

Government of NCT of Delhi
Information Technology Department
9th Level, B-Wing, Delhi Secretariat
<https://it.delhi.gov.in/>

File No. E-11/4/2020-Development/Secy (IT) Vol-3/ 8156-66 Dated 22/09/2026

Subject: Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 10.09.2026 at 03:00 PM under the Chairmanship of Secretary (IT), to examine the IT related proposals of various Departments of Govt. of NCT of Delhi.

- I.** The TEC meeting agenda approved by the Secretary(IT) is annexed as **Annexure-I.**
- II.** The copy of the meeting notice is annexed as **Annexure-II.**
- III.** Attendance of the officers/officials participated in the meeting is annexed as **Annexure-III.**
- IV.** The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1. O/o Chief Electoral Officer, Delhi

File No. CEO-PIBROPI24/1/2025-Procurement and Issue Branch-Office of Chief Electoral Officer
Comp. No. 245107

The proposal received from O/o CEO, Delhi regarding continue the engagement of services of 140 Additional Data Entry Operators (DEOs) at 70 Voters Centres of NCT of Delhi for further period of one year i.e. 01/09/2026 to 31/08/2027. The proposal has the recommendation of Secretary, O/o CEOas mentioned in agenda annexed at **Annexure-I.**

The representatives of the Department explained proposal in detail during the meeting. The proposed 140 Additional Data Entry Operators were engaged by subordinate District Election Offices on contract/outsourced basis for 70 Voters Centers of NCT of Delhi. The engagement of 140 DEOs on outsource basis are not against sanctioned vacant regular posts. Also, the department submitted that the proposal for creation of permanent posts is under preparation for submission to IT Department being cadre controlling authority.

The department in TEC meeting dated 26.09.2025 had submitted that creation of permanent posts was under preparation for submission to AR Department. However, notangible results were observed till date by the TEC. The TEC has also recommended that as the work is regular in nature the proposal for creation of post should also maintain the hierarchy of the cadre.


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Further, based on the deliberations, the TEC has recommended to continue the engagement of services of 140 Additional Data Entry Operators (DEOs) further period of 11 months w.e.f. 01.09.2026.

Further, TEC advised that the Department will observe all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by Finance and IT Department, GNCTD from time to time.

2. Delhi Prisons, Home Department, GNCTD, GNCTD

F.No. F/9/14/2026/HG
Comp. No.331087

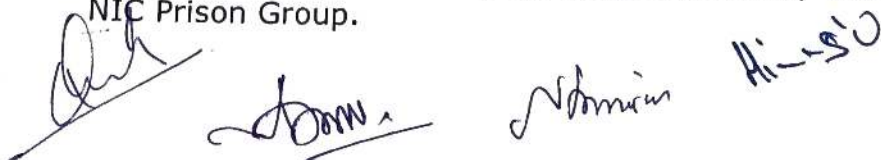
The proposal of Delhi Prison, Home Department, GNCTD regarding setting up High Speed LAN network in Delhi Jail, to support 840 VC based court hearing of inmate to implement New Criminal Laws and received with the recommendation of Pr. Secretary, Home, GNCTD as mentioned in agenda annexed at **Annexure-I**.

The representatives of the Department explained the proposal and requirement of High Speed LAN network in Delhi Jail and the initial existing LAN was established in 2004-05.

Based on the detailed deliberations, TEC has given in-principal approval for setting up High Speed LAN network in Delhi Jail, to support 840 VC based court hearing of inmate to implement New Criminal Laws. Also, the NIC has submitted comments as the NIC centrally provides Unified Threat Management (UTM), Endpoint Detection and Response (EDR), Unified Endpoint Management (UEM), VPN, and Web VPN services, along with centralized log collection and maintenance, to all remote locations connected through dedicated Point-to-Point (P2P) WAN links. The Prison Department may consider utilizing these NIC-provided services, which are available free of cost, as part of the proposed network and security infrastructure.

Further, as Delhi Prisons has agreed to utilize the MTNL WAN (P2P) link through NIC for connectivity to both Courts, Delhi Prisons may obtain the necessary confirmation/approval from NIC (HQ) regarding the required WAN bandwidth, availability of suitable ports/interfaces, and other technical parameters. Delhi Prisons shall also provision the required customer-side hardware, including a suitable WAN router based on the generic specifications provided by NIC (HQ), for termination and commissioning of the WAN link.

The above provisions, including the applicable NIC-provided services and WAN connectivity requirements, may thereafter be incorporated into the revised DPR/estimate in consultation with, and with the concurrence of, the NIC (HQ) Network/Security Group through the NIC Prison Group.



Further, TEC advised that the Department will observe all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by Finance and IT Department, GNCTD from time to time.

3. Guru Nanak Eye Centre, H&FW Department, GNCTD

File No. GNEC-11/21/2026-O/o Dor (GNEC)-GURU NANAK EYE CENTER
Comp. No. 363485

The proposal of Health and Family Welfare Department regarding extension engagement of Technical Manpower on outsource basis without sanctioned posts for the purpose of effective operationalization of the NextGen e-Hospital Management Information System (HIMS) received with approval of Secretary (H&FW) as mentioned in agenda annexed at Annexure-I.

The representatives of the Department explained that manpower required is mainly for the NextGen e-Hospital Management Information System (HMIS) implemented at Guru Nanak Eye Centre across various OPDs, clinics, laboratories, operation theatres, and wards, and is being used for day-to-day hospital activities.

Based on the detailed deliberations, TEC has observed that similar requirement of manpower for implementation of NextGen e-Hospital Management Information System (HMIS) is being received from different hospitals and there is absence of benchmarking/structure for required IT manpower.

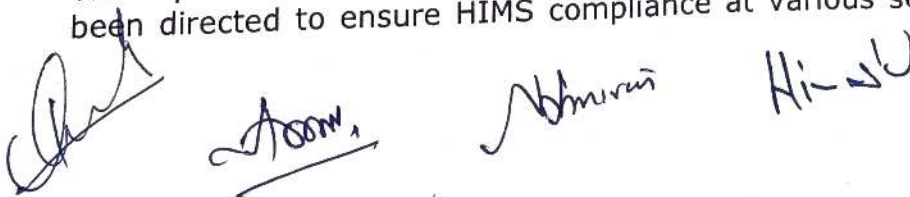
Therefore, Health and Family Welfare Department to prepare a uniform structure/benchmark for required manpower IT-Assistant/TO(IT)/ AD(IT)/DD(IT)/JD(IT) maintaining the hierarchical ratio for managing the IT infrastructure for implementation of the NextGen e-Hospital Management Information System (HMIS) and other IT Projects running in the Hospitals. Further, if the requirement of manpower is regular in nature the regular manpower requirement may be reviewed to avoid requirement of submitting the repeated proposal to TEC on yearly basis.

4. Lok Nayak Hospital, H&FW, GNCTD

File No. F27(1)/Manpower/LNH/IT/2026,
Comp. No. 400017

The proposal of Health and Family Welfare Department regarding to hire the Technical Manpower (System Analyst -01, DPA/TO-03, IT Assistant 'D'-25) without sanctioned posts for implementation the NextGen e-Hospital Health Information Management System (HIMS) Project at Lok Nayak Hospital, GNCTD received with approval of Secretary (H&FW) as mentioned in agenda annexed at **Annexure-I**.

The representatives of the Department explained that hospital has been directed to ensure HIMS compliance at various service points



and to implement the NextGen e-Hospital HIMS project in a time-bound manner. However, at present, Lok Nayak hospital does not have adequate dedicated technical manpower for implementation, operation, and maintenance of the HIMS project across its numerous OPD, IPD, Store and pharmacy, Diagnostic and other modules. In the absence of such technical staff, effective rollout, day-to-day monitoring, and troubleshooting at hospital scale are not feasible

Based on the detailed deliberations, TEC has observed that similar requirement of manpower for implementation of NextGen e-Hospital Management Information System (HMIS) is being received from different hospitals and there is absence of benchmarking/structure for required IT manpower.

