Subject - Minutes of the meeting of Technical Evaluation Committee (TEC) held on 10.10.2019 at 3:30 PM, under the Chairmanship of Secretary (IT), in his chamber at 9th Level, 'B' Wing, Delhi Secretariat, Delhi, to examine the IT proposals of various Departments of Govt. of NCT of Delhi.

I. List of members/participants present in the meeting is enclosed as Annexure-I.

II. The proposals in brief and decisions taken / advice of the Technical Evaluation Committee are detailed below:

1. **Directorate of Health Services, Delhi**

   F.No. 45/AAMC Proj/23/DHS/AAMC Proj/2018/Part file

   Proposal of Directorate of Health Services, Delhi regarding technical clearance for specifications of Thermal Printer to be used with Tablet at Aam Admi Mohalla Clinics (AAMCs), as recommended by the Pr. Secretary (H&FW), was placed before the TEC.

   Representative of the Department informed the following:

   1. Thermal Printer is required for each Mohalla Clinic for printing of copy of consultation.

   2. Specifications for 200 —Tablets and 200-Thermal Printer were earlier approved by TEC in its meeting held on 22.11.2018.

   3. Tender on GeM portal was floated for procurement of Thermal Printer but no bid was received as per approved specifications.

   4. Fresh specifications of Thermal Printer, which are available on GeM portal are proposed for procurement as per details given below:

   | Printing Method: Thermal Line Printing |
   | Interface: USB and Bluetooth 3.0 or above |
   | Paper Dimension: Roll paper 57.5 X or above and Dia.40mm or above |
   | Print width: 50 mm or above, print resolution: 8 dots per mm or above, supported OS: Mobile iOS, Android and Windows (Security level WEP, WPA, WPA2-Personal/Enterprise) |
5. The proposed specifications on GeM Portal have changed w.r.t. USB interface and WiFi as compared to earlier approved specifications by TEC of IT Department.

6. The Tablet will be connected to Internet through WiFi and Bluetooth connectivity is required for these printers.

The comparison of specifications approved earlier and now proposed in respect of Thermal Printer was placed before the TEC as detailed below:

<table>
<thead>
<tr>
<th>Specification/Description</th>
<th>Already approved specs</th>
<th>Proposed/Required Specs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printing Method</td>
<td>Thermal Line Printing</td>
<td>Thermal Line Printing</td>
</tr>
<tr>
<td>Interface</td>
<td>Bluetooth 3.0 and 802.11bgn (2.4 GHz) and 802.11 a/n (5 GHz)</td>
<td>USB 2.0/3.0, Bluetooth 3.0/4.0 and 802.11 bgn (optional)</td>
</tr>
<tr>
<td>Paper Dimension</td>
<td>Roll paper 57.5 x Dia 40.4</td>
<td>Roll paper 57.5 or above x Dia 40.4 or above</td>
</tr>
<tr>
<td>Print width</td>
<td>Not Given</td>
<td>50 mm or above</td>
</tr>
<tr>
<td>Print Resolution</td>
<td>Not Given</td>
<td>8 dots per mm or above</td>
</tr>
<tr>
<td>supported OS:</td>
<td>Mobile iOS, Android and Windows (Security level WEP, WPA, WPA-2 Personal/Enterprise)</td>
<td>Mobile iOS, Android and Windows</td>
</tr>
<tr>
<td>Character Set</td>
<td>95 Alphanumeric, 18 international, 128x43 Graphic</td>
<td>95 Alphanumeric, 18 international, 128x43 Graphic</td>
</tr>
<tr>
<td>Type</td>
<td>Not Given</td>
<td>Portable/Handheld</td>
</tr>
</tbody>
</table>

Department has confirmed that at present Thermal Printers are being used in AAMCs where tablet is available.

TEC discussed and after considering the above points, technically approved the proposed specifications for Thermal Printer as mentioned at point no. 4.
2. **Excise Department, GNCT of Delhi**  
F.No.-F.1(95)/CE/CB/2011-12/VOL-II,Cd No:- 015430176

Proposal of Excise Department regarding extension of services of 04 DEOs engaged on outsourced basis for a period of one year w.e.f. 04/10/2019 to 03/10/2020, as recommended by Commissioner (Excise), was placed before the TEC.

