

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
http://it.delhi.gov.in

F.NoE-11/4/2020-Development/Secy (IT) Vol-2/7258-74 Dated ..11.11.2022

Subject: Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 7th November 2022 at 3:30PM through video conferencing under the Chairmanship of Secretary (IT), to evaluate the IT proposals of various Departments of Govt. of NCT of Delhi

- I. The meeting was conducted through Video Conferencing.
- II. The TEC meeting Agenda approved by the Secretary(IT) is annexed as **Annexure-I**
- III. The copy of the TEC's meeting notice is annexed as **Annexure-II**.
- IV. List of Members/participants who participated in the meeting is annexed as **Annexure-III**.
- V. The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1. Delhi Sports University(DSU)

F.No.47/Creation of Posts/DSU/2021 CD NO.: 000679804

The proposal of Delhi Sports University(DSU), regarding the engagement/hiring of IT manpower i.e. 01 Programmer, 01 Assistant Programmer, and 04 Data Entry Operators on an outsourcing basis, received with the recommendation of Secretary (Higher Education) was placed in the TEC meeting held on 07/11/2022.

TEC discussed the proposal of DSU as per detail given in the TEC agenda item no 1 mentioned in attached Annexure-I.

On the basis of deliberations in the meeting and inputs received from the representatives of the DSU, it was observed that DSU is an autonomous academic institution and has its own governing council. So, the matter of hiring of manpower on outsource basis or creation of IT posts as advised by AR Department may be decided by DSU administratively at their own end with approval from FD. In case any specific technical advice is needed by the autonomous body then the same may be first placed before the Governing Council and then specifically referred to TEC through the Administrative Department.

2. Revenue Department, GNCTD

(F.No. F1(216)/IT/DCO/2019, CD No: 087535669)

The proposal of Department of Revenue for hiring of 02 Senior Developers for developing system for e-Revenue Court Case project by NIC,

received with the recommendations of Pr. Secretary (Revenue)/ Divisional Commissioner was placed in the TEC meeting held on 07/11/2022.

TEC discussed the proposal of Revenue Department as per detail given in the TEC agenda item no 2 mentioned in attached Annexure-I.

TEC had already concurred the previous proposal of Revenue Department in its meeting held on 01/07/2022. The proposal has been referred again to TEC to discuss the issues related to increase in hiring charges and change in nomenclature of previous proposed technical manpower and those available now for hiring.

On the basis of deliberations in the meeting and inputs received from the representatives of the department, it was observed that NIC has already given the clarification regarding change in nomenclature and the same may be accepted and TEC further advised that department may take up the matter with Finance Department regarding the increase in hiring charges as TEC has no role in financial matters and/or the codal formalities being adopted by Revenue Department for the hiring.

3. Office of Rajya Sainik Board, GNCTD
(F.No. F13/C/CMPTR/RSB/2019 CD No: 000540183)

The proposal of Office of Rajya Sainik Board regarding purchase of Computer System (Hardware and Software) along with peripherals through GeM for setting up of Service Centre as part of Comprehensive Pension Package (CPP) System, designed for Defence Pensioners and for Functioning, received with the recommendations of Principal Secretary (Revenue) was placed in the TEC meeting held on 07/11/2022.

TEC discussed the proposal of Rajya Sainik Board as per detail given in the TEC agenda item no. 3 mentioned in attached Annexure-I. It was observed that items specifications for purchase of computer, printer and scanner are covered under the Standard Technical Specification published by IT Department, so need not require further concurrence of IT Department.

For specification of Biometric scanner device & iris scanner, department is advised to adhere to the specification for biometric devices issued by UIDAI.

4. NIC Delhi State Unit
Proposal I:

L.N. NIC/NCTD/2022/2709 dated 17/10/2022

Subject: Proposal for increasing initial advance payment of 40% to 90-100% payable to NICS I under manpower projects by various departments of GNCTD

SIO, NIC Delhi State Unit has moved a proposal to draw attention of GNCTD for relaxing the laid down provision of releasing initial 40% advance payment as per GFR 2017 and requested to consider for releasing upto an

M. Srinivas *RSB* *B* *M* *h*
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extent of 90% to 100% as advance payment to NICSI under various projects undertaken by it.

TEC discussed the proposal of NIC Delhi State Unit as per detail given in the TEC agenda item no. 4 (**Proposal I**) mentioned in attached Annexure-I.

It was observed that the proposal is related to financial matter and is outside the purview of TEC. So, TEC advised that the matter may be taken up with Finance Department for examination on merit and for issuing advisory if any so that departments can take decision accordingly.

Proposal II:

L.N. NIC/NCTD/2022/2715

dated 03/11/2022

Subject: For continuation of validity of circular dated 23/12/2021 issued by IT Department regarding engagement of technical manpower from NICSI as SLA beyond 31/10/2022.

SIO, NIC Delhi State Unit has moved a proposal to draw attention of GNCTD for extending the validity of the circular No A-12/13/2021-Admin-Secy(IT)/E-115659/4981-5035 Dated 23/12/2021 regarding engagement of IT manpower/services through NICSI as SLA on nomination basis vide cabinet decision no 3043 dated 05/11/2021.

TEC discussed the proposal of NIC Delhi State Unit as per detail given in the TEC agenda item no. 4 (**Proposal II**) mentioned in attached Annexure-I.