Therefore, Health and Family Welfare Department to prepare a uniform structure/benchmark for required manpower IT-Assistant/TO(IT)/ AD(IT)/DD(IT)/JD(IT) maintaining the hierarchical ratio for managing the IT infrastructure for implementation of the NextGen e-Hospital Management Information System (HMIS) and other IT Projects running in the Hospitals. Further, if the requirement of manpower is regular in nature the regular manpower requirement may be reviewed to avoid requirement of submitting the repeated proposal to TEC on yearly basis.

5. Law Department, H&FW, GNCTD

F.5(520)(Lit)/Law(LA)/19/Part-V
Comp. No. 400017

The proposal of Law Department regarding extension/renewal of engagement of 02 Technical Manpower hired through NICS for maintenance and development of OSWS, e-Litigation and other online portals of Law Department received with approval of Secretary (H&FW) as mentioned in agenda annexed at **Annexure-I**.

The representatives of the Department explained that the manpower required is mainly for development, maintenance, upgradation, monitoring and technical support of the four major online portals of the Law Department. The requirement is further necessitated on account of the ongoing major upgradation of the portals and continuous requirements/directions received from various authorities, including the Hon'ble Courts.

Based on the detailed deliberations and analysis of the proposal, TEC has observed 02 permanent sanctioned posts of Technical Officer/DPA and IT Assistant are already vacant in the Law Department. Hence, the department may hire the above resource against these sanctioned posts in accordance with the IT Department circular dated 11/03/2025, thus approval of TEC is not required in the instant Case.

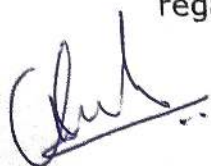
The meeting ended with vote of thanks to the Chair.

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- V. The recommendations of TEC are subject to the condition that respective departments shall complete all codal formalities as per GFR 2017, Manual for Procurement of Goods-2024, Delegation on Financial Powers, 2024 and latest instructions issued by IT Department and Finance Department, GNCTD from time to time.
- VI. It is re-iterated that the IT Department has issued a circular number 08/2020 dated 05/08/2020 on monitoring of attendance and work done by the outsource manpower for the e-Governance projects developed/managed by NIC, Delhi. The referred circular is available at website of IT Department <https://it.delhi.gov.in> under the link <<downloads>> (copy attached) herewith. All the Departments while hiring manpower should adhere to the guidelines issued in this regard.



(Raj Kamal Singh)
Head, SeMT



(Himanshu Manchanda)
Assistant Director (IT)



(Anil Kumar)
Deputy Director
(Planning)

On-Line Approval

(Dr. M P S Bhatia)
Professor, NSUT
Dwarka, Delhi

(Dr. R.K. Singh)
Professor,
IGDTUW Delhi

On-Line Approval

(Dr. Dinesh Kumar
Vishwakarma)
Professor, DTU

(Ramesh Kumar)
DCA/IFA(IT)



(N. Srinivas)
SIO, NIC Delhi

on line approval

(K. Murugan)
Joint Director (IT)



(Anand Kumar Tiwari)
Special Secretary (IT)

Approved on File

(Jitender Yadav)
Secretary (IT)

File No. E-11/4/2020-Development/Secy (IT) Vol-3/ 8156-66 Dated 22/09/2026

1. The Secretary (IT), Department of Information Technology, GNCTD.
2. The Special Secretary (IT), Department of Information Technology, GNCTD.
3. Director(Planning), Department of Planning, GNCTD
4. Joint Director (IT), Department of Information Technology, GNCTD.
5. Dr. M.P.S. Bhatia, Professor, NSUT, Sector 3, Dwarka, New Delhi
6. Dr. R.K. Singh, Professor, IGDTUW, Kashmere Gate, Delhi-110006.
7. Dr. Dinesh Kumar Vishwakarma, DTU, Delhi
8. Sh. N Srinivas, SIO, NIC, Delhi State Unit, Delhi Secretariat.
9. Sh. Sanjeev Sharma, DCA/IFA(IT), LNH, Delhi
10. Sh. Raj Kamal Singh, Head SeMT, Delhi.
11. All concerned Departments of GNCTD.

Digitally signed by
Kungitham Murugan
Date: 22-09-2026
07:05:26

(K.Murugan)
Joint Director (IT)
Department of IT, GNCTD

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1. Department: O/o Chief Electoral Officer, Delhi

File No.: CEO-PIBR0PI24/1/2025-Procurement and Issue Branch-Office of Chief Electoral Officer

Comp. No.: 245107

Subject: Proposal for seeking approval of TEC for engagement of services of 140 Additional Data Entry Operators (DEOs) at 70 Voter Centres of NCT of Delhi.

Proposal: The proposal of O/o CEO, Delhi is regarding continue the engagement of services of 140 Additional Data Entry Operators (DEOs) at 70 Voters Centres of NCT of Delhi for further period of one year i.e. 01/09/2026 to 31/08/2027. The proposal has the recommendation of Secretary, O/o CEO.

The Department has submitted the following: -

1. Matter on file relates to continue the engagement of services of 140 Additional Data Entry Operators (DEOs) at 70 Voters Centres of NCT of Delhi for further period of one year i.e. 01/09/2026 to 31/08/2027. In this regard, it is informed that request from various districts has been received for continuation of engagement of these Additional Data Entry Operators.
2. In this regard, it is submitted that these 140 Additional Data Entry Operators were engaged by subordinate District Election Offices on contract/outsourced basis for 70 Voters Centers of NCT of Delhi after obtaining necessary approval from Finance Department, GNCTD vide U.O. No. 348/DS3 dated 01/02/2013 and further extended time to time after obtaining necessary approval from FD/competent authority. Last proposal for extension of services of 140 Additional Data Entry Operators was concurred by FD for the period of 11 months w.e.f. 01/10/2025 subject to take approval of competent authority i.e. Hon'ble Lt. Governor, Delhi.
3. Accordingly, the proposal of the department for extension of services of 140 Additional Data Entry Operators for the period of 11 months w.e.f. 01/10/2025 has also been approved by the Hon'ble Lt. Governor, Delhi.

4. In this connection, it is informed that these 140 Additional Data Entry Operators were engaged by subordinate District Election Offices not against sanctioned posts category.
5. In this connection, it is submitted that as per IT Department's circular 07/2020 dated 13/07/2020, since the approval of TEC will continue to be required for engagement/ extension of staff not against sanctioned direct recruitment category posts. Further, it is submitted that TEC, IT Department was concurred the last proposal for extension of services of 140 Additional Data Entry Operators at 70 Voter Centers of NCT of Delhi for the period of 11 months w.e.f. 01/10/2025 vide minutes of meeting dated 26/09/2025 issued vide IT's letter E-11/4/2020- Development/Secy (IT) Vol-3/7498-7506 dated 22/10/2025.
6. Justification for continuation of services of Data Entry Operators in the Voter Centers: - The office of CEO, Delhi & subordinate District Election Offices are mandated to provide uninterrupted services to the voters and comply with the directions of Election Commission of India. As per the instruction of Election Commission of India, continues updation of Electoral Roll runs throughout the year. Office of CEO, Delhi is required to maintain the defect free and updated Electoral Rolls during both election time and now Election time also. Summary revision is conducted quarterly every year for the revision of Electoral Rolls. The following activities of voter centers are continued throughout the year.
 - (a) Inclusion of new electors.
 - (b) Correction of errors or any relevant entry pertaining to electors.
 - (c) Transposition (change of residential address of electors within same AC).
 - (d) Uploading the image of non-image electors.
 - (e) Deletion of data of shifted/dead electors.
 - (f) Issue of EPIC cards.
 - (g) Digitization of forms.
 - (h) Downloading of online forms.
 - (i) General Public Dealing.
 - (j) Marking PS No. online forms and its assignment to BLOs with proper office record.
 - (k) The work of voter centers is fully online and the quantum of above work is enormous and continuous in nature.
7. Thus, the activities of voter center are continued throughout the year in the form of continuous updation of Electoral Rolls and each

application needs downloading and further action to be filled electronically within reasonable time.

