Subject: Amendment of Recruitment Rules for the post of System Analyst, Group 'A'
Gazetted of IT Cadre in the Government of NCT of Delhi in the pay scale of
PB-3, Rs. 15600-39100/- with Grade Pay of Rs. 5400/- - seeking comments
from stakeholders - regarding.

This Department has Forty Nine(49) posts of System Analyst, Group-'A'
Gazetted of IT Cadre in the Government of NCT of Delhi in the pay scale of PB-3, Rs. 15600-
39100/- with Grade Pay of Rs. 5400/- (pre-revised Rs. 8000-13500/-). The recruitment rules
for the post were framed in the year 2006 in consultation with Union Public Service
Commission (UPSC). On implementation of the recommendations of 6th CPC and keeping in
view the guidelines of DOPT, the Department of Information Technology has now reviewed
the recruitment rules in order to amend the recruitment rules and proposed certain changes
accordingly.

2. The Draft Recruitment Rules (in Annexure-III) are uploaded in Department of
Information Technology, GNCTD's website for the information of stakeholders. Before the
draft Recruitment Rules are forwarded to UPSC for their consideration, all stakeholders are
requested to go through the draft Recruitment Rules and furnish the comments, if any, to the
undersigned within a period of one month (30 days) i.e. date of its uploading in the website.
In case no comments received as on date, the IT Department will go ahead for amendment of
draft Recruitment Rules with UPSC.

Yours faithfully,
Signature valid
Digitally signed by Vivek Mittal
Date: 2016.07.22 12:09:54 IST
Reason: Approved

(Vivek Mittal)
Deputy Secretary(IT)
Dated: 22/7/16

Encl.: As above.

Copy for information to:
1. The Secretary, Union Public Service Commission, Dholpur House, Shahjahna Road,
New Delhi – 110069.
2. PS to Secretary (IT)/Spl. Secretary (IT).
3. All the Stakeholder (EDP/IT Cadre officers/officials) through their respective
departments.
4. Website-in-charge, Department of Information Technology, Govt. of NCT of
Delhi for uploading in the Website.

(Vivek Mittal)
Deputy Secretary (IT)
OFFICE MEMORANDUM

Attention is invited to this Department's O.M. No. AB.14017/48/2010-Estt (RR) dated 31st December, 2010 vide which Guidelines on framing/amendment/relaxation of Recruitment Rules and Service Rules were issued.

2. In this context it has been decided that before referring any proposal for framing/amendment in the Recruitment Rules of any post in Ministries/Departments and their subordinate and attached office, the proposed amendments/revision in the Recruitment Rules would be put up on the website of respective Ministries/Departments for 30 days for inviting comments from the stakeholders. Thereafter, taking into account the comments so received, the proposal would be sent to DoPT, UPSC and Ministry of Law for finalisation.

4. All the Ministries/Departments are, therefore, requested to adhere to these instructions scrupulously. Proposal referred to this Department without following the aforesaid procedure, would not be entertained.

To

All Ministries/Departments of Government of India

Copy to:

1. The President's Secretariat, New Delhi.
2. The Prime Minister's Office, New Delhi.
3. The Cabinet Secretariat, New Delhi.
4. The Railways Secretariat, New Delhi.
5. The Lok Sabha Secretariat, New Delhi.
7. The Union Public Service Commission, New Delhi.
8. The Staff Selection Commission, New Delhi.
10. Establishment Officer and Secretary, ACC
11. All Officers and Sections in the Department of Personnel
12. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi
13. All Staff Members of National Council (JCM)
14. All Staff Members of the Departmental Council (JCM)
15. Ministry of Personnel, P.G. and Pensions
16. Establishment (RR Division) (20 copies)
17. NIC for uploading on the Department's website.
DRAFT RECRUITMENT RULES FOR THE POST OF SYSTEM ANALYST OF DEPARTMENT OF INFORMATION TECHNOLOGY, GOVT. OF NCT OF DELHI

Form to be filled by the Ministry/Department while forwarding proposal to the Department of Personnel & Training and the Union Public Service Commission for amendment of approved Recruitment Rules.