On the basis of deliberations in the meeting, it was observed that

- i. IT Department did not move the Cabinet Note regarding engagement of IT manpower/services through NICSI as SLA on nomination basis. As per the Cabinet decision, IT Department only issued the circular to circulate the Cabinet Decision No 3043 dated 05/11/2021 which was taken by the Cabinet on a Cabinet note moved by office of CEO for engagement of personnel through NICSI.
- ii. NIC Delhi State executes projects of various departments of GNCTD with manpower hired through NICSI
- iii. NICSI has recently increased the operating margin from 7% to 9% unilaterally without any consultation with client Departments. However, the empanelment process of NICSI is GFR compliant as noted by Additional Secretary, MeITY vide letter D.O No 1(2)/2020-AS(MD-NICSI) dated 28.10.2020.
- iv. Recently IT department has received representation from one vendor in the case of digitization/scanning of records by departments of GNCTD through NICSI on nominations basis stating that he may be also given an opportunity to execute the said work though he is not empaneled with NICSI.

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- v. Decision to hire through GeM or through NICSI depends on specific nature of work required to be done, timelines/deadlines for work execution, availability of resources etc. and is best taken by the concerned Department on case-to-case basis.

Therefore, it is clear that no technical issue is involved in this matter as it is purely administrative in nature. The codal formalities for procurement or award of work on nomination basis are governed as per GFR and circulars of Finance Department, CVC etc. Thus, the proposal being related to a financial matter, TEC advised that the matter may be taken up with Finance Department for examination on merit and issuing advisory/directions by FD to enable all Departments to take decision accordingly.

5. Department Name: Dr. B.R. Ambedkar University Delhi (AUD)
No. AUD/18-35/2022/302/CRA-IILKS/ CD No. 000710421

The proposal regarding creating an archival portal under Centre for Research and Archiving in Indian and Indigenous Languages and Knowledge System, received with recommendations of Director, CRAIILKS, Dr. B.R. Ambedkar University, Delhi was placed before TEC meeting held on 07/11/2022.

TEC discussed the proposal of AUD as per detail given in the TEC agenda item no 5 mentioned in attached Annexure-I.

On the basis of deliberations in the meeting and inputs received from the representatives of the AUD, it was observed that AUD is an autonomous academic institution and has its own governing body. So, the proposal of creating an archival portal under Centre for Research and Archiving in Indian and Indigenous Languages and Knowledge System may be decided administratively at their own end. In case any specific technical advice is needed by the autonomous body then the same may be first placed before the Governing Council and then specifically referred to TEC through the Administrative Department.

6. Department: Excise, Entt. & Luxury Department
F. No. 1(117)/CE/CB/2021-22 CD No. # 015657520

The proposal for extension of 04 DEOs on contract/outsourced basis for a period of 01 year w.e.f 01/10/2022 to 30/09/2023, received with the recommendation of Commissioner (Excise, Entt & Luxury) was placed in the TEC meeting held on 07/11/2022.

TEC discussed the proposal of Excise, Entt & Luxury Department as per detail given in the TEC agenda item no. 6 mentioned in attached Annexure-I.

TEC vide its minutes dated 16/09/2022 had given recommendation based on the clarity on the status of existence of Data Entry Operator Posts against which 04 DEOs have been hired by the department on outsourced basis. TEC had recommended that if post of DEOs are vacant in the

department, then department need not approach IT Department for TEC clearance. But proposal has again been referred to TEC for technical clearance.

On the basis of deliberations in the meeting and inputs received from the representatives of the department, TEC concurred the proposal of the department for extension of contract period 01/10/2022 to 30/09/2023 keeping in view the urgency and ongoing e-Governance activities of the department. It is clarified that the current extension of hiring is not against any vacant post and is only a temporary measure in order to ensure that work is not hampered. Further, the concurrence is **subject to the condition that no further extension will be allowed beyond this period**. Department is advised to ensure that if the requirement of DEOs is regular in nature, then matter may be taken up with AR Department for creation of posts of DEOs of appropriate categories viz Grade A, Grade B or Grade D and encadrement thereafter with IT Cadre Controlling Authority.

Further, TEC advised that Department of Excise, Entt. and Luxury will observe all codal formalities related to hiring of DEOs as per GFR 2017, CVC guidelines and instructions issued by Finance Department, GNCTD from time to time.

7. Directorate of Employment, GNCTD

F.No. F-5-1/2021/DoE/DC/Data Centre CD No: 078634714

The proposal regarding hiring of 03 IT manpower through the GeM Portal for 02 years for maintenance & enhancement of new functionalities in new Employment Portal and Mobile Application, developed and made Go-Live, with the recommendation of Pr. Secretary (Labour) was placed in the TEC meeting held on 07/11/2022.

TEC discussed the proposal Directorate of Employment as per detail given in the TEC agenda item no. 7 mentioned in attached Annexure-I.

On the basis of deliberations in the meeting and inputs received from the representatives of the department, it was observed that there is no clarity with regard to scope of work to be undertaken by the proposed 3 IT manpower proposed for hiring and scope of work.

Therefore, TEC advised that the proposal may be re-submitted with clear details of the work performed by the manpower during last year period of hiring and scope of work for the period of proposed hiring with well-defined duties for each resource person.

