Subject - Minutes of the meeting of Technical Evaluation Committee (TEC) held on 29.04.2019 at 12:00 PM, under the Chairmanship of Secretary (IT), in his chamber at 9th Level, ‘B’ Wing, Delhi Secretariat, Delhi, to examine the IT proposals of various Departments of Govt. of NCT of Delhi.

I. List of Members/participants present in the meeting is annexed as Annexure-I.

II. The proposals in brief and decisions taken/advice of the Technical Evaluation Committee are detailed below:

1. **Revenue Department**

   F.No. F. 7/3GA/Estt./DC/06/part-IV, CD. No-087483997

   Proposal of Revenue Department, Delhi for extension of services of 19-Assistant Programmers on outsourced basis for a period of one year w.e.f. 01.03.2019 was placed before the TEC. The proposal has been received with recommendations of Pr. Secretary (Revenue).

   The representative of Department apprised the following information regarding the proposal:

   a. These Assistant Programmers are deployed in 11-Sub-Registrar offices & Revenue HQ as per the functional requirement of the Department.

   b. The extension of 19-Assistant Programmers on outsourced basis for the previous year 2018-2019 was approved by TEC with the advice to create regular post of Assistant Programmers in the meeting held on 24.04.2018.

   c. Creation of 22 regular posts of Assistant Programmers for the office of Sub-Registrar is under submission. Extension of Assistant Programmers on outsourced basis for Sub Registrar office is required till the creation/filing of regular Assistant Programmer.

   Further, TEC was apprised that 01- post of Sr. System Analyst and 07- post of Assistant Programmers are vacant in the Revenue Department and as per the circular of IT Department dated 01.07.2016, Revenue Department may extend the
services of 07-Assistant Programmers on outsourced basis against IT Cadre vacant sanctioned posts of Assistant Programmers.

Accordingly, TEC discussed and technically approved the extension of services of 12-Assistant Programmers on outsourced basis and 07-Assistant Programmers on outsourced basis against regular vacant posts as per the circular of IT Department dated 01.07.2016, for a period of Six Months w.e.f. 01/03/2019 with the advice to expedite the process of creation of regular posts of Assistant Programmer.

2. **Office of the District & Sessions Judge Tis Hazari Courts**

The Proposal Office of the District & Sessions Judge Tis Hazari Courts regarding the purchase or subscription of e-Book/digital library of a publishing house (proprietary) to be accessed through online mode and to advise whether this is considered as IT item or not was discussed in the TEC.

No representative of the District & Sessions Judge attended the meeting. TEC deferred the proposal for next TEC.

3. **Directorate of Education**

F F.No.-DE.45/ECEP/314/2014/Pt.File, CD No:0434980215

The proposal of Directorate of Education for extension of contract for 670 I.T. Assistant who have been engaged on outsourced basis for a period of 6 months w.e.f. 01/04/2019 was placed before the TEC. The proposal has been received with recommendations of Secretary (Education).

The representative of Department apprised the following information regarding the proposal:

a. Education Department had outsourced the IT Assistants on the approval of Hon'ble Dy.CM.

b. IT Department and Finance Department had accorded their approval for the extension up to 31.03.2019 with the condition to create regular posts of IT Assistant in the Department.

c. The file for creation of IT Assistants is under process and it may take some more time.

d. They needed IT Assistants and proposed extension is unavoidable to meet the requirement of the Schools for a period of 6 months w.e.f. 01/04/2019 or till the deployment of permanent IT Assistant, whichever is earlier.
TEC discussed and technically approved the extension of services of 670- I.T. Assistant on outsourced basis for a period of Six Months w.e.f. 01/04/2019 with the advice to expedite the process of creation of regular posts.

4. Directorate of Health Services
F.No.- 45/AAMC Proj/23DHS/AAMC Proj/2018/Part File (III), CD No.:1125409\106

The proposal of Directorate of Health Services regarding technical clearance of configuration for Tablets to be used in Aam Aadmi Mohalla Clinics (AAMC) project, was placed before the TEC. The proposal has been received with the recommendations of Pr. Secretary (H&FW).

The representative of Department apprised the following information regarding the proposal:

a. As per the directions of Hon’ble Minister of Health, DHS intends to procure additional 400 Tablets for AAMC project, using 3 Tablet module i.e. one for Doctor and one each for Pharmacist and Mohalla Clinic Assistant.

b. They have received the specifications of proposed Tablets from the WISH foundation, the service provider engaged by DHS to provide support for software for AAMC project.

c. Earlier TEC had approved specifications for 200 Tablets for AAMC project with the condition that Department shall sign an agreement with WISH foundation, the service provider engaged by DHS to provide support for software for at least two years.

d. The process of signing new MoU with Wish foundation for 3 years is under process.

e. Proposed specification for tablets provided by WISH foundation is as under:

<table>
<thead>
<tr>
<th>Processor</th>
<th>1.2 GHz or higher</th>
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<tbody>
<tr>
<td>Ram</td>
<td>2 GB RAM or higher</td>
</tr>
<tr>
<td>Internal memory</td>
<td>16 GB or higher</td>
</tr>
<tr>
<td>External memory</td>
<td>Micro SD 64 GB or above</td>
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<tr>
<td>OS</td>
<td>Android latest version</td>
</tr>
<tr>
<td>Ports</td>
<td>USB 2.0 or higher</td>
</tr>
<tr>
<td>Display</td>
<td>8” or above (capacitive touch screen)</td>
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<tr>
<td>Display resolution</td>
<td>1024x768 or above</td>
</tr>
<tr>
<td>Wi-Fi</td>
<td>802.11GHz a/b/g/n</td>
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<tr>
<td>Blue tooth</td>
<td>Enable</td>
</tr>
<tr>
<td>Inbuilt SIM slot</td>
<td>SIM slot compatible with 4/GLTE sim</td>
</tr>
<tr>
<td>GPS</td>
<td>Yes</td>
</tr>
<tr>
<td>Front camera</td>
<td>2 MP or higher resolution</td>
</tr>
<tr>
<td>Rear camera</td>
<td>5 MP or higher resolution</td>
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Battery 4850 MAh or above
Connectivity WiFi+ cellular
Support Biometric Authentication Yes through OTG cable

TEC discuss and technically approved the proposed configuration for Tablets with battery capacity starting from 4500 MAh or above in place of 4850 MAh. At present starting option for batteries on GEM portal is starting from 4500 MAh only. The Directorate of Health Service will procure the equipment in sync with availability/functioning of AAMC.

