhi
6. Dr. R.K. Singh, Professor, IGDТУW, Kashmere Gate, Delhi-110006.
7. Dr. Dinesh Kumar Vishwakarma, DTU, Delhi
8. Sh. N Srinivas, SIO, NIC, Delhi State Unit, Delhi Secretariat.
9. Sh. Sanjeev Sharma, DCA/IFA(IT), LNH, Delhi
10. Sh. Raj Kamal Singh, Head SeMT, Delhi.


(Himanshu Manchanda)
Assistant Director (IT)
Department of IT, GNCTD

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INFORMATION TECHNOLOGY DEPARTMENT
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1. Department: Department of LJ&LA, GNCTD.

File No: 27/15/2017-Judl.

Comp. No.: 064462020

Subject: Regarding enhancement of Wi-Fi Coverage in the Judicial Hostel of Delhi Judicial Academy.

Proposal: The current proposal on file is for the technical examination and recommendation of TEC for enhancement of Wi-Fi Coverage in the Judicial Hostel of Delhi Judicial Academy, Department of LJ&LA, GNCTD.

The department has informed the following: -

Additional Director (Admn), Delhi Judicial Academy, Delhi vide letter No. DJA/LAN-Networking/2022-23/01/5394 dated 07.11.2025 stated that: -

"Delhi Judicial Academy (DJA) is in the process of enhancing Wi-Fi coverage within its Judicial Hostel premises, where 80 residential rooms are presently served through 12 FTTH connections installed at the lobbies. However, due to the structural design of the building, Wi-Fi coverage inside the rooms is limited, resulting in poor connectivity for the resident Judicial Officers.

In accordance with OM No. E-11/4/2020-Dev-Secy(IT)/Vol-3/1408-77 dated 11.03.2025, issued by the Department of Information Technology (DIT), GNCTD, and specifically Annexure-I of the said OM, it is stated that for items falling under Sl. No. 10 - Access Points and Switches, the technical specifications and quantity details are to be obtained from the NIC State Unit prior to procurement.

Accordingly, DJA has worked out the following requirement to enhance Wi-Fi coverage across the Judicial Hostel: -

S. No.	Description	Quantity
1.	Ceiling AP, 3000 Mbps Dual Band 11ax 4x4 Ceiling Mount Access Point (2.5 Gg Uplink Port)	16
2.	8-Port POE Switch (Web-managed 8 Port Gigabit PoE + 2 GE Uplink, 120 W Power Budget)	7
3.	L3 Switch with 8x1G SFP, 4x1G Combo with 4x10G Uplink Port and 1G Copper SFP	1

4.	1G Copper SFP	15
5.	Cat 6 U/UTP Violet Cable	4 Boxes

The matter was initially referred to the State Informatics Officer, NIC Delhi, through email dated 11.09.2025. In response, Sh. N. Srinivas, SIO, NIC Delhi, advised DJA to contact Sh. K. Murugan, Joint Director (IT), GNCTD regarding the same. Subsequently, an email was sent to Sh. K. Murugan on 27.10.2025, and in response, it was intimated that the proposal may be sent through the proper channel so that the same can be examined and placed before the Technical Evaluation Committee (TEC) of the Information Technology Department for further consideration."

The proposal has been examined and observed the following: -

- The proposal has been received with the recommendations of Secretary (LJ&LA).
- In accordance with the Annexure-"I" of the OM No. E-11/4/2020-Dev-Secy(IT)/Vol-3/1408-77 dated 11.03.2025, issued by the Department of Information Technology (DIT), GNCTD, it is stated that for items falling under SI. No. 10 - Access Points and Switches, the technical specifications and quantity details are to be obtained from the NIC State Unit prior to procurement.
- The Delhi Judicial Academy has approached the NIC, however NIC has requested vide email dated 22.09.2025 to approach Department of Information Technology, GNCTD for the same.

In view of above, proposal of Delhi Judicial Academy, Department of LJ&LA, GNCTD for enhancement of Wi-Fi Coverage in the Judicial Hostel of Delhi Judicial Academy is placed before TEC for discussion.