8. Directorate General of Health Services (DGHS), Delhi

No. F.24/EOBD/GEN/DGHG/NHC/2020/Pt. File CD No. 000663646

The proposal of Directorate General of Health Services, Delhi regarding hiring of 07, received with the recommendations of Secretary (H & FW) was placed in the TEC meeting on 07/11/2022.

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TEC discussed the proposal DGHS as per detail given in the TEC agenda item no. 8 mentioned in attached Annexure-I.

On the basis of deliberations in the meeting and inputs received from the representatives of the department, it was observed that there is no clarity with regard to scope of work to be done by the 7 IT manpower of various specialised categories.

Therefore, TEC advised that the proposal may be re-submitted with detailed scope of work and Functional Requirement Document on proposed Nursing Home Management Information System with proper justification for each proposed profile of manpower for consideration of TEC in next meeting.

9. Directorate of Gurudwara Election (DGE) Election, GNCTD
F.No. 1(136)/2012/DGE/Admin CD No: 087305512

The proposal regarding extension of services of a Programmer/Asstt. Programmer on outsource basis for a period of 01 year w.e.f. 11.08.2022 to 10.08.23, received Pr. Secretary (DGE) was placed in the TEC meeting held on 07/11/2022.

TEC discussed the proposal of Directorate of Gurudwara as per detail given in the TEC agenda item no. 9 mentioned in attached Annexure-I.

On the basis of deliberations in the meeting and keeping in view the comments of the AR Department i.e. there is occasional requirement of Assistant Programmer DGE may continue existing arrangement of engagement of Assistant Programmer on outsource basis and as when required, TEC concurred the proposal of DGE for a period of 01 year w.e.f. 11.08.2022 to 10.08.2023 subject to the condition that **no further extension would be given thereafter.**

TEC advised that if the requirement is of regular nature then the matter may be taken up with AR Department for creation of regular post so that post may be filled up through direct recruitment.

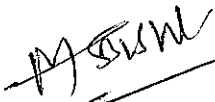
10. Directorate of Vigilance
CD No.: 140713714 F.01/43/DOV/Admn./2021/PF

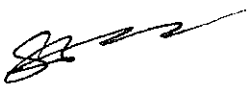
The proposal for creation IT Cadre Posts viz 01 System Analyst, 01 Data Processing Assistant and 20 nos of DEOs, received with the recommendation of Secretary(Vigilance) was placed in the TEC meeting held on 07/11/2022.

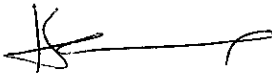
TEC discussed the proposal Directorate of Vigilance as per detail given in the TEC agenda item no. 10 mentioned in attached Annexure-I.

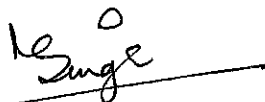
On the basis of deliberations in the meeting it was observed that IT cadre post creation is outside the purview of TEC. So it was decided that the matter may be referred to IT Cadre Controlling Unit for vetting proposal keeping in view the latest recommendations of the Sub Committee constituted for IT cadre restructuring (though yet to be accepted formally but can be used as a guideline in interim).


The meeting ended with vote of thanks to the Chair.


(Mohan Singh)
Sr. System Analyst,
Department of IT


(Sanjay Kumar Anand)
Dy. Controller of
Accounts/IFA(IT), Dte. Of
Audit Co.

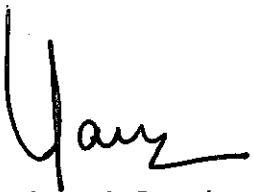

(Krishan Kumar)
Joint Director,
Department of IT

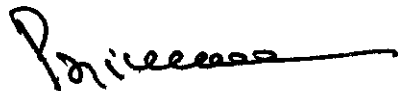

(Dr. MPS Bhatia)
Professor, NSUT West
Campus, Delhi


(Dr. Manoj Kumar)
Professor, NSUT East
Campus, Delhi


(Ms. Manie Khaneja)
SIO, NIC, Delhi


(V.S. Rawat)
Director
Planning Department


(Vivek Pandey)
Secretary(IT)


(Prince Dhawan)
Spl. Secretary(IT)

No.E-11/4/2020-Development/Secy(IT) Vol-2/7255-74 Dated: 11/11/2022

Copy to:

1. Special Secretary (IT), Department of Information Technology, GNCTD.
2. SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
3. Director (Planning) Department of Planning, GNCTD.
4. Dr. M.P.S.Bhatia, Professor, Netaji Subhash University of Technology, Sector 3, Dwarka, New Delhi.
5. Dr. Manoj Kumar, Professor, Netaji Subhash University of Technology, East Campus, Geeta Delhi-110031.
6. Sh. Krishan Kumar, Joint Director(IT), DIT, GNCTD.
7. Sh. Sanjay Kumar Anand, DCA, Directorate of Audit, Level 4, Delhi Sectt
8. P.S. to Secretary (IT), IT Department, GNCTD.
9. System Analyst, IT, for uploading the Minutes of the Meeting on the website of DIT, GNCTD.
10. All Departments with reference to web link given for downloading from website of IT Department in their respective files.

Mohan Singh
11/11/2022
(Mohan Singh)
Sr. System Analyst

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INFORMATION TECHNOLOGY DEPARTMENT
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Agenda of TEC meeting scheduled for 7th November 2022 at 3:30 PM through Video Conferencing

1. Delhi Sports University(DSU)

F.No.47/Creation of Posts/DSU/2021/
CD NO.: 000679804

The proposal of Delhi Sports University(DSU) is regarding the engagement/hiring of IT manpower i.e 01 Programmer, 01 Assistant Programmer, and 04 Data Entry Operators on an outsourcing basis from NICSII for a temporary period of 01 year. The proposal has been received with the recommendation of the Secretary (Higher Education).