Observations of IT Department: -

1. The proposal has the recommendation of Secretary, O/o CEO.
2. Earlier extension of engagement of service of 140 Additional Data Entry Operators@02 per AC in 70 ACs of NCT of Delhi for the period of 11 months w.e.f. 01.10.2025 vide TEC held on 26.09.2025 and MoM dated 22.10.2025.
3. In accordance with the Circular dated 11/03/2025 issued by IT Department, it has been mentioned hiring of technical manpower without sanctioned post will be allowed subject to the approval of TEC of IT Department. The engagement of 140 DEOs on outsource basis are not against sanctioned vacant regular posts.
4. Therefore, technical clearance of TEC is required to continue the engagement of services of 140 Additional Data Entry Operators (DEOs) at 70 Voters Centres of NCT of Delhi for further period of one year i.e. 01/09/2026 to 31/08/2027 on outsourced basis.
5. The details related to extant manpower status / previous TEC approvals was sought vide email dated 23.07.2026 and received through email dated 25.08.2026 as permanent sanctioned posts are DD(IT)-01, AD(IT)-03, TO(IT)-05, IT Asst. Gr-A - 1, IT Asst. Gr-B - 1, IT Asst. Gr-D - 1 and filled posts are DD(IT)-01, AD(IT)-01, TO(IT)-02 , IT Asst. Gr-D - 1.
6. Persons hired on outsources bases without sanctioned post are Program Manager-1, Developers-14, Project Manager-1, Office Assistant-12, Call Agent-10, DEO-10(at CEO HQ), IT Assistant Gr D, 140(under submission for approval of TEC).
7. Further, the department in TEC meeting dated 26.09.2025 submitted that as the work is regular in nature the proposal for creation of permanent posts is under preparation for submission to AR Department.

In view of above, the proposal for continued the engagement of services of 140 Additional Data Entry Operators (DEOs) at 70 Voters Centres of NCT of Delhi for further period of one year i.e. 01.09.2026 to 31.08.2027 is placed before TEC for consideration and discussion.

2. Department: Delhi Prisons, Home Department, GNCTD

File No.: F/9/14/2026/HG,

Comp. No.: 331087

Sub: Setting up High Speed LAN in Delhi Prison.

Proposal: The proposal of Delhi Prison, Home Department, GNCTD is regarding setting up High Speed LAN network in Delhi Jail, to support 840 VC based court hearing of inmate to implement New Criminal Laws.

The Home Department has submitted the following: -

1. The proposal received from Delhi Prisons in their file CD No. 003776368 for Administrative approval and expenditure sanction amounting to Rs. 27,54,32,363/- (Rupees twenty seven crore fifty four lakh thirty two thousand three hundred sixty three only) with allocation of addition budget of Rs. 7,54,32,323/- in BE 2026-27 for setting up High Speed LAN network in Delhi Jail, to support 840 VC based court hearing of inmate to implement New Criminal Laws.
2. In this context, it is submitted that Delhi Prison has sent an e-mail dated 25.01.2025 was sent to NICS I for providing the information as to whether any vendors are empanelled by NICS I for LAN & Wi-fi as on date. NICS I was further requested to provide the list. In response, NICS I vide e-mail dated 27.01.2025 has informed that no vendors are empanelled to provide the said service.
3. In this regard, Delhi Prisons has submitted that after the approval of Competent Authority (DG Prisons), a survey was conducted from private vendor (NITCON Ltd.) from open market, wherein NITCON Ltd. after carried out the survey and taking inputs from IT Branch, PHQ had submitted their versions 1.4 of Detailed Project Reports (DPR).
4. Further, Delhi Prisons has submitted that DPR version 1.4 submitted by NITCON Ltd. was found satisfactory by IT Branch, PHQ and the summary report has been submitted by IT Branch, PHQ along with the justification of the DPR submitted by NITCON Ltd.
5. It is submitted that as per the DPR, the estimated cost of the project is approximately Rs. 27,54,32,363/- (Rupees twenty-seven crore fifty-four lakh thirty-two thousand three hundred sixty-three only). The Project is expected to be completed in approximately five months after bidding process is completed i.e. in next financial year 2026-27.

Additionally, the Delhi Prison has also submitted the following in response to the queries of NIC Delhi unit on the proposal.

1. As PHQ, Tihar & Rohini network is directly connected to NIC domain through router and further distribution of LAN through

switches installed at PHQ, Central Jails & other required office locations, existing LAN is over 20+years old and obsolete in every manner and during this period NIC has been instrumental in providing new applications like e-Prisons, PMS2.0, VMS 2.0, e-Parole, Police Intelligence System, e-Hospital, e-Furlough, ICJS 2.0, e-Office, e-HRMS, iGoT Karmayogi, e-Parichay, e-Sparrow, e-Darpan, etc and ever growing new applications in the upcoming years, but LAN infrastructure at PHQ, Tihar & Rohini Jails have not been upgraded over these years. To use these applications along with the implementation of new three criminal laws & e-Courts and limited setup of VOIP shall also be provisioned for interconnectivity of voice services between various users for management and emergency purposes, LAN network becomes very crucial to provide secure, reliable, scalable and better quality of service (QoS) and keeping the services calls to minimum.

2. In view of the above it is proposed to have a structured LAN infrastructure as per the industry standards it is proposed to have a three-tier network architecture design model with the required hardware, cabling, logical separation of network using VLAN's and bridging protocols that operate within and across these tiers that should be governed strictly by the IEEE 802 LAN Standards.
3. A detailed TEIR-III network architecture along with diagrams for Tihar & Rohini Campus locations of distribution of LAN is mentioned in the DPR at Page No. 25, it is proposed to have Core Layer, Distribution Layer & Access Layers shall be implemented within the Tihar & Rohini Campuses and components above Core Layer is for depiction of Network within the NIC domain only that may be ignored with respect to LAN infrastructure implementation at Tihar & Rohini Campuses.
4. The initial existing LAN was established in 2004-05 and in 2010-11, all the network switches are end of sale & end of support declared by the OEM's since many years ago, most of the network cables have developed cracks on the outer insulations and have been damaged, existing LAN infrastructure has become obsolete and it is recommended not continue with old LAN infrastructure.
5. As mentioned in point no. 148 that the initial existing LAN was established in 2004-05 and in 2010-11, since many years ago it has become obsolete and it is recommended not continue with old LAN infrastructure, so there is no requirement of integration of new LAN infrastructure with existing LAN for new LAN infrastructure local IP addressing policy will be as per the IP Scheme allocated by NIC (HQ).
6. DPR was prepared to incorporate as per the guidelines issued through below mentioned notifications: -

- a. Notification No.: No. IV-21011/30/2009-Prov-1 dated 16.07.2009 issued by Ministry of Home Affairs, Government of India (QRs/Technical Specifications for the Networking System 'and Video Conferencing System).
 - b. Notification No.: No. V-17013/29/2017-PR dated 15.05.2018 issued by WS Division, Ministry of Home Affairs, Government of India (Implementation of E Prisons Project)
 - c. Notification No.: No. V-17013/31/2021-PR dated 05.04.2022 issued by WS Division, Ministry of Home Affairs, Government of India (Modernization of Prisons).
 - d. MODEL PRISON MANUAL, 2016 (Chapter XXXI PRISON COMPUTERISATION).
7. The security considerations outlined on pages 19 to 23 in the DPR will be implemented in consultation with Network and Security Groups of NIC (HQ) once the LAN cabling & related hardware is successfully implemented and ready for commissioning.

Home Department has requested for placing the proposal before the Technical Evaluation Committee (TEC) for technical evaluation of setting up a High-Speed LAN network in Delhi Prisons to support 840 VC based court hearing of inmate to implement New Criminal Laws.