2. Department: Department of Trade & Taxes (DT&T), GNCTD

File No.: 1894206/2025/Information Technology (EDP)-T&T

Comp. No.: 282954

Subject: Procurement of One (01) License of Power BI Premium Per User (PPU)-Single User (1 Year)

Proposal: The proposal has been received from the Department of Trade & Tax file, the Department has proposed procurement of one (01) License of Power BI Premium Per User (PPU) to enable secure analytics, enterprise dashboards, and data-driven monitoring for senior officers at Commissioner, Zonal and Ward levels.

The Department has submitted the following:

1. A meeting was held with the Commissioner Ma'am on 13.08.2025, wherein directions were issued to adopt upgraded analytical and document management tools for strengthening data-driven decision-making in the Department. In compliance with the above directions, procurement of the following software licenses is proposed to enhance the Department's data analytics and document management capabilities:
 - Power BI Premium Per User (PPU) - 01 License
 - Adobe Acrobat Standard - 01 License
2. Presently, Power BI Desktop (Free version) is being used, which does not support enterprise-grade requirements such as secure cloud hosting, automated data refresh, role-based access, row-level security, sensitivity labels, and ETL capabilities. To meet advanced analytical and reporting needs, a licensed version is essential.
3. Power BI Premium Per User (PPU) is required to strengthen data visualization, analytics, and reporting, and to facilitate secure dissemination of KPI dashboards to senior officers at Commissioner, Zonal, and Ward levels. The key benefits of Power BI PPU include:
 - a) Advanced data modelling with support for large datasets
 - b) Paginated and interactive reports
 - c) Enterprise-grade security (encryption at rest and in transit)
 - d) Role-based access control and sensitivity labelling
 - e) Integration with Microsoft Information Protection (MIP)
4. At present, dashboards are prepared using Power BI Free/Desktop version, which does not support cloud sharing, scheduled refresh, row-level security, centralized access control, or robust ETL functionality. This results in manual data handling, delays, and limited automation, thereby restricting real-time monitoring and report dissemination.
5. Adobe Acrobat Standard is proposed for efficient and secure handling of official electronic documents, with features including PDF creation and editing, document merging, password protection, redaction, and digital signing.
6. It is informed that two (02) Adobe Acrobat licenses have already been provided by the IT Branch.
7. Further, the Department's Data Core Team has requested procurement of Power BI Software (Single User) - 01 License (1 Year), for the above-mentioned analytical and reporting requirements.

8. The said software is not available on the GeM portal. An NA report has been obtained from GeM. On exploring the open market, the lowest estimated cost is as under:

Sl. No.	Requirement	Estimated Cost (Rs.) (Inclusive of Taxes)
1.	Power BI Software (Single User) – 1 Year (01 No.)	27,650/-

9. The total estimated cost for procurement is Rs. 27,650/-, which is proposed to be incurred through open market procurement under Rule 154 of amended GFR, 2017.
10. File for procurement of 01 No. of License for Power BI Software (Single User) has submitted for Technical clearance of IT Department.

Observations of IT Department, GNCTD

1. The proposal has been received from the Department of Trade & Taxes (DT&T), GNCTD with file No. 1894206/2025/Information Technology (EDP)-T&T, with the recommendation of Commissioner (DT&T).
2. The required software Power BI Premium Per User (PPU) is available on Government e-Marketplace (GeM) for procurement as on date 18.12.2025. Screenshot is attached in reference section.
3. The circular of IT Department vide No. E-11/4/2020-Dev-Secy(IT)/Vol-3/1408-77 dated 11.03.2025, regarding "Purchase, AMC of computers/other IT equipment through GeM portal and Hiring of Manpower on outsource basis", does not include any specification of this software (Power BI Premium Per User) for procurement.
4. However, following is also mentioned in clause 17 of the said circular:

"The Departments shall only use licensed software. The Departments often use pirated software because the vendors provide factory-installed trial versions of MS Office. After the expiry of the trial version, the Department generally keep using the trial version by ignoring warnings or pirated versions installed through the local AMC provider. This adds to potential security threats. Hence the Department must use only licensed software, either open source under General Public License (GPL) or proprietary software with proper licenses. The concerned employee would be liable if they use unlicensed software."