DSU has informed the following:

- i. proposal for the hiring of the above-mentioned IT manpower was initially submitted to AR. AR department has informed that the recommended number of posts to the Delhi Sports University in the category Teaching and Non-teaching as per the prescribed ratio had already been recommended. In case the IT Posts as mentioned are recommended then the ratio of norms of creation of posts would become imbalanced. Therefore, AR Department recommended the aforesaid posts may be taken on a contractual basis.
- ii. AR Department has further informed that DSU, may engage the proposed posts of IT cadre on an outsourced basis initially for the period of 01 year. After the establishment/proper functioning of Delhi sports University, a consolidated proposal of all recommended posts may be forwarded to AR Department for a final holistic work study as per the norms.

Observations of IT Department:

As per the proposal, the requirement of IT Cadre manpower is justified as at present there is no IT cadre sanctioned posts at Delhi Sports University.

Considering the above points, TEC may discuss the proposal of engagement of technical manpower on outsourced basis from the empanelled agencies for technical manpower in the Delhi Sports University with the advice to expedite the process of creation of regular posts of IT cadre with the correct existing nomenclature after 01 year as per the recommendation of AR department.

2. REVENUE DEPARTMENT, GNCTD

(F.No. F1(216)/IT/DCO/2019, CD No: 087535669)

The proposal has been received with the recommendation of Pr. Secretary (Revenue)/ Divisional Commissioner regarding hiring of 02 Senior Developers through NICS I for developing e-Revenue Court Case project by NIC, Delhi State Unit.

Department has informed the following:

- i. The proposal is regarding hiring of two (02) Senior Developers (3 to less than 5-year experience with certification or 5 to less than 7-years relevant experience without certification) through NICS I for developing system for e-Revenue Court Case project by NIC, Delhi State Unit.
- ii. The same was concurred by TEC of IT Department held on 01.07.2022 for six months.
- iii. The NICS I has submitted the PI of 8,34,900/- of 02 Sr. Developers for six months against the above man power where the 40% of total PI amount i.e., 3,33,960/- was paid by Revenue Department to M/s NICS I through RTGS vide NICS I Invoice No. PMPDL221229 dated 28.06.2022.
- iv. The NIC has submitted in their Project Execution Form (PEF) vide email dated 13.10.2022, two post of Senior Developer Level 8 (Work experience upto 5 years) Tier-2 PMPDL222385 SAC Code 998314 and Senior Developer Level 5 (Work experience upto 5 years) Tier-1A PMPDL222385 SAC Code 998314.
- v. Revenue Department has asked the clarification from NIC regarding change of Level Details and Tier in the posts mentioned in Project Execution Form whereas TEC of IT Department and Finance Department concurred hiring of 2 Senior Developer (3 to less than 5-year experience with certification or 5 to less than 7-years relevant experience without certification).
- vi. STD, NIC has clarified that the designation and experience are not changed in the PEF, it appears due to change in nomenclature of new empanelment.
- vii. Now, Revenue Department has requested to allow hiring of 02 Senior Developers through NICS I as approved by TEC of IT Department vide MoM with the new nomenclature and as per new rates.

Observations of IT Department:

The proposal of the Revenue Department has been examined and following are the observation:

- i. TEC had already concurred the proposal of 2 Senior Developer (3 to less than 5-year experience with certification or 5 to less than 7-years relevant experience without certification) required for

developing e-Revenue Court Case project by NIC, Delhi State Unit for six months on 01.07.2022.

- ii. As clarified by the STD, NIC that the designation and experience are not changed but it appears due to change in nomenclature of new empanelment.

The hiring of technical manpower with new nomenclature and as per new rates in place of already approved 02 Senior Developers is referred to TEC for further consideration and appropriate decision.

3. OFFICE OF RAJYA SAINIK BOARD, GNCTD

(F.No. F13/C/CMPTR/RSB/2019 CD No: 000540183)

The proposal has been received from Office of Rajya Sainik Board with the recommendations of Principal Secretary (Revenue).

The proposal is regarding the purchase of Computer System (Hardware and Software) along with peripherals through GeM for setting up of Service Centre as part of Comprehensive Pension Package (CPP) System, designed for Defence Pensioners and for Functioning as e-Office as part of GNCTD Project. The recommended configuration for the stand alone computer system by PCDA (Pension) are given below:

- (a) Computer-i3 processor, 4 GB RAM with basic storage capacity as no specific storage is required for CPP which is a web based application.
- (b) Scanner – Black & White with minimum DPI of 200 to 300.
- (c) Printer (Black & White) with speed up to 21 PPM.
- (d) Biometric scanner device & iris scanner – UIDAI approved devices.
- (e) Minimum data speed required for internet connectivity – 512 kbps.

Observations of IT Department:

- i. All the items at sno (a),(b),(c) above are covered under the Standard Technical Specification published by IT Department, so need not require further concurrence of IT Department. The item at sno (d) above i.e. Biometric scanner device & iris scanner is not mentioned in the circular issued by the IT Department vide no. E-11/2/2015-DS(CCU)-Part 2/Part File/3436-3485 dated 08/09/2021 regarding revised Standard Technical Specification for procurement of computer hardware and software etc.
- ii. As per IT guidelines, if specification of any IT equipment is not included in the latest standard specification published by IT Department then concurrence of IT Department will be required.