Observations of IT Department

1. The proposal has the recommendation of Pr. Secretary, Home, GNCTD.
2. A survey has been conducted from private vendor, NITCON Ltd., from open market, wherein NITCON Ltd. after carried out the survey and taking inputs from IT Branch, PHQ had submitted their versions 1.4 of Detailed Project Reports (DPR).
3. The NIC Delhi Unit has observed that the elements beyond LAN framework may be eliminated as advised by NIC and the estimate for LAN may be revised and processed for sanction and execution.

In view of above, the proposal of Home Department for setting up High Speed LAN in Delhi Prison is placed before TEC for consideration and discussion.

3. Department: Guru Nanak Eye Center, H&FW Dept. GNCTD

File No.: GNEC-11/21/2026-O/o Dor (GNEC)-GURU NANAK EYE CENTER,
Comp. No.: 398619

Sub: Engagement of Technical Manpower on outsource basis without sanctioned posts for the purpose of effective operationalization of the NextGen e-Hospital Management Information System (HIMS).

Proposal: The proposal of Health & Family Welfare, GNCTD is regarding engagement of Technical Manpower on outsource basis without sanctioned posts for the purpose of effective operationalization of the NextGen e-Hospital Management Information System (HIMS).

The Department has submitted the following: -

1. It is submitted that as per Order No. F.36/36/HIMS/Re-tender/DGHS/HQ/SSHFWS/704-711 dated 27.06.2025, it has been directed that the hospital should be HIMS compliant at various places from entrance to registration counters. Further, as per Order No. DH&FW-F-011/9/2025/ IT-HFW Department - Part(1) /269885/ JBKDSH/34 dated 04.09.2025, it has been directed to ensure the implementation of the NextGen e-Hospital Management Information System.
2. Kind attention is also drawn to the Delhi High Court's order of 03.07.2026 in W.P.(C) 8548/2017, where the Court recorded concerns about the lack of consistency and uniformity in the implementation of the NextGen e-Hospital Management Information System (HMIS) across Delhi Government hospitals.
3. In this regard, it is to submit that the NextGen e-Hospital Management Information System (HMIS) has been implemented at Guru Nanak Eye Centre across various OPDs, clinics, laboratories, operation theatres, and wards, and is being used for day-to-day hospital activities. NextGen e-HMIS is a comprehensive hospital management system designed to streamline hospital workflows, and its modules cover registration, appointment, IPD, billing, lab, OT management, and other functions.
4. However, as the software is highly technical in nature, it is presently being operated by Doctors and nursing staff of the hospital, which is causing diversion of their time from patient care and other clinical duties.
5. Added to it, as per records, each OPD in GNEC handles an average of 150 patients per day, including new and follow-up cases along with referrals from various authorities. Given this high patient volume, it is nearly impossible for Doctors to enter complete vital signs, medical history and medication data into the HMIS during consultations.
6. Therefore, to ensure smooth and efficient functioning of the system to its optimum capacity and to reduce the workload on clinical staff, this department requires technical manpower for deployment across various sections of the hospital.

7. As per records, only one post of IT Assistant Gr. 'B' has been sanctioned for GNEC vide Order dated 11.09.2025 issued by IT Department, GNCTD. However, the same is pending for posting from IT Department, GNCTD.
8. In this regard, Department of H&FW vide Circular dated 05.05.2026 has conveyed that where IT Cadre posts have not yet been sanctioned, technical manpower may be hired as per point no. 1 of the Circular dated 11.03.2025 issued by the IT Department, GNCTD.
9. The ibid Circular dated 11.03.2025 regarding hiring of technical manpower issued by the IT Department, GNCTD provides under "point no. 1 – Hiring of Technical Manpower without sanctioned posts" that the hiring of technical manpower will be allowed for undertaking IT projects as duly approved by the TEC of the IT Department. The manpower hiring duration shall not be more than 11 months. The departments will provide information in the prescribed format. The TEC will examine the proposal and convey the decision taken.
10. Further, it is also inter-alia, conveyed that in case there are no IT officers in the Department, it will also be allowed to hire one DPA-level Officer to maintain the software until a regular DPA is posted by the IT Department.
11. Therefore, taking into account non-availability of technical manpower in GNEC and authorization of the IT Department vide Circular dated 11.03.2025, following technical manpower is proposed to be hired on outsourced basis without sanctioned posts for smooth and efficient functioning, operationalization and maintenance of the HIMS:

S. No.	Name of Post	Scale of Pay as per RRs of issued by the Deptt., GNCTD	Education Qualifications	Manpower proposed
1.	Data Processing Assistant	Level – 07 of Pay Matrix	i. Master's Degree in Computer Applications/ Information Technology/Computer Science of a recognized University/Institute; OR ii. B.E. / B. Tech. in Computer Engineering/ Computer Science / Computer Technology / Computer Science and	01

			Engineering / Information Technology from a recognized University / Institute. (As per RRs notified by IT Department vide Gazette notification dated 01.01.2019)	
2.	IT Assistant Grade- 'A'	Level - 04 of Pay Matrix	i. 12th Standard pass in Science Stream with Mathematics as a subject from a recognized Board or equivalent. ii. A speed test of not less than 15000 key depressions per hour for data entry work to be ascertained through speed test on computer. (As per Draft RRs issued by IT Department vide Public Notice dated 05.08.2026)	34

12. The Annexures required to be provided along with the proposal for onward submission of the same to IT Department, GNCTD are duly filled in under **Annexure-I** and **II**.

13. The hiring of the proposed technical manpower shall be on outsource basis and therefore, the financial implications arrived in the instant proposal in view of the rates of minimum wages as prescribed by the Labour Department, GNCTD vide Order dated 15.04.2025 are discussed as under:

1. Data Processing Assistant (Level-07 of Pay Matrix) – 01

This post shall be classified under category of *Graduates and above*. Accordingly, the total financial implication for a period of 11 months in consonance with the instructions of IT Department is as under:

Minimum Wages	PF	ESIC	Bonus	Total per day exclusive of GST	Minimum Wages for one month i.e. 26 days	Manpower proposed	Total financial implications arrived for 11 months (Rs.)
Rs.937/- (per day)	Rs.75/-	NIL	NIL	Rs.1012/-	Rs.26312/-	01	2,89,432

2. IT Assistant Grade - 'A', (Level-04 of Pay Matrix) – 34

This post shall be classified under category of *Matriculates but not Graduates*. Accordingly, the total financial implication for a period of 11 months in consonance with the instructions of IT Department is as under:

Minimum Wages	PF	ESIC	Bonus	Total per day exclusive of GST	Minimum Wages for one month i.e. 26 days	Manpower proposed	Total financial implications arrived for 11 months (Rs.)
Rs.862/- (per day)	Rs.75/-	NIL	NIL	Rs.937/-	Rs.24362/-	34	91,11,388

14. The above proposal has been vetted by the Accounts Functionaries of GNEC and the department has obtained the approval of the Director (GNEC)/Link Officer in physical file mode.

Observations of IT Department

1. The proposal has the recommendation of Secretary, H&FW Department, GNCTD.
2. In accordance with the Circular dated 11/03/2025 issued by IT Department, it has been mentioned hiring of technical manpower without sanctioned post will be allowed subject to the approval of TEC of IT Department.
3. The extant manpower status required to be provided along with the proposal for onward submission of the same to IT Department, GNCTD has been submitted. There is only 01 post of IT Assistant Gr. 'B' is sanctioned for GNEC and the same is also vacant.
4. The manpower required is mainly for the NextGen e-Hospital Management Information System (HMIS) implemented at Guru Nanak Eye Centre across various OPDs, clinics, laboratories, operation theatres, and wards, and is being used for day-to-day hospital activities.

In view of above, the proposal H&FW Department for engagement of Technical Manpower (DPA-01, IT Assistant Grade-A - 34) on outsource basis without sanctioned posts for the purpose of effective operationalization of the NextGen e-Hospital Management Information System (HIMS) for the duration of 11 months is placed before TEC for consideration and discussion.