Representative of the Department apprised the following:

i. Excise Department has engaged 04-DEOs as per the approval of the AR Department (on outsourced basis).

ii. Earlier TEC of IT Department in its meeting held on 14/05/2019 had given approval for engagement of 04 Data Entry Operators for a period of 6 months w.e.f. 03.04.2019 with the advice to expedite the process of creation of post of Data Entry Operators with retrospective effect.

iii. In accordance with the advice of IT Department, GNCTD, the Department has moved a proposal for creation of regular posts of DEOs to IT Department.

iv. IT Department has informed that policy regarding creation of posts of DEOs is being reviewed shortly.

v. The services of Data Entry Operators on outsourced basis are mandatory for smooth functioning of all e-Governance activities and future Projects as per duties assigned to Data Entry Operators.

vi. In view of the above, Department requested for extension of services of 04- Data Entry operators on outsourced basis for a period of one-year w.e.f 04.10.2019.

TEC discussed the proposal and technically approved extension of services of 04- Data Entry operators on outsourced basis for a period of one-year w.e.f 04.10.2019 with the advice to Department to expedite the process of encadrement of the created posts of DEOs in IT Cadre of IT Department.

3. **Meerabai Institute of Technology (Two Proposals)**

**Proposal-I**  
F.1/MBIT/English Language Lab/2019-20  
CD No-000559277

Proposal of Meerabai Institute of Technology regarding technical clearance for procurement of English Language Lab Software (20 users), as recommended by Secretary (TTE), was placed before the TEC.
Representative of the Institute apprised the following:

i. As per AICTE norms, the English Language Lab is a mandatory Laboratory to be established in any technical Institute and the Lab must have a dedicated English Language Software which enables the students to improve their Language skills.

ii. The Technical Committee of the Institute comprising of Mrs. Manju Jain, Lecturer, Dr. Ved Kumari, Lecturer, Mrs. Sunita Chugh, Lecturer, surveyed the required software on the GeM Portal and had taken demonstration of the product from the vendors.

iii. The committee analyzed 3 software available on GeM Portal and prepared a comparative statement on the basis of communication skills syllabus of the Institute.

iv. On the basis of comparison and analysis, the internal committee of the Institute recommended to procure Language Lab software (20 users) from Focus Technologies which is offering better content and better operational features and more suitable to the syllabus.

TEC discussed the proposal considering the above points and technically approved the procurement of Language Lab software (20 users) as recommended by the Internal Committee of Meerabai Institute of Technology.

Proposal –II.
F.No.-F.1(36)/MBIT/Misc/MTNL.TTNET/2018-19, CD No.-000542807

2nd proposal of Meerabai Institute of Technology regarding technical clearance for upgradation of existing broad-band connection, as recommended by the Secretary (TTE) & endorsed through Minister-in-charge (TTE), was placed before the TEC.

Representative of the Institute apprised following:

i. As per All India Council for Technical Education (AICTE) deficiency report-2018-19, AICTE has pointed out Internet bandwidth deficiency and recommended for 48 Mbps bandwidth connectivity for the Institute.

ii. For obtaining 48 Mbps connectivity, Institute contacted MTNL. MTNL had informed that maximum 8 Mbps internet speed can be provided on existing telephone plan of two telephone lines (broadband) of the Institute. MTNL is in the process of upgrading its infrastructure. After upgradation, MTNL will be able to provide Fiber To The Home (FTTH) service.

iii. On the basis of above, the Institute has proposed for upgradation of existing telephone lines up to 08 Mbps bandwidth each.

IT Department discussed the matter with Principal of the Institute and clarifications were sought through email dated 09/09/2019.
Following clarifications were submitted by Principal of the Institute through email dated 11/09/2019 and 23/09/2019:-

i. LAN is available in the Institute.

ii. Intake of students is around 750 and present strength of the Institute is around 2100.

iii. The proposed connectivity of 8 mbps is far less than the norms of 48 Mbps as prescribed by AICTE.

iv. As per AICTE norms, Institute requires 48 Mbps speed of connectivity keeping in view of the strength of the student.