Therefore, in view of above, proposal is placed before TEC for consideration and appropriate decision.

4. NIC Delhi State Unit

Proposal I

L.N. NIC/NCTD/2022/2709 dated 17/10/2022

NIC Delhi State Unit has drawn attention for relaxing the laid down provision of releasing initial 40% advance payment as per GFR 2017.

SIO, Delhi has informed the following:

- i. NIC Delhi State Unit has been providing extensive support services to the various Departments of GNCTD.
- ii. The major critical e-Governance software applications have been developed and are maintained by NIC, Delhi State Unit.
- iii. The development and its related activities are carried out by the technical manpower outsourced through NICSII and under the joint supervision of NIC and departments.
- iv. The concerned department makes payment directly to NICSII for hiring of technical manpower.
- v. The execution of the hiring of technical manpower is done by NICSII only on advance payment.
- vi. As per extant practice, the department credits 40% payment to NICSII and advance and balance amount is credited after adjustment of bills which generally gets delayed.
- vii. Due to delayed adjustment of bills, the work order for hiring of manpower is also delayed extraordinarily which results in non-payment of salaries to technical manpower. The trained manpower who had acquired domain knowledge generally exits from the project as uncertainties of continuing work order/job looms over them. Hiring of new technical manpower and training them again is a time consuming process and all this hampers severely the timelines of execution of projects.

SIO, NIC has requested for crediting of 90-100% as advance payment by departments of GNCTD as only 40% advance payment is causing obstacles in smooth execution of the projects.

In view of the above, the proposal of NIC, Delhi State Unit is placed before TEC for discussion and appropriate decision.

Proposal II

L.N. NIC/NCTD/2022/2715

dated 03/11/2022

NIC Delhi State Unit has drawn attention to engagement of IT manpower/services through NICSII vide letter No. NIC/NCTD/2022/2715 dated 03/011/2022 addressed to Secretary(IT).

SIO, Delhi has informed the following:

- i. IT department had issued circular no A-12/13/2021-Admin-Secy(IT)/E-115659/4981-5035 Dated 23/12/2021 regarding engagement of IT

manpower/services through NICSI as SLA on nomination basis vide cabinet decision no 3043 dated 05/11/2021 for a period of 01 year i.e. from 01/11/2021 to 31/10/2022 which may be extended on year to year basis as per requirement and will be applicable in respect of all the departments of GNCTD.

- ii. NIC Delhi is executing several important and critical projects such as e-District, eOffice, Doris, IFMS, CDVMS, e-Procurement etc. Further upcoming projects like e-ABKARI, eHRMS, Sparrow, Single Window clearance for industries etc are also on the pipeline through NICSI.
- iii. The ICT solutions are delivered through services from high quality vendors empaneled with NICSI.
- iv. NICSI's procurement processes are fully compliant with GFR rules of GOI.
- v. In order to manage sustainability of these projects and operational support, it is essential that engaged technical outsourced manpower hired through NICSI be continued. This would help in effective implementation and sustenance of e-Governance projects in Delhi Government.

Observations/Justification of IT Department:

- i. This said matter was also highlighted in the recent review meeting chaired by Ld. Chief Secretary and he directed to consider the matter on urgent basis. Further, at the same time he desired to know the non-continuation of the above referred circular beyond 31/10/2022.
- ii. In this regard it was informed that according to the circular, further continuation of validity was subject to requirement from departments. IT Department did not receive any such requirement from department of GNCTD. So, the proposal for extension of validity of the circular was not initiated.
- iii. Now, as informed above, NIC Delhi State Unit is main user department for utilizing the technical manpower hired by various departments under e-Governance projects undertaken by it.
- iv. Besides above, NICSI has enhanced its service charges/operating margin from 7% to 9% which was also one of the reason for non-initiation for continuation of circular dated 23/12/2021.
- v. Further, the work in the departments is not hampered due to expiry of validity of the said circular as technical manpower can still be hired through GeM.

In view of the above, proposal is placed before TEC for deliberation and appropriate decision. Thereafter, the proposal will be referred to Finance Department after obtaining approval of the Ld. Chief Secretary, Delhi.

5. Department Name: Dr. B.R. Ambedkar University Delhi (AUD) No. AUD/18-35/2022/302/CRA-IILKS/ CD No. 000710421

The proposal received from Dr. B.R. Ambedkar University, Delhi for seeking approval for creating an archival portal under Center for Research and Archiving in Indian and Indigenous Languages and Knowledge System.

The proposal has been received with the recommendations of Director, CRAIILKS, AUD.

The Department has informed the following:

- i) Department requires the development of advanced collaborative knowledge management system in the form of archival portal using latest technological tools.
- ii) Archival portal in Indian language shall be free and open academic repository of articles, literature, etc.
- iii) The portal is aimed to provide archival solution for the long-term storage, access, and preservation of digital content. It will be made available online for easy search and retrieval purposes.
- iv) A technical requirement document has been drafted.

Observations of IT Department:

- (i) The proposal is to develop an advanced collaborative knowledge management system in the form of archival portal using latest technological tools. This portal is aimed to provide archival solution for the long-term storage, access and preservation of digital content.
- ii) The articles, literature and other data shall be collected from open sources, other repositories and publishers etc by the Centre.