1. (A) Name of the post
   (B) Name of the Ministry/Department

2. Reference No. in which Commission’s advise on Recruitment Rules was conveyed

3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed duly flagged and referenced)

<table>
<thead>
<tr>
<th>Col. No</th>
<th>Column Name</th>
<th>Provisions in the Approved Rules</th>
<th>Revised Provisions Proposed</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Name of the Post</td>
<td></td>
<td>System Analyst</td>
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<td>Dte. of Economics &amp; Statistics</td>
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<td>Trade &amp; Taxes</td>
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<td>Industries</td>
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<td>Revenue</td>
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<td>Principal Account Office</td>
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<td>Dept. Information Technology</td>
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<td>Central Jail</td>
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<td>Labour</td>
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<td>Social Welfare</td>
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<td>Land &amp; Building</td>
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<td>Excise Entt. &amp; Luxury Tax</td>
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<td>Food &amp;Civil Supplies</td>
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<td>DHS</td>
<td>02</td>
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<td>Dr. Baba Saheb Ambedkar Hospital</td>
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<td>GB Pant Hospital</td>
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<td>Chief Electoral Office</td>
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<td>DSSSB</td>
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<td>PFA</td>
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<td></td>
<td></td>
<td></td>
<td>Education</td>
<td>02</td>
</tr>
</tbody>
</table>

System Analyst (Rs. 15600-39100 + GP Rs. 5400)
Department of Information Technology,
Govt. of NCT of Delhi


Due to clarification conveyed by MHA, GOI vide its letter No. F.14012/02/2014-Delhi-1 dated 26.11.2014.

Vivek Mittal
Digitally signed by Vivek Mittal
Date: 2016.07.22 13:38:04 +05'30"
|   | Number of posts | 25* (2005) | 49* (2015) | Due to creation of new posts in the following departments:-
|   |                | *Subject to variation dependent on work load | *Subject to variation dependent on work load | Dept. of Information Technology 02
|   |                | Non-Ministerial | General Central Service Group ‘A’ Gazetted Non-Ministerial | DTTE 07
|   | Classification | | | Food & Civil Supplies 03
|   | | | Chief Electoral Office 01
|   | | | DSSSB 01
|   | | | PFA 01
|   | | | Education 04
|   | | | Trade & Taxes Deptt. 05
|   | Pay band and Grade | Rs. 8000-275-13500 | PB-3 (Rs.15600-39100) + GP Rs.5400/- | The pay scale has been revised on the recommendation of Sixth Central Pay Commission
|   | Pay Scale       | | | No Change
|   | Whether selection or non-selection post | Selection | Selection | No Change
|   | Whether benefit of added years of service admissible | No | Deleted | This provision is deleted in the latest model RRs circulated by DOPT on 30.05.2014
|   | Age Limit for Direct Recruits | Not exceeding 35 years (relaxable for Govt. servants up to 5 years in accordance with the instructions or orders issued by the Central Govt.) | Not exceeding 35 years (relaxable for Govt. servants up to 5 years in accordance with the instructions or orders issued by the Central Govt.) | No Change

Note: The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.
<table>
<thead>
<tr>
<th></th>
<th>Education and other Qualifications required for Direct Recruits</th>
<th></th>
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</thead>
</table>
| 8 | A(i) Master’s Degree in Computer Application/ Computer Science or M.Tech (with specialization in Computer Application) or B.E./B.Tech in Computer Engineering/ Computer Science/ Computer Technology from a recognized University or equivalent.  
(ii) 4 years experience of electronic data processing work including experience of actual programming.  
Or  
B(i) Degree in Computer Applications/Computer Science or Degree in Electronics/Electronics & Communication Engg. From a recognized University or equivalent.  
(ii) 5 years experience of electronic data processing out of which at least 2 year should be in actual programming.  
Or  
C(i) Masters Degree of a recognized University or equivalent or Degree in Engineering of a recognized University or equivalent.  
(ii) 6 years experience of electronic data processing out of which at least 3 year should be in actual programming.  
Or  
D(i) 'A' Level Diploma under DoEACC Programme or Post Graduate Diploma in Computer Application offered under University Programme/Post Polytechnic Diploma in Computer Application awarded by State Council of Technical Education or equivalent  
(ii) 6 years experience of electronic data processing out of which at least 3 year experience should be in actual programming. |   | (i) Master’s Degree in Computer Applications or M.Sc.(Computer Science/Information Technology) from a recognized University or Institute;  
Or  
(ii) 3 years post qualification experience in Programming/RDBMS/Networking in a Government office/PSU/ Autonomous Bodies/ Statutory Body or in any recognized Institution. |

Educational Qualifications are proposed in terms of model RRs circulated by GOI, DoPT, vide O.M dated 30.05.2014

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Date: 2016.07.22 13:38:55
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<table>
<thead>
<tr>
<th>9</th>
<th>(9 now 8) Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Age</strong>: No</td>
</tr>
<tr>
<td></td>
<td><strong>EQs</strong>: No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10</th>
<th>(10 now 9) Period of Probation, if any</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>1 Year</strong></td>
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</tbody>
</table>

**Note:** The probation period of the candidate is one year. The candidate is to go through the training of two weeks. The training will be organized by the cadre controlling department. The contents of the training will be based on the duties of the post. Successful completion of training will be one of the criteria of completing the probation period.