Annexure-'A'

S. No.	Particulars		Details	
1.	Name of Department		Office of the Chief Electoral Officer, Delhi	
2.	Name of Project		Hiring of 140 Additional Data Entry Operators	
3.	Date of initial approval obtained from TEC.		As per record, 140 Additional Data Entry Operators were engaged since 2012 with the approval of FD. However, on the recommendation of FD, the approval for TEC was obtained for the period 01.04.2024 to 31.03.2025	
4.	Details of previous approvals obtained from TEC for extension/ hiring for this project :-			
	Sr. No.	All Previous periods of extensions/ hiring (from date – to date)	Details of the progress made during these periods.	Remarks/ observations of TEC for extension for these periods
	a.	01.04.2024 to 31.03.2025	No action	TEC concurred that proposal of the Department for extension of services of 140 additional DEOs at 70 Voter centres of NCT of Delhi for one year i.e. from 01/04/2024 to 31/03/2025.
	b.	06 months w.e.f. 01.04.2025	Proposal for creation of permanent posts is under submission to IT Department, through e-Office	TEC observed that the requirement of DEOs for CEO's office is of permanent nature and advised to create the regular posts. As of now, TEC recommended for extension of engagement of 140 DEOs for the period of 06 months w.e.f. 01.04.2025.
	c.	11 months w.e.f. 01.10.2025		TEC recommended for continuation of engagement of services of 140 additional Data Entry Operators at 70 Voter Centers of NCT of Delhi for a period of 11 months only w.e.f. 01.10.2025.
5.	Remaining project work for which extension is required		The activities of voter center are continued throughout the year in the form of continuous updation of Electoral Rolls and each application needs downloading and further action to be filled electronically within reasonable time	

[Signature]
24/8/2026

SARVAN KR. CHAUHAN
Section Officer

[Signature]
24.8.2026
T. MISAO
Deputy Chief Electoral Officer / H.O.O.

Extant Manpower Status

Name of Department : Office of the Chief Electoral Officer, Delhi

S. No.	Name of Post	Scale of Pay	Sanctioned Post		Filled Post		Vacant Post		No. of Persons Hired on Contract Basis Against Vacant posts	Persons Hired on Outsourced Basis (Without Sanctioned Post)	Remarks
			Temp orary	Perm anent	Temp orary	Perm anent	Temp orary	Perm anent			
1	Joint Director		0	0	0	0	0	0	0	0	
2	Deputy Director (IT)	Pay Level-11 (67700-208700)	0	01	0	01	0	0	0	0	
3	Asstt. Director (IT)	Pay Level-10 (56100-177500)	0	03	0	01	0	0	0	0	
4	Technical Officer (IT)	Pay Level-7 (44900-142400)	01	05	0	02	0	0	0	0	
	IT Assistant Group-A		0	01	0	0	0	01	0	0	
	IT Assistant Group-B		0	01	0	0	0	01	0	0	
	IT Assistant Group-D		0	01	0	01	0	0	0	0	
5	Program Manager	195320.00	0	0	0	0	0	0	0	01	
6	Developers	80378.00	0	0	0	0	0	0	0	14	
7	Project Manager	137447.00	0	0	0	0	0	0	0	01	
8	Office Assistant Support	31967.00	0	0	0	0	0	0	0	12	
9	Call Agents	22820.00	0	0	0	0	0	0	0	12	
10	Data Entry Operators	22411.00	0	0	0	0	0	0	0	10	At CEO(HQ)
11	IT Assistant Grade-D (previously Data Entry Operator Grade-D)	22411.00	140	0	140	0	0	0	140	140 (under submission for approval of TEC, IT Department)	At 70 ACs of NCT of Delhi (@ 02 against sanctioned post of LDCs and 02 without sanctioned post per AC)

(Signature)
SARVAN KR. CHAUHAN
Section Officer

(Signature)
24.8.2024
Deputy Chief Electoral Officer | H.O.O.

Manpower Proposed for Hiring

S No.	Project Descriptions	Name of the Post	No. of Manpower	Duration of Project	Platform	Front End	Back End	Remarks
1	Data Entry Work at 70 VRECs of NCT of Delhi	Data Entry Operators	140	Continuous activity (Present extension is sought for one year)		Yes	No.	To be engaged on outsourced basis through GeM portal against Non-sanctioned posts
2	--N/A--	Dy. Director (IT)	--N/A--	--N/A--	--N/A--	-N/A-	--N/A-	
3	--N/A--	Asstt. Director (IT)	--N/A--	--N/A--	--N/A--	-N/A-	--N/A-	
4	--N/A--	Technical Officer (IT)	--N/A--	--N/A--	--N/A--	-N/A-	--N/A-	
5	--N/A--	IT Assistant Grade-D (previously Data Entry Operator Grade-D)	--N/A--	--N/A--	--N/A--	-N/A-	--N/A-	
6	--N/A--	IT Assistant Grade-B (previously Data Entry Operator Grade-B)	--N/A--	--N/A--	--N/A--	-N/A-	--N/A-	
7	--N/A--	IT Assistant Grade-A (previously Data Entry Operator Grade-A)	--N/A--	--N/A--	--N/A--	-N/A-	--N/A-	

[Signature]
24/8/2026

SARVAN KR. CHAUHAN
Section Officer

[Signature]
24.8.2026
T. MISAO
Deputy Chief Electoral Officer

TEC Agenda

Department: Lok Nayak Hospital, H&FW Dept. GNCTD

File No.: F27(1)/Manpower/LNH/IT/2026,

Comp. No.: 400017

Sub: Hiring of Technical Manpower (System Analyst -01, DPA/TO-03, IT Assistant 'D'-25) without sanctioned posts for implementation the NextGen e-Hospital HIMS.

Proposal: The Department has proposed to hire the Technical Manpower (System Analyst -01, DPA/TO-03, IT Assistant 'D'-25) without sanctioned posts for implementation the NextGen e-Hospital Health Information Management System (HIMS) Project at Lok Nayak Hospital, GNCTD.

The Department has submitted the following: -

1. It is submitted that this hospital has been directed to ensure HIMS compliance at various service points and to implement the NextGen e-Hospital HIMS project in a time-bound manner.
2. However, at present, Lok Nayak hospital does not have adequate dedicated technical manpower for implementation, operation, and maintenance of the HIMS project across its numerous OPD, IPD, Store and pharmacy, Diagnostic and other modules. In the absence of such technical staff, effective rollout, day-to-day monitoring, and troubleshooting at hospital scale are not feasible.
3. Earlier, two Technical Officers (Programmers) were posted in Lok Nayak Hospital to manage these technical responsibilities. However, one Technical Officer has since been transferred to F&S, while the other has been deputed to the Health & Family Welfare Department, GNCTD, resulting in a severe shortage of technical manpower in the hospital. Despite a continuous increase in digital services and IT-related responsibilities, no replacement has been provided against these vacancies.
4. Further, as per the Circular dated **11.03.2025** issued by Joint Director (IT), GNCTD, hiring of contractual technical manpower on outsourced basis is permissible for approved IT projects for a tenure of up to 11 months, subject to approval of the competent authority and submission of prescribed Annexures.

5. In view of the above, and considering the scale of this 2053-bedded hospital, engagement of the requisite contractual technical manpower on outsourced basis, as detailed below, is urgently required to ensure successful implementation and smooth functioning of the HIMS project in the interest of uninterrupted patient services and compliance with Government directions.