Considering the above facts, the proposal of AUD is placed before TEC for discussion and appropriate decision.

6. Department: Excise

F. No. 1(117)/CE/CB/2021-22 CD No. # 015657520

The proposal is received from Excise, Entt.& Luxury Tax Department seeking technical clearance for extension of 04 DEOs on Contract/Outsource basis through GeM for 01 year w.e.f i.e. 01.10.2022 to 30.9.2023. The proposal is forwarded by Excise Commissioner.

The department has mentioned the following:

- (i) AR Department, GNCTD has recommended the hiring of four DEOs posts on contract/outsource basis not against the regular vacant posts of DEOs as there is no regular vacant posts of DEOs in the excise department.
- (ii) The TEC of IT Department vide its minutes dated 21.10.2020 has approved the extension of services of 04 DEO on outsource basis for a period of one year.

- (iii) The TEC of IT Department vide its minutes dated 31.08.2021 has approved the extension of services of 04 DEO on outsource basis for a period of one year i.e from 01.10.2021 to 30.09.2022.
- (iv) The proposal for extension of services of 04 DEOs for a period of one year i.e from 01.10.2022 to 30.09.2023 was sent to IT Department for approval of TEC. However, the TEC of IT Department vide its minutes dated 16.09.2022 has not given clear cut approval as per past minutes of TEC.
- (v) The Department has stated that due to urgency of the department, the services of Four Data Entry Operators were hired through GeM for the period 01.10.2022 to 31.12.2022 on direct purchase basis. The bids for the period 01.01.2023 to 30.09.2023 shall be invited later on.

Observations of IT Department:

- (i) IT Department vide its circular dated 12.08.2016 allowed department for hiring of Data Entry Operators against vacant posts of LDCs without seeking technical clearance of IT Department.
- (ii) IT Department vide its circular dated 01.07.2016 and 13.07.2020 allowed Secretaries of concerned Department to hire/extend IT related technical resource against **vacant sanctioned posts under direct recruitment category only**.
- (iii) The Cadre Controlling Unit of IT Department has already examined the proposal regarding encadrement of 04 posts of DEO and stated that 04 posts of DEO in Excise Department are created on outsourced basis, whereas encadrement of post is done only for those post which are created on regular basis and in accordance with the Recruitment Rules of Cadre.
- (iv) In CEO office also the AR Department has recommended creation of post of DEO filled up on outsourced/contractual basis. In past also IT Department has also recommended creation of posts of DEO to be filled up on outsourced basis and these posts are not cadre posts i.e not filled by IT Department rather these posts may be filled by concerned administrative department as per extant instruction of Finance Department.
- (v) TEC vide its minutes dated 16.09.2022 had given recommendation based on the clarity on the status of existence of Data Entry Operators Posts against which 04 DEOs have been hired by the department on outsource basis. TEC had recommended that if post of DEOs are vacant in the

department, then department need not approached IT Department for TEC clearance.

- (vi) FD vide OM dated 19.08.2016 has stated that while outsourcing the IT manpower against vacant posts in terms of IT department's circular dated 01/07/2016 subject to clearance of respective Cadre Controlling Authority. The Department shall seek the approval of FD on the initial occasion with reference to number of persons to be engaged on outsourced basis. However, the extension of such contract shall be regulated by the department under the provision of Rule-204 (XV) of GFR 2005, subject to the clearance of the respective Cadre Controlling Authority.
- (vii) In the instant case the hiring/extension is not against the vacant posts of DEOs to be filled through direct recruitment category, therefore approval of TEC is required.

In view of the above, the proposal of Excise, Entertainment & Luxury Tax Department seeking technical approval for extension of 04 DEOs on Contract/Outsource basis through GeM for 01 year w.e.f 01.10.2022 is placed before the TEC for reconsideration and appropriate decision.

7. DIRECTORATE OF EMPLOYMENT, GNCTD

F.No. F-5-1/2021/DoE/DC/Data Centre CD No: 078634714

The proposal has been received from the office of Directorate of Employment, GNCTD with the recommendation of Pr. Secretary (Labour) regarding hiring of 03 IT manpower through the GeM Portal for 02 years for maintenance & enhancement of new functionalities in New Employment Portal and Mobile Application, developed and made Go-Live in the public domain on 23.09.2022.

The following points are submitted by the department: -

- i. The Directorate has hired 04 nos. of IT manpower of M/s Ornate Technologies Pctd. Ltd., through the GeM Portal post concurrence of the Finance Department, GNCTD for 01 year vide U.O. No. 473 dated 05.08.2021 and approval by the Technical Evaluation Committee (TEC) of IT Department held on 15.04.2021 for redevelopment of New Employment Portal.
- ii. The New Employment Portal along with the mobile application had been made Go-Live in the public domain in place of old employment portal on 23.09.2022.
- iii. The tenure of M/s Ornate Technologies Pvt. Ltd. has already expired on 30.09.2022. The maintenance work & enhancement of

new functionalities in New Employment Portal and Mobile Application was specified by the Directorate in the linked file.

- iv. Now, the directorate has proposed to hire 03 Nos of Technical manpower consisting 01-Application Developer, 01-Database Administrator and 01-Mobile Application Developer (Not against vacant IT Post) for a period of 02 years through GeM Portal for the said work.