TEC again restricted that this approval is subject to formal agreement with WISH foundation, a selected agency by DHS to provide technical support, upgrades and handholding for up to two years minimum.

5. Principal Accounts Office

Two proposals of Principal Accounts Office were placed before the TEC for technical clearance. Both the proposal has been received with the recommendations of COA (Principal Accounts Office).

F.No. F.4(2)/Computer/Pen.Cell/2015, CD. No-018324444

1st proposal of Principal Accounts Office regarding extension of engagement of 06-technical manpower hired for integrated Financial Management System (IFMS) for a period of one year w.e.f. 01.06.2019 was discussed in the TEC.

The representative of Department apprised the following information regarding the proposal:

a. The 06- Technical manpower i.e.05-Sr. Programmer/Programmer and 01-DBA were engaged with the prior approval of TEC and Finance Department for upkeep the following applications of PAO developed by NIC, Delhi State Unit:
   1. Integrated Financial Management (IFMS)-Payroll System
   2. GPF system
   3. E-Lekha
   4. SGST Reconciliation System
b. The services of said hired manpower is going to expire on 31/05/2019.
c. The 06-technical manpower have been engaged for development and maintenance of above mentioned projects as per requirement of NIC. The
services of 06- technical manpower are required for next year also for new development, management and maintenance of existing applications.

TEC discussed the proposal. It was observed by the members that requirement of technical manpower can only be assessed by NIC (the development agency), depending upon number of modules, number of forms, database architecture and workflow of the application. SIO, NIC who is also member of TEC, confirmed that the services of engaged technical manpower i.e. 05-Sr. Programmer/Programmer and 01-DBA as minimum manpower required for the said task.

TEC technically approved the proposal of Principal Accounts Office, as mentioned in preceding paras, with the advice that the Principal Accounts Office may regularly monitor the work being done by them including target and achievements and ensure their optimum utilization.

2nd proposal of the Principal Accounts Office (PAO) regarding the extension of 01-Programmer and 16- Assistant Programmers on hiring basis for a period of one year w.e.f. 22.06.2019 was discussed in the TEC.

The representative of Department apprised the following information regarding the proposal:

a. Technical manpower has been deployed in 25-Pay and Accounts Offices under PAO as per the functional requirement of the Department to provide technical support for smooth functioning of Payroll system.

b. Regarding the creation of the regular IT Cadre posts, the IT Department had concurred for creation of regular posts of 01-Jt. Director(IT), 01-System Analyst and 17- Asstt. Programmers on 30/10/2018. Now the proposal has been submitted to AR Department for work study in the March 2018 which is under process with AR Department.

c. The creation of posts may take some time hence requested for extension of services of existing hired 01-Programmer and 16-Assistant Programmers for a further period of one year w.e.f. 22.6.2019 or till the creation of regular post, whichever is earlier.
d. Presently 01-Sr. System Analyst and 03-Assistant Programmers posts are vacant in the Principal Accounts Office. However, 01-Jt. Director(IT) and 01-System Analyst are working in PAO on diverted capacity.

TEC discussed and technically approved the extension of services of 01-Programmer and 16-Assistant Programmers for a period of Six Months w.e.f. 22.6.2019 or till the creation of regular post, whichever is earlier with the advice to expedite the process of creation of regular posts.

III. The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.

IV. The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department, wherever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009.

The meeting ended with vote of thanks to the Chair.

(Vijay Shendre)
System Analyst,
Department of IT

(Surendra Kumar)
Asstt. Director,
Planning Department

(Santulan Cnaubey)
Joint Director,
Department of IT

(Manoj Kumar)
Dy. Secretary,
Finance Department

(Dr. MPS Bhatia)
Professor,
NSIT, Delhi

(Dr. Rakesh Gupta)
SIO,NIC, Delhi

(Ajay Chagti)
Spl. Secretary,
Department of IT

(Sandeep Kumar)
Secretary(IT)
Copy to:
1. Director (Planning), Department of Planning, GNCTD.
2. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
3. Dr. Rakesh Gupta, SIO, NIC Delhi State Unit, 3rd Level, Delhi Sectt.
4. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi - 110078.
5. Sh. Santulan Chaubey, JD., IT Deptt., GNCTD.
6. Sh. Manoj Kumar, Professor, Ambedkar Institute of Advance Communication Technology and Research, Geeta Colony, Delhi - 110031.
7. Ms. Manju Sahoo, JD(Planning), Planning Department, GNCTD
8. Shri Vijay Shendre, SA, IT Department
9. Shri Suresh Kumar, AAO, Finance Department, GNCTD
10. Asstt. Programmer, IT, for uploading the Minutes of the Meeting on the website of DIT, GNCTD.
11. P.S. to Secretary (I.T.) I.T. Department, GNCTD
12. All Departments in their respective files.

(Vijay Shendre)
System Analyst
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Attendance Sheet of meeting of e-Office held on 29.04.2019 at 12:00 PM
Govt. of NCT of Delhi
Department of Information Technology

Anexure - I