Manpower proposal has already assessed by H&FW Department and revised as under: -

Post	Earlier Proposed	Revised (as suggested)
Sr. System Analyst	01	Nil — not considered necessary at outsourced level; supervisory function to be discharged by System Analyst
System Analyst	03	01 — for overall technical supervision & coordination
Data Processing Assistant/Technical Officer	10	03 — for module-wise technical & functional support
I.T. Assistant Grade-D	25	25 — retained, for department/user-level support across LNH
Total	39	29

The financial implication works out as follows: -

Post	Level	Annual Cost (per post)	No. of Posts	Total (Rs.)
System Analyst	Level-10	13,50,000/-	One	13,50,000/-
Technical Officer	Level-07	10,77,600/-	Three	32,32,800/-
I.T. Assistant Grade-D	Level-05	7,00,800/-	Twenty-Five	1,75,20,000/-
Total Estimated Value				Rs. 2,21,02,800/-

Observations of IT Department

1. The proposal has the recommendation of Secretary, H&FW Department, GNCTD.
2. In accordance with the Circular dated 11/03/2025 issued by IT Department, it has been mentioned hiring of technical manpower without sanctioned post will be allowed subject to the approval of TEC of IT Department.
3. The extant manpower status required to be provided along with the proposal for onward submission of the same to IT Department, GNCTD has been submitted. There are 02 posts of DPA is sanctioned for LNH and 01 DPA post is vacant. The Department has also submitted the duly filled and Annexure I & Annexure II for extant manpower details.
4. The Manpower proposal has already been assessed by H&FW Department and the revised manpower requirement is submitted by the LNH. The manpower required is mainly for the NextGen e-Hospital Management Information System (HMIS) implemented at LNH Hospital.

In view of above, the proposal of H&FW Department for hiring of Technical Manpower (System Analyst -01, DPA/TO-03, IT Assistant 'D'-25) without sanctioned posts for implementation the NextGen e-Hospital HIMS at Lok Nayak Hospital, GNCTD is placed before TEC for consideration and discussion.

Information Sheet

- 1 Department Name : Lok Nayak Hospital
- 2 Administrative Secretary : Secretary, Health & Family Welfare Department, GNCTD
- 3 Head of Department : Medical Director, Lok Nayak Hospital
- 4 Project Name : NextGen e-Hospital Health Information Management System (HIMS)
- 5 Project Brief :

Implementation and hospital-wide rollout of the NextGen e-Hospital HIMS project at Lok Nayak Hospital (2053-bedded tertiary care hospital under DH&FW, GNCTD) covering all patient service touch-points, viz. registration counters, OPD, IPD, Laboratory, Radiology, Store & Pharmacy and Medical Records Department (MRD) and other modules in compliance with DGHS letter No. F.36/36/HIMS/Re-tender/DGHS/HQ/SSHFWS/704-711, dated 27.06.2025 and DH&FW order No. DH&FW-F-011/9/2025/IT-HFW Department-Part(1)/269885/JBKDSH/34 dated 04.09.2025.

- 6 Project Head (Govt) : Medical Director, Lok Nayak Hospital
- 7 Cost of Project : NA
- 8 Duration of the project up to Go Live : Already Live
- 9 Extent of in-house functional technical strength

Post	Filled	Vacant but Sanctioned post	Posts for which approval accorded
Jt. Director	0	0	0
SSA	0	0	0
SA	0	0	0
DPA	1 (Deputed at H & FW)	1	0

10 Technology Stack (As applicable)

Development: As per platform prescribed NIC NextGen e-Hospital HIMS

Database: As per platform prescribed NIC NextGen e-Hospital HIMS

Hosting Solution: As per platform prescribed NIC NextGen e-Hospital HIMS

Integration with: Aadhaar, Ayushman Bharat Digital Mission (ABDM)

Micro APIs: Yes

Others: HIMS compliance at OPD, IPD, Laboratory, Radiology, Store & Pharmacy and Medical Records Department (MRD) as directed vide DGHS letter dated 27.06.2025

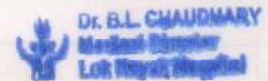
11 Required Manpower (revised)

Designation	Skills	Experience (years)	Technical Qualifications	Numbers
Sr. System Analyst	HIMS/HMIS implementation, project supervision, DB & server administration	8+	B.E./B.Tech (CS/IT) or MCA	0
System Analyst	HIMS modules, application support, systems analysis	5+	B.E./B.Tech (CS/IT) or MCA	3
Data Processing Assistant / Technical Officer	Data entry/processing, module-level troubleshooting, user support	3+	Graduate with Diploma/Certificate in Computer Application	10
I.T. Assistant Grade-D	Counter-level HIMS operation (registration/OPD/billing/ward)	1+	12th Pass with Computer Certificate (O-Level/equivalent)	25

12 Project Executing Agency : NIC for the NextGen e-Hospital HIMS project



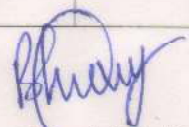
Name & Seal of HOD


Dr. B.L. CHAUDHARY
Medical Director
Lok Nayak Hospital

Extant Manpower Status

Name of the Department: Lok Nayak Hospital, Directorate of Health & Family Welfare, Govt. of NCT of Delhi

Sl. No.	Name of Post	Scale of Pay	Sanctioned Post (Temp.)	Sanctioned Post (Perm.)	Filled Post (Temp.)	Filled Post (Perm.)	Vacant Post (Temp./Perm.)	No. Hired on Contract Basis Against Vacant Posts	Persons Hired on Outsourced Basis (Without Sanctioned Post)	Remarks
1	Joint Director	-	0	0	0	0	0	0	0	No requirement proposed at present
2	Sr. System Analyst (previously System Analyst)	Level 11, GP-6600, PB 15,600-39,100	0	0	0	0	0	0	0	Not required as per revised proposal
3	System Analyst (previously Programmer)	Level 10, GP-5400, PB 15,600-39,100	0	0	0	0	0	0	0	Proposed to be hired without sanctioned post - see accompanying proposal
4	Data Processing Assistant (previously Asstt. Programmer)	Level 07, GP-4600, PB 9,300-34,800	0	2	0	1	1	0	0	Only one is on sanctioned strength but posted on deputation in Dept. of H & FW
5	I.T. Assistant Grade-D (previously DEO Grade-D)	Level 05, GP-4200, PB 9,300-34,800	0	0	0	0	0	0	0	Proposed to be hired without sanctioned post - see accompanying proposal
6	I.T. Assistant Grade-B (previously DEO Grade-B)	-	0	0	0	0	0	0	0	No requirement proposed at present
7	I.T. Assistant Grade-A (previously DEO Grade A)	-	0	0	0	0	0	0	0	No requirement proposed at present


 Name & Seal of HOD


 Dr. B.L. CHAUDHARY
 Medical Director
 Lok Nayak Hospital

Revised proposal of Manpower Proposed for Hiring

Sl. No.	Project Description	Name of the Post	No. of Manpower	Duration of Project	Platform	Front End	Back End	Remarks
1	-	Joint Director	0	-	-	-	-	-
2	Implementation of Health Information Management System	Sr. System Analyst (previously System Analyst)	0	Till further orders by DH&FW Dept., Govt. of NCT of Delhi	-	-	-	Not required as per revised proposal
3	Implementation of Health Information Management System	System Analyst (previously Programmer)	01	Till further orders by DH&FW Dept., Govt. of NCT of Delhi	-	-	-	Manpower required for implementation of HIMS in Hospital
4	Implementation of Health Information Management System	Data Processing Assistant (previously Assistant Programmer)	03	Till further orders by DH&FW Dept., Govt. of NCT of Delhi	-	-	-	Manpower required for implementation of HIMS in Hospital
5	Implementation of Health Information Management System	I.T. Assistant Grade-D (previously Data Entry Operator Grade-D)	25	Till further orders by DH&FW Dept., Govt. of NCT of Delhi	-	-	-	Manpower required for implementation of HIMS in Hospital
6	-	I.T. Assistant Grade-B (previously Data Entry Operator Grade-B)	0	-	-	-	-	-
7	-	I.T. Assistant Grade-A (previously Data Entry Operator Grade-A)	0	-	-	-	-	-

(Signature)

Lok Nayak Hospital



Department: Law Department, GNCTD

File No.: F.5(520)(Lit)/Law(LA)/19/Part-V

CD. No.: 064827295

Subject: Extension/renewal of engagement of 02 Technical Manpower hired through NICS I for maintenance and development of OSWS, e-Litigation and other online portals of Law Department.