Observations of IT Department:

The proposal of the Directorate of Employment has been examined and following are the observation:

- i. The hiring of the technical manpower is not against the vacant IT post.
- ii. TEC has already approved the proposal of hiring of technical manpower in the TEC held on 15.04.2021 for 01 year.
- iii. The technical manpower is required for the work as mentioned by the Directorate for maintenance and further enhancement of functionalities etc. in the New Employment Portal and Mobile Application.

The proposal of Directorate of Employment for hiring of technical manpower through GeM for a period of 02 years in Directorate of Employment, is placed before TEC for technical clearance.

8. **Directorate General of Health Services, Delhi**

No. F.24/EOBD/GEN/DGHG/NHC/2020/Pt. File CD No. 000663646

The proposal received from Directorate General of Health Services, Delhi for seeking approval for the procurement of servers/VMs and other infrastructure along with technical manpower. The proposal has been received with the recommendations of Secretary (H & FW).

The Department has informed the following:

- i) Department requires 07 Technical manpower from NICSI empanelled agency for development of Nursing Home Management Information System.
- ii) Development of the portal is required for Registration of new nursing homes, renewal and cancellation of nursing homes, Staff management, digital signature implementation, inspection module, Admin module, etc.
- iii) Performa Invoice No. PMPDL221322 dated 07-07-2022 received for engagement of Technical Manpower, NICSI empanelled agency for Rs. 46,48,077/- for the following:
 - a) 1 No. of Senior Developer with 5-6 years of Experience (Duration – 12 months)

- b) 2 nos. of Developer with experience (Duration: 12 months)
- c) 1 No. of DBA (Duration: 9 months)
- d) 1 No. of UI/UX Designer (Duration: 6 months)
- e) 1 No. of Software Support Engineer (Duration: 12 months)
- f) 1 No. of Document Writer (Duration: 9 months)

The observations of the IT Department:

(i) The proposal for hiring of technical manpower is to support in development activities, to support in maintenance of database and for UI/UX designing of portal.

ii) Department has now submitted the proposal for assessing the exact requirement of technical manpower.

Considering the above facts, the proposal of DGHS is placed before the TEC for discussion and appropriate decision.

9. **DIRECTORATE OF GURDWARA ELECTION, GNCTD**

F.No. 1(136)/2012/DGE/Admin CD No: 087305512

The proposal is received from Directorate of Gurudwara Election with the recommendations of Pr. Secretary (DGE) regarding extension of services of a Programmer/Asstt. Programmer on outsource basis through M/s ICSIL w.e.f. 11.08.2022 to 10.08.2023 for one year.

The Directorate of Gurudwara Election has informed the following:

- i. The proposal is regarding extension of services of a Programmer/Asstt. Programmer through M/s ICSIL w.e.f. 11.08.2022 to 10.08.2023 for one year.
- ii. The latest extension of services was approved by TEC of IT Department held on 18.01.2022 vide which it was advised to take up the matter with AR Department regarding creation of one post of Asstt. Programmer in Directorate.
- iii. The recommendation of AR department is re-iterated as below: -
 - i. "Keeping in view of the occasional requirement of Assistant Programmer, it is recommended that the department may continue with the existing arrangement of engagement of Assistant Programmer on outsource basis and as when required."
- iv. The creation of post of Asstt. Programmer is under process and will take some time whereas the directorate has an inevitable need of one Programmer/Asstt. Programmer for smooth functioning of election related work and other crucial IT related work i.e., website updation, maintenance of networking and computers etc.

Observations of IT Department:

- i. The proposal for extension/renewal of IT manpower is on outsource basis through M/s ICSIL w.e.f. 11.08.2022 to 10.08.2023 for one year.
- ii. The proposal for extension of services of Programmer/Asstt. Programmer hired through M/s ECSIL was time-to-time approved by TEC of IT

Department. The latest extension of services was approved by TEC held on 18.01.2022.

- iii. The work justification as mentioned by the directorate: -
- a. The directorate has an inevitable need of one Programmer/Asstt. Programmer for smooth functioning of election related work and other crucial IT related work i.e., website updation, maintenance of networking and computers etc. The directorate does not have any other IT professional for IT Related work."

The proposal of Directorate of Gurudwara Election for extension of IT manpower is on outsource basis w.e.f. 11.08.2022 to 10.08.2023 for 01 year, is placed before TEC for technical clearance.

10. Directorate of Vigilance

CD No.: 140713714 F.01/43/DOV/Admn./2021/PF

The proposal received from Secretary (Vigilance) regarding proposal for creation of the following IT Cadre Posts in respect of Directorates of Vigilance:

Name of the post	Sanctioned posts	Proposed Positions	Posts to be created
System Analyst Erstwhile Programmer	NIL	01 Nos.	01 Nos.
Data Processing Assistant.	01 Nos.	02 Nos.	01 Nos.
Data Entry Operators	09 Nos.	29 Nos.	20 Nos.

The observations of IT Department are as under: -

- Posts of 01 System Analyst and 01 DPA (in addition of existing 01 DPA) has been proposed keeping in view the management and maintenance requirements of IT projects of Vigilance Department.
- 20 posts of DEOs has been proposed in view of the branch wise data entry and typing work requirements.
- Keeping in view the infrastructure, IT projects and other details provided by the Department, Departments has moderate IT manpower requirement for management and maintenance of IT activities, projects and infrastructure.
- Further, Govt. of NCT has launched/launching many common umbrella software, those are to be implemented successfully by all the departments of GNCTD. E.g. e Office, RTI applications, e-Samiksha, maintenance of website etc.