5. Department of Trade & Taxes is intended to procure licensed version of Power BI software.

In view of above, proposal of Department of Trade & Taxes (DT&T), GNCTD for Procurement of One (01) License of Power BI Premium Per User (PPU) - Single User (1 Year) is placed before TEC for consideration.

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F. No. E-11/4/2020-Development/Secy(IT) Vol-3/159-170

Dated: 08/01/2025

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on **12.01.2026** at **03:00 PM** under the Chairmanship of Pr. Secretary (IT), GNCTD, in **Conference Hall of Pr. Secretary (IT/Vigilance) at 4th Floor, 'C'-Wing, Delhi Secretariat, New Delhi.**

2. The proposals of the following Departments will be discussing in the meeting: -

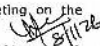
S. No.	Name of the Department	Subject
i.	Department of Law, Justice & Legislative Affairs, GNCTD	Enhancement of Wi-Fi Coverage in the Judicial Hostel of Delhi Judicial Academy.
ii.	Department of Trade & Taxes, GNCTD	Procurement of one (01) License of Power BI Premium Per User (PPU) to enable secure analytics, enterprise dashboards, and data-driven monitoring for senior officers at Commissioner, Zonal and Ward levels.

3. Any other proposal may be placed before the TEC with the permission of Pr. Secretary (IT).

4. It is requested that Head of office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time for on-the-spot clarification, if any sought by TEC.

5. Further, Departments are requested to adhere to the guidelines/instructions issued by IT Department for **Hiring of Contractual Manpower** vide **E-10/25/50/2014/HD-II/1328-1407** dated **11/03/2025** and provide the relevant information in the prescribed format. **Non-submission of requisites information on or before the date of TEC i.e. 12.01.2026 may result in being returned to the concerned Department without any recommendation of TEC.**

6. All the members of TEC are requested to attend the meeting on the scheduled date and time.


(K. Murugan)
Joint Director (IT)

Dated: 08/03/2026

To,

1. The Commissioner, Department of Trade and Taxes, GNCTD
2. The Pr. Secretary (LJ&LA), Department of Law, Justice & Legislative Affairs, GNCTD
3. The Director (Planning) Department of Planning, GNCTD.
4. Representative of FD / COA, LNH, IFA(IT) / Controller of Accounts / Link Officer, GNCTD.
5. Dr. M.P.S. Bhatia, Professor, NSUT, Sector 3, Dwarka, New Delhi
6. Dr. R.K. Singh, Professor, IGDTUW, Kashmere Gate, Delhi-110006.
7. Dr. Dinesh Kumar Vishwakarma, Professor, DTU, Shahbad Daulatpur, Delhi-110042.
8. SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
9. Assistant Director (IT), Department of Information Technology, GNCTD.
10. Head SeMT, NeGD, Delhi.

Encl.: A/A

Copy for information to:

1. PS to Pr. Secretary (IT), GNCTD.
2. PS to Special Secretary (IT), GNCTD.


(K. Murugan)
Joint Director (IT)

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Attendance Sheet of TEC Meeting: 12/01/2025, 03:00PM

S. No.	Name of the Officer	Department	Designation	Official Email ID	Signature
1.	Sanjay Shekhar	LNH	DCA	dsca@delhi.gov.in	
2.	A. K. Sarda	Tax & Finance Dept.	T. O.	tax@delhi.gov.in	
3.	Ashwini	LNH	AS	ashwini@delhi.gov.in	
4.	Deepak Vats	AS (Law)	AS	deepak@delhi.gov.in	
5.	Anil Kumar	DO (Legal)	DO (Legal)		
6.	N. Srinivas	NIC	SD		
7.	R. Dima	NIC	AS/D		
8.	Rajkumar Singh	Secy IT, IT	Head Secy IT	rajkumar@nic.in	