Proposal: Extension/renewal of engagement of 02 Technical Manpower hired through NICS I for maintenance and development of OSWS, e-Litigation and other online portals of Law Department.

The Department has submitted the following: -

1. The proposal for extension/renewal of 02 Technical Manpower hired through NICS I was forwarded to IT Department in file having CD No. 064698124. The proposal was placed before TEC meeting held on 27.05.2025. Vide minutes of meeting dated 11.06.2025 of TEC, it was informed that based on detailed deliberations, TEC concurred the proposal for renewal/hiring of 02 Technical Developers on outsource basis only for a maximum period of 11 months i.e. upto 28.03.2026. Hiring on outsourced basis was to be done for one Developer of ASP.Net and one Developer of PHP/Postgre.
2. Subsequently, the matter was again put up before TEC, requesting extension of tenure of Technical manpower outsourced from NICS I that due to late joining of developers. It was proposed that the period of Technical manpower on outsourced basis may be extended for a period of 11 months from the date of their actual joining. Vide minutes of meeting dated 18.03.2026 of TEC, it was informed that based on detailed deliberations, TEC recommended that the 11 months approval as per TEC MoM dated 27.05.2025 may be treated from the date of joining of the developers instead of upto 28.03.2026.
3. After the approval of TEC, the matter was again put up to decide the 11 months period, taking into consideration the date of joining of manpower and period of resignation of one manpower, in between. It was proposed that 11 months period of one developer of Level-6 of ASP.Net will complete on 09.10.2026 and the period of other developer of Level-4 of PHP/Postgre will complete on 02.10.2026. This was approved by the HOD/Pr. Secretary (Law) and accordingly, NICS I was informed with the request to provide revised PI.
4. The then System Analyst (IT), posted in Law Department elaborated the portals of Law Department. As per the report, following are the portals run/monitored by Law Department: -

- (i) e-litigation portal ("<https://elitigation.delhigovt.nic.in>") for issuance of BTF and Court Cases monitoring (ASP.Net/SQL)
 - (ii) Online Single Window System ("<https://osws.delhi.gov.in>") for processing of advocate fee bills (ASP.Net/Postgre)
 - (iii) Chief Minister Advocate Welfare Scheme ("<https://cmaws.delhi.gov.in>") for Group Term Insurance and Group Medi Claim Insurance for practising advocates of Delhi (PHP/ Postgre), and
 - (iv) Empanelment of Govt. Counsel ("<https://gnctdlaw.delhi.gov.in>") for empanelment of advocate on different panels (PHP/Postgre).
5. Out of these four portals, two portals are of ASP.Net and two are of PHP/Postgre. For smooth functioning of these portals, Law Department hire manpower (02 Nos.) i.e. one of ASP.Net and another of PHP/Postgre from NICS I who are placed at the disposal of NIC, as these portals are developed/run by NIC.
6. Further, the updation of portals is a continuous process due to various requirements and directions of Hon'ble Court, coming up to be met with the demand of time and in particular with the deficiencies being observed.
7. Before sending the file to IT Department for renewal/extension of the period of hiring of manpower, the file was sent to Asstt. Director (IT) of Law Department for comments. In response, the Asstt. Director (IT) has submitted the point-wise observations, which are re-iterated as under:

S. No.	Queries	Observations of IT Officers
1	Confirm requirement the of extension of period of hiring of manpower i.e. one of ASP.Net and another of PHP/Postgre from NICS I, for a further period of 11 months after the current period ends on 09.10.2026 (Level-6 of ASP.Net) and on 02.11.2026 (Level-4 of PHP/Postgre).	Since the above portals are being used extensively by various Departments of GNCTD and require critical upgradation, continuous monitoring, maintenance, troubleshooting and timely implementation of new functionalities, it is essential to ensure adequate technical support for their uninterrupted and efficient functioning. Accordingly, as per the NIC, 02 (two) Technical Manpower may be deployed for the development, maintenance, upgradation and technical support under

		the 04 (four) major portals of the Law Department, so as to ensure their smooth, secure and uninterrupted operation.
2	Detail the updations being done and to be done in the portals.	The portals runs by Law Department is undergoing major upgradation as per requirement laid by the department, is placed opposite at page.
3	Provide filled up and annexure-I and annexure-II.	Annexure-I & II required by IT Department before submitting the proposal to TEC is placed.
4	Comments regarding satisfactory working or otherwise of the current hired manpower.	a. The developer deployed under Net project is working satisfactory. b. The performance of developer deployed under the PHP project is not upto the mark, which is already intimated to NIC/NICSI, with a request to conduct the necessary interview/selection process for deployment of a suitable replacement (after again. assessment of performance of the developer by NIC).

8. In view of the above, it is evident that the continued availability of technical manpower is required for development, maintenance, upgradation, monitoring and technical support of the four major online portals of the Law Department. The requirement is further necessitated on account of the ongoing major upgradation of the portals and continuous requirements/directions received from various authorities, including the Hon'ble Courts.
9. In view of the foregoing, extension/renewal of engagement of the requisite technical manpower through NICSI may be considered for a further period of 11 months, in accordance with the approval/recommendation of TEC and the date of completion of the present period of engagement, i.e. up to 09.10.2026 (Level-6 ASP.Net) and 02.11.2026 (Level-4 PHP/Postgre).
10. The requisite proposal along with Annexure-I and Annexure-II and comments of IT Officers of Law Department are placed in the file.
11. It is submitted that there are 02 sanctioned posts of Data Processing Assistant (DPAs) and IT Assistant, Group-A in LJ&LA Department. Requests have been made vide letter dated 03.07.2026, dated

13.03.2026 dated 19.06.2025 and dated 19.08.2025, to post 01 Data Processing Assistant (DPAs) and 01 IT Assistant, Group-A but no one has been posted till date.

Observations of IT Department

1. The proposal has the recommendation of Pr. Secretary, Law, Justice & LA Department, GNCTD.
2. In accordance with the Circular dated 11/03/2025 issued by IT Department, it has been mentioned hiring of technical manpower without sanctioned post will be allowed subject to the approval of TEC of IT Department.
3. The extant manpower status required to be provided along with the proposal for onward submission of the same to IT Department, GNCTD has been submitted. Currently there is 01 post of AD(IT) is sanctioned and filled. Also, 01 Post of DPA, 01 post of IT Assistant is vacant.
4. During the TEC meeting held on 27.05.2026 the TEC has recommended that no further extension of this engagement will be permitted beyond the approved duration (1 months i.e. upto 28.03.2026). After the completion of the 11-month term, the System Analyst (SA) and Data Processing Assistant (DPA) posted in Law Department will be responsible for taking over and handling the project operations.
5. The IT officer vide Para-7(Table Sr.No.4) has observed that the performance of developer deployed under the PHP project is not upto the mark, which is already intimated to NIC/NICSI, with a request to conduct the necessary interview/selection process for deployment of a suitable replacement.
6. The manpower required is mainly for development, maintenance, upgradation, monitoring and technical support of the four major online portals of the Law Department. The requirement is further necessitated on account of the ongoing major upgradation of the portals and continuous requirements/directions received from various authorities, including the Hon'ble Courts.

In view of above, the proposal of Law Department for extension/renewal of engagement of 02 Technical Manpower hired through NICSI is placed before TEC for consideration and discussion.

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat
IP Estate, New Delhi-110002

F. No. E-11/4/2020-Development/Secy (IT) / 7677-96

Dated: 08/09/26

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, is scheduled on **10.09.2026** at **03:00PM** under the Chairmanship of Secretary (IT), GNCTD, in Conference Hall of Secretary (IT) at 9th Level, 'B'-Wing, Delhi Secretariat, New Delhi/Video Conferencing.