<table>
<thead>
<tr>
<th>11</th>
<th>(11 now 10) Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percent-age of the vacancies to be filled by Various methods</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>75% by Promotion failing which by deputation failing both by direct recruitment.</strong></td>
</tr>
<tr>
<td></td>
<td><strong>25% by direct recruitment failing which by deputation</strong></td>
</tr>
</tbody>
</table>

**Note:** Qualifications are relaxable at the discretion of UPSC in case of candidates otherwise well qualified.

**Note:** The qualification(s) regarding experience is/are relaxable at the discretion of the UPSC for reasons recorded in writing in case of candidates belonging to SC & ST, if at any stage of selection, the UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the post reserved for them.

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**Vivek Mittal**

Digitally signed by Vivek Mittal
Date: 2016.07.22 13:39:24 +05'30"
Promotion:
Assistant Programmer with 8 years regular service in the scale of pay of Rs. 5500-9000 or equivalent working in various departments of the Govt. of NCT of Delhi.

Promotion:
Assistant Programmer with 3 years regular service in the grade after appointment thereto on regular basis in the pay scale of Rs. 9300-34800 in PB-2 with grade pay Rs. 4600 working in various departments of Govt. of NCT of Delhi who have successfully completed three (03) weeks training in e-governance Project Management from the recognized National Level Institute.

Note: Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

Note: Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

Deputation:
Officers under the Central/ State Govts./ Union Territories:
(a) (i) holding analogous posts on regular basis in the parent cadre/department.
Or
(ii) with 2 years' service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs. 7500-12000 or equivalent in the parent cadre/department.
Or
(iii) with 5 years service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs. 7500-12000 or equivalent in the parent cadre/department.

Deputation:
Officers under Central/ State Govts./ Union Territories/ Universities/Recognized Research Institutes/Public Sector Undertakings/Semi-Government Statutory or Autonomous organizations:
(a) (i) holding analogous posts on regular basis in the parent cadre/department.
Or
(ii) with 2 years regular service in posts in the scale of Pay of PB-2, Rs.9300-34800 with grade pay of Rs. 4800 or equivalent in the parent cadre/department.

Amendment proposed in terms of instructions/guidelines issued by Govt. DoPT vide CM dated 24.03.2009.

Digitally signed by Vivek Mittal
Date:2016.07.22
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<table>
<thead>
<tr>
<th>13</th>
<th>(13 now 12)</th>
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</thead>
<tbody>
<tr>
<td><strong>If a DPC exists what is its composition</strong></td>
<td><strong>UPSC has proposed</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group-A DPC (for promotion)</th>
<th>Group-A DPC (for promotion)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Chairman or a Member of UPSC-Chairman</td>
<td>1. Member, UPSC-Chairman</td>
</tr>
<tr>
<td>2. Secretary (Services), GNCTD-Member</td>
<td>2. Secretary (Services), Govt. of NCT of Delhi-Member</td>
</tr>
<tr>
<td>3. Secretary Concerned in the GNCT Delhi – Member</td>
<td>3. Secretary, Department of Information Technology, Govt. of NCT of Delhi-Member</td>
</tr>
<tr>
<td>4. Head of the Department Concerned unless he is ex-officio Secretary in GNCT Delhi - Member</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group-A DPC (for confirmation)</th>
<th>Group-A DPC (for confirmation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Chief Secretary, GNCTD-Chairman</td>
<td>1. Chief Secretary, Govt. of NCT of Delhi-Chairman</td>
</tr>
<tr>
<td>2. Secretary Concerned in the GNCTD-Member</td>
<td></td>
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<tr>
<td>14</td>
<td>Consultation with UPSC is necessary for appointment to the post on each occasion.</td>
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<td>------------------------------------------------------------------</td>
</tr>
<tr>
<td>14 now 13</td>
<td>Circumstances in which Union Public Service Commission is to be consulted in making recruitment</td>
</tr>
</tbody>
</table>