TEC discussed the proposal and technically approved 48 Mbps connectivity as per the AICTE norms mentioned in the “Approved Process Handbook” under Appendix-5 with the advice that necessary specifications for required networking equipment i.e. Router for installation of 48 Mbps leased line may be obtained from NIC, Delhi State Unit.

4. Transport Department  
F.(326)/Tpt./CB/2012, CD No.: 0755283615

Proposal of Transport Department regarding technical clearance for procurement of 10Mbps Leased Line connectivity from MTNL, to be installed at newly created Jharoda Kalan Zonal Office of the Transport Department, as recommended by Pr. Secretary-cum-Commissioner (Tpt), was placed before the TEC.

Representative of the Department apprised following:

a) Line is to be installed at the newly created Jharoda Kalan Zonal Office.

b) The Jharoda Kalan Zonal Office is located right next to the Automated Driving Test Track, which will be connected through Leased Line of M/s RailTel.

c) M/s. RailTel has agreed to provide routers in all the Automated Driving Test Tracks till the procurement of routers by the Transport Department and these routers will be used to make proposed MTNL Leased Line functional.

d) The LAN structure has been developed by I&FC Department, GNCTD and they will also provide the necessary networking equipment including switches.

e) NIC Delhi state unit also confirmed the availability of port for 10Mbps Point to Point (P2P) Leased Line connectivity at NIC, Delhi Secretariat end for the newly created Jharoda Kalan zonal office.

f) The specifications of the Networking equipment to establish the last mile connectivity has also been suggested by NIC Delhi State Unit.

TEC member from Finance Department informed that lately they have examined 3 proposals of Transport Department regarding Leased Line connectivity and it
was observed that Transport Department has not obtained necessary approvals for the proposals of Leased Line connectivity from the Competent Authority i.e. F.D. As per the TEC minutes of meeting, it is always specified that the Department is to take approval of Finance Department, wherever necessary.

TEC discussed the matter and decided that Transport Department has to first clear the old proposals as per observations of Finance Department.

TEC, accordingly, deferred the proposal.

5. **Directorate of Education**

   F.No.-DE.45/ECEP/314/2014/Pt.File,CD No:0434980215

The proposal of the Directorate of Education regarding extension of services of 670 IT Assistants on outsourced basis, working in various schools of Directorate of Education, for a period of 06 months w.e.f. 01/10/2019 to 31/03/2020, as recommended by Director Education & endorsed through Secretary (Education), was placed before the TEC.

Representative of the Department apprised following:

- i. 670 IT Assistants were outsourced for a period of 3 months w.e.f. 01.04.2018 to 30.06.2018 as per the approval of FD.
- ii. The services of outsourced IT Assistants were extended from 01.07.2018 to 31.03.2019 and from 01.04.2019 to 30/09/2019 with the approval of TEC of IT Department and FD.
- iii. The present contract has expired on 30/09/2019.
- iv. The matter was earlier examined by the TEC in its meeting held on 29.04.2019 and TEC has technically approved the extension of services of 670-I.T. Assistants on outsourced basis for a period of six months w.e.f. 01/04/2019 with the advice to the Department to expedite the process of creation of regular posts.
- v. Creation of posts of IT Assistant is under submission in AR Department.
- vi. Till the creation of regular posts, Department has requested for extension of services of existing 670 IT Assistants on outsourced basis for another period of six months w.e.f. 01/10/2019.

TEC discussed and technically approved the extension of services of 670- I.T. Assistants on outsourced basis for a period of six months w.e.f. 01/10/2019 with the advice to the Department to expedite the process of creation of regular posts. The Department has also been advised to explore possibility of getting the work done through ministerial staff posted in schools since this jobs being done by the I.T Assistants are of regular in nature.
6. **Lt. Governor’s Secretariat**  
F.No.-F.9(190)/2011-RN/Pt.File, CD No.-175370186

The proposal of Lt. Governor’s Secretariat for seeking concurrence of IT Department/TEC regarding remuneration of Programmer, engaged on outsourced basis from NIELIT against sanctioned vacant post of Assistant Programmer of IT Cadre, as recommended by Pr. Secretary to LG, was placed before the TEC.