2. The proposals of the following Departments will be discussing in the meeting: -

S. No.	Name of the Department	Subject
i.	O/o CEO, Delhi	Engagement of services of 140 Additional Data Entry Operators (DEOs) at 70 Voter Centres of NCT of Delhi.
ii.	Home Department, GNCTD	Setting up High Speed LAN in Delhi Prison.
iii.	Health & Family Welfare, GNCTD	Engagement of Technical Manpower (DPA-01, IT Assistant-34) on outsource basis without sanctioned posts for the purpose of effective operationalization of the NextGen e-Hospital Management Information System (HIMS) in Guru Nanak Eye Center, GNCTD.

3. Any other proposal may be placed before the TEC with the permission of Secretary (IT).

4. It is requested that Head of office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time for on-the-spot clarification, if any sought by TEC.

5. Further, Departments are requested to adhere to the guidelines/instructions issued by IT Department for **Hiring of Contractual Manpower** vide **E-10/25/50/2014/HD-II/1328-1407 dated 11/03/2025** and provide the relevant information in the prescribed format. **Non-submission of requisites information on or before the date of TEC i.e. 05.03.2026**

may result in being returned to the concerned Department without any recommendation of TEC.

6. All the members of TEC are requested to attend the meeting on the scheduled date and time.

(K. Murugan)
Joint Director (IT)

F. No. E-11/4/2020-Development/Secy(IT)/7677-96 Dated: 08/09/26

To,

1. The Pr. Secretary, Home Department, GNCTD
2. The Secretary, O/o CEO, Delhi
3. The Secretary, Health & Family Welfare, GNCTD
4. Director General (Prisons), Prison Headquarters, New Delhi
5. The Director, Guru Nanak Eye Center, New Delhi
6. The Director (Planning), Department of Planning, GNCTD.
7. Representative of FD / COA, LNH, IFA(IT) / Controller of Accounts / Link Officer, GNCTD.
8. Dr. M.P.S. Bhatia, Professor, NSUT, Sector 3, Dwarka, New Delhi
9. Dr. R.K. Singh, Professor, IGDTUW, Kashmere Gate, Delhi-110006.
10. Dr. Dinesh Kumar Vishwakarma, Professor, DTU, Delhi-110042.
11. SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
12. Assistant Director (IT), Department of Information Technology, GNCTD.
13. Head SeMT, NeGD, Delhi.

Encl.: A/A

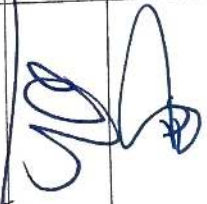
Copy for information to:

1. Secretary to Hon'ble Minister (IT), GNCTD
2. SO to Chief Secretary, GNCTD.
3. PS to Secretary (IT), GNCTD.
4. PS to Special Secretary (IT), GNCTD.
5. Guard File.

(K. Murugan)
Joint Director (IT)

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

Attendance Sheet of TEC Meeting: 10/09/2026, 03:00PM

S. No.	Name of the Officer	Department	Designation	Official Email ID	Signature
1.	Ajay Chandra	CN&C	JSMS		
2.	Devendra Singh	law	My Long Dy CEO		
3.	R.K. Meena	CEO	S.O.		
4.	Ranjeev Harjuman	Law	S.O.		
5.	Anil Kumar	Planning	DD		
6.	R. Divan	N/C	Scientist 'F'		
7.	M. SRINIVAS	NIC	SDO		
8.	Kuldeep Singh	Delhi Prison	DIG (Prison)		
9.	Geeta Malik	Delhi Prison	AD (IT)		
10.	Rajkumar	SeMT (IT)	Head SeMT		

Re: Consent on E-mail TEC MoM held on 10.09.2026

Prof. Dinesh K Vishwakarma < dinesh@dtu.ac.in >

Tue, 22 Sep 2026 5:48:02 PM +0530

To "Joint Director IT"<jointdirector-it@delhi.gov.in>

Cc "bhatiams" <bhatia.mps@gmail.com>, "patodirector73" <patodirector73@gmail.com>, "MEDICAL DIRECTOR LOK NAYAK HOSPITAL" <Inh-msoffice@delhi.gov.in>, "Murugan Kungitham" <k.murugan@nic.in>, "Sh. Jitender Yadav" <secyit@nic.in>, "Sh. Anand Tiwari" <spl-secyit@delhi.gov.in>

Agreed with the enclosed MoM.



With Regards/ सादर

Prof. Dinesh K. Vishwakarma/ प्रो.दिनेश के.विश्वकर्मा

Head of the Department, Department of Information Technology/ विभागाध्यक्ष, सू
Associate Editor, IEEE Transactions on Circuit Systems for Video Technolog

Delhi Technological University,/ दिल्ली टेक्नोलॉजिकल यूनिवर्सिटी,

(Formerly Delhi College of Engineering)/ (पूर्व में दिल्ली कॉलेज ऑफ इंजीनियरिंग)

Govt. of NCT of Delhi / राष्ट्रीय राजधानी दिल्ली सरकार

Shahbad Daulatpur, Main Bawana Road, Delhi-110042, India / शाहबाद दौलतपुर, मे

Mobile No: +91-9971339840

Web page: <https://sites.google.com/dtu.ac.in/dkv>

<http://www.dtu.ac.in/Web/Departments/InformationTechnology/faculty/dkvishwaka>

<https://scholar.google.co.in/citations?user=TUsEwA8AAAAJ&hl=en>

On Tue, Sep 22, 2026 at 5:45 PM Joint Director IT <jointdirector-it@delhi.gov.in> wrote:

Madam/Sir,

Please find enclosed the Draft MoM TEC meeting was held on 10/09/2026 2026 at 3:00 PM.

The TEC meeting was held on 10/09/2026 in the Conference Hall of the Secretary (IT) 9th Level, C Wing, Delhi Secretariat, New Delhi.

1. A copy of the Draft MoM is attached herewith. Kindly send your consent in writing via email.

Thanks & Regards,
O/o the Joint Director
Department of Information Technology
Delhi Govt. of NCT Of Delhi
Tel-011-23392311

Dr.M P S Bhatia < bhatia.mps@gmail.com >

Tue, 22 Sep 2026 5:47:59 PM +0530

To "Joint Director IT"<jointdirector-it@delhi.gov.in>
Cc "dinesh"<dinesh@dtu.ac.in>,"patodirector73"
<patodirector73@gmail.com>,"MEDICAL DIRECTOR LOK NAYAK HOSPITAL"<Inh-
msoffice@delhi.gov.in>,"Murugan Kungitham"<k.murugan@nic.in>,"Sh. Jitender
Yadav"<secyit@nic.in>,"Sh. Anand Tiwari"<spl-secyit@delhi.gov.in>

Agreed with draft MoM.

Regards
Prof. M.P.S.Bhatia

On Tue, Sep 22, 2026, 5:44 PM Joint Director IT <jointdirector-it@delhi.gov.in>
wrote:

Madam/Sir,

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at 3:00 PM.

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(IT) 9th Level, C Wing, Delhi Secretariat, New Delhi.

1. A copy of the Draft MoM is attached herewith. Kindly send your consent in
writing via email.

Thanks & Regards,
O/o the Joint Director
Department of Information Technology
Delhi Govt. of NCT Of Delhi
Tel-011-23392311

Joint Director IT < jointdirector-it@delhi.gov.in >

Tue, 22 Sep 2026 5:43:47 PM +0530

To "bhatiams"<bhatia.mps@gmail.com>,"dinesh"<dinesh@dtu.ac.in>,"patodirector73"<patodirector73@gmail.com>,"MEDICAL DIRECTOR LOK NAYAK HOSPITAL"<Inh-msoffice@delhi.gov.in>,"Murugan Kungitham"<k.murugan@nic.in>

Cc "Sh. Jitender Yadav"<secyit@nic.in>,"Sh. Anand Tiwari"<spl-secyit@delhi.gov.in>,"Murugan Kungitham"<k.murugan@nic.in>

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Thanks & Regards,
O/o the Joint Director
Department of Information Technology
Delhi Govt. of NCT Of Delhi
Tel-011-23392311

1 Attachment(s)

DRAFT TEC MOM.pdf

4.3 MB