In view of above, proposal DOV for creation of the following IT Cadre posts, in addition of existing IT Cadre Posts is placed before TEC for discussion and appropriate decision:

Name of the post	Posts to be created
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System Analyst Erstwhile Programmer	01 Nos.
Data Processing Assistant	01 Nos.
Data Entry Operators	20 Nos.

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

F. No. E-11/4/2020-Development/Secy(IT) vol-2/7116-7128 Dated: 11/11/2022

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related project proposals of the various Departments of Govt. of NCT of Delhi, will be held on **07/11/2022 (Monday) at 3:30 PM** under the chairmanship of Secretary (IT), GNCTD, through **video conferencing**.

2. The proposals of the following Departments will be discussed in the meeting:

S.N.	Name of the Department	Subject
i.	Delhi Sports University(DSU)	Hiring of 06 IT Manpower(01 Programmer,01 Assistant Programmer,04 Data Entry Operators)
ii.	Revenue Department (HQ)	Hiring of 02 Software developers for e-Revenue Court Project(01 Sr Developer Level 8 and 01 Sr Developer Level 5)
iii.	Rajya Sainik Board,	Procurement of Biometric scanner device & iris scanner
iv.	NIC, Delhi State Unit	Proposal for increasing initial advance payment of 40% to 90-100% payable to NICSU under manpower projects by various departments of GNCTD
v.	Delhi Ambedkar University, GNCTD	Technical clearance for creation of Archival Portal under Centre for Research and Archiving in Indian and Indigenous Languages and Knowledge System
vi.	Excise Department	Technical clearance for hiring of services of 04 Data Entry Operators on contract basis for a period of 01 year
vii.	Directorate of Employment	Technical clearance for hiring services of 03 technical manpower(1 Application Developer, 1 Database Administrator and 1 Mobile System Administrator) for a period of 01 year

3. Any other proposal may be placed before the TEC with the permission of Secretary (IT).

4. It is requested that Head of Office of the concerned department or Officer/Official who is well versed with the proposal may kindly attend the

meeting on the above said date and time through Video Conferencing for the spot clarification, if any sought by TEC.

5. All the members of TEC are also requested to attend the meeting on the schedule date and time through video conferencing and kindly see the agenda item enclosed and provide comments mentioned in the above Agenda, if any.

6. The details for joining video conference are as follows:

<https://web.vc.nic.in/flex.html?roomdirect.html&key=CaTTHaK7I5>

Pin :202207

M S Singh
01/11/2022
(Mohan Singh)
Sr. System Analyst

F. No. E-11/4/2020-Development/Secy(IT) vol-2/7116-7128 Dated: 1/11/2022

To,

1. Special Secretary(IT), Department of Information Technology
2. Director (Planning) Department of Planning, GNCTD.
3. SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
4. Dr. M.P.S. Bhatia, Professor, Netaji Subhash Institute of Technology, Sector 3, Dwarka, N Delhi.
5. Dr. Manoj Kumar, Professor, Ambedkar Institute of Advanced Communication Technology and Research, Geeta Colony, Delhi.
6. Sh. Krishan Kumar, Joint Director(IT), DIT, GNCTD.
7. Sh.Sanjeev Mendiratta, IFA(IT)/DCA(Power), Level 8, Delhi Sachivalaya
8. All concerned Departments.

Copy for information to:

1. PS to Secretary (IT), GNCTD.

M S Singh
01/11/2022
(Mohan Singh)
Sr. System Analyst

Annexure-III

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of TEC meeting held on **07.11.2022 at 3:30PM**

The meeting conducted through video conferencing

S.No.	Name of Officer	Department	Designation	Signature	Phone & Email
1	SACHIN VARUN	DGMS, MAFW, HO	System Analyst	<u>S. Varun</u>	9958999740
2	Mohan Singh	IT Dept.	SSA	<u>A. Singh</u>	
3	Krishan Kumar	IT Dept.	JP(IT)	<u>K. Kumar</u>	
4	Dimple Thapar	Revenue Dept. (HQ)	SSA	V.C.	
5	Dr. Dinesh Taneja	Delhi Ambedkar University	Director	V.C.	
6	Madhu Yadav Madhu Yadav	Dept of Excise	System Analyst	V.C.	
7	Manie Khaneja	Delhi State Unit NDC,	STO,	V.C.	
8	Megank	Rajya Bank Board	LDC	V.C.	
9	Ram Prakash	Dte. of Employment	System Analyst	V.C.	
10	Bharat	Dte. of Curulware Electra	Beetm officer	V.C.	

11	XXXXXXXXXX Rajesh Shukla	Dt. of Vigilance	Section Officer	V.C.	
12		Delhi Sports University		VC	
13	Sh. Sanjay Kumar Anand	Dt. of Audit	DCA IFA (IT) Member TEC		9818294216
14	Sh. V. S. Rawat	Planning Deptt.	Director Member TEC	VC	
15	Dr. M. P. S. Bhatia	NSUT	Professor Member TEC	VC	
16	Dr. Manoj Gaur	NSUT East Campus	Professor Member	VC	
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