Representative of the LG Secretariat informed following:

i. 03 Posts of Assistant Programmer were created in the LG Secretariat vide order dated 01.08.2014.

ii. One Programmer was engaged on outsourced basis from ICSIL for a one-year period as per the approval of Hon’ble Lt. Governor. The engagement of said Programmer was extended from time to time on a consolidated fixed remuneration with the approval of Hon’ble Lt. Governor till 31.12.2018 from M/s ICSIL.

iii. The engagement of the Programmer was on outsourced basis against the vacant post of Assistant Programmer was approved by the LG Secretariat through NIELIT w.e.f. 01.01.2019.

iv. The Department may be allowed to draw remuneration of engaged Programmer against sanctioned vacant post of Assistant Programmer as per provisions of agreement signed by IT Department with M/s NIELIT,

TEC was further apprised that:

i. Cadre Controlling Unit of IT Department has examined the proposal and informed that there are 02 Posts of Assistant Programmers which are lying vacant in the LG Secretariat.

ii. Regarding deployment of IT related technical manpower against vacant post, IT Department had issued circular dated 01-07-2016 allowing to engage technical manpower against vacant sanctioned posts on outsourced basis for a period of one year or until the posts are filled up on regular basis. As per the circular dated 01-07-2016, LG Secretariat may engage Assistant Programmer on outsourced basis against vacant post of Assistant Programmer.

iii. However, LG Secretariat has engaged Programmer on outsourced basis against vacant sanctioned post of Assistant Programmer. It is pertinent to mention that there is no vacant sanctioned post of Programmer in the LG Secretariat.
TEC discussed the proposal considering the above points and technically approved the proposal of engagement of Programmer on outsourced basis for a period of one year w.e.f. 01.01.2019 i.e not against vacant post, subject to approval of Finance Department.

7. **Department of Trade & Taxes**  
F.No. F.1(589)/2014-15/EDP/CTT/EDP, CD NO.: 105326690

Proposal of Department of Trade and Taxes regarding renewal of contract of Annual Premiers Support Services (APSS) of system software with M/s Microsoft Corp. for a period of 01/10/2018 to 30/09/2019, as recommended by Commissioner (Trade & Taxes), was placed before the TEC.

Since no representative of the Department of Trade & Taxes was present in the meeting, TEC decided to defer the proposal.

III. The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders and approval of the competent authority (as per GFRs etc) in this regard.

IV. The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department, wherever necessary.

The meeting ended with vote of thanks to the Chair.

(Vijay Shendre)  
Sr. System Analyst,  
Department of IT

(Santulan Chaubey)  
Joint Director,  
Department of IT

(Iqbal Hasan)  
SIO,NIC, Delhi

(Sreenivas.V)  
Sr. Accounts Officer  
Finance Department

(Manju Sahoo)  
Joint Director,  
Planning Department

(Ajay Chagti)  
Spl. Secretary (IT)

(Sandeep Kumar)  
Secretary (IT)
Copy to:
1. Sh Neeraj Bharti, Spl. Secretary Finance Department
2. Director (Planning), Department of Planning, GNCTD.
3. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
4. SIO, NIC Delhi State Unit, 3rd Level, Delhi Sectt.
5. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi – 110078.
6. Sh. Santulan Chaubey, JD., IT Deptt., GNCTD.
7. Sh. Manoj Kumar, Professor, Ambedkar Institute of Advance Communication Technology and Research, Geeta Colony, Delhi – 110031.
8. Ms. Manju Sahoo, JD(Planning), Planning Department, GNCTD
9. Shri Vijay Shendre, SSA, IT Department
10. Shri Sreenivas , Sr. AO, Finance Department, GNCTD
11. SA(IT), for uploading the Minutes of the Meeting on the website of DIT, GNCTD.
12. P.S. to Secretary (I.T.) I.T. Department, GNCTD
13. All Departments in their respective files.

(Vijay Shendre)
Sr. System Analyst