Minutes of the meeting of Technical Evaluation Committee (TEC) to examine the Information Technology related proposals of various Department of GNCTD held on 2.12.2014 at 04:00 p.m. under the chairmanship of Secretary (IT) in his chamber at 9th Level, B-Wing, Delhi Secretariat, New Delhi.

I. List of Members / participants present in the meeting is placed at Annexure – I.

II. The proposals of the following departments were examined in the meeting.

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<tr>
<th>SN</th>
<th>Name of Department</th>
<th>Proposal</th>
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<tr>
<td>1</td>
<td>SCERT</td>
<td>Regarding procurement of Hue Animation Studio kit</td>
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</table>
| 2  | GAD (Home)       | (a) Regarding procurement of 35 Finger Print Capture Devices for all jails for integration with ePrison Software  
                   (b) Second proposal has been received from GAD (Home) for procurement of 100 Computers, 100 Laser Printers and 100 UPSs from DGS &D for installation in upcoming Mandoli Jail. |
| 3  | Maulana Azad Medical College (MAMC) | Regarding procurement of IT equipment for creation of computer aided laboratory |
| 4  | Delhi Technological University | Regarding procurement of 100+118 (228) Desktops for various Labs and departments |
| 6  | DC Southeast     | Regarding procurement of following IT equipments for newly created District |
III. The decisions of TEC are as under for the respective departments:-

1. SCERT

The proposal of SCERT regarding procurement of Hue Animation Studio Kit was technically approved by TEC, with the condition that the Institute may opt for unlimited license, which will be cheaper and unlimited for users.

2. GAD (Home)

(a) The proposal for procurement of 35 Finger Print Capture Devices in Prison Department for all Jails to capture finger print images of the inmates in the Prison Software, was technically approved.

(b) The Second proposal of GAD (Home) for procurement of 100 Computers, 100 Laser Printers and 100 UPSs for installation in upcoming Mandoli Jail was discussed in the meeting. Earlier DIT had deputed System Analyst (IT) to visit the Department and assess the requirement of the IT equipments.
The departmental representatives cited security and confidentiality concerns and requested that the IT equipment requisitioned, was bare minimum for the newly started jail and may be approved accordingly. TEC, based on the report of SA (IT) and after hearing the justification, has approved the following:

Computers: 100
Printers (The bare minimum configuration laser printers): 100
UPSs 100

3. MAMC

The proposal of MAMC regarding establishment of Video-Conferencing Facility was discussed in detail. The proposal has various components like preparation of contents for Computer Aided Learning (CAL), matching hardware and software. The proposal also has provision for online examination and testing. It was felt during the discussions that there will be a requirement of System Integrator who will install, integrate and implement this system. TEC suggested that a professional agency be engaged for preparing RFP for getting System Integrator for the project.

TEC approved the proposal in principle.

4. Delhi Technological University

The proposal of DTU for procurement of 228 Computers for various Labs and departments was discussed. The departmental representative informed that 100 computers were required for Computer Center, where facilities for online examinations are provided by DTU to the various companies come for campus recruitment. 128 computers are required for various labs of different departments. The TEC approved the proposal.

5. Lok Nayak Hospital

Printers was deferred to the next meeting as no representative from the hospital made it to the TEC meeting.

6. **DC South East**
The proposal of Office of DC Southeast, a newly created District for which, for procurement of the following IT equipments was technically approved:
1. Servers with operating System-04
2. Microsoft SQL Server
3. Microsoft Visual Studio
4. One Router and One L-2 Switch
5. One Rack

7. **Directorate of Health Services**
The proposal of DHS regarding the procurement of following IT equipments, was technically approved by TEC.

- Desktops: 39
- Printers: 27
- Laptops: 03

8. **ITI PUSA**
ITI PUSA has submitted a proposal regarding procurement of Desktops (170+ 69+1) of various configurations.

- Notebooks: 15
- Laser Printers: 16
- Online UPS: 32
- Scanner: 3
- Multimedia Projector: 17

The matter was discussed with the Principal ITI Pusa. He has submitted the requirements of equipments as per the specifications of AICTE. In view of this, TEC approved the hardware as mentioned above, except Multimedia Projector as it is not an IT equipment as such.
9. **CEO, Delhi**

A proposal of O/o CEO, Delhi, for strengthening of IT infrastructure and Hiring of Cloud Services etc for which requirements are:- Server (4), 2 TB Storage, Service Load Balancer (2) monitoring tool, Visual Studio (Ultimate Edition) was discussed in detail in TEC. TEC observed that using cloud for Infrastructure as Service (IaaS) is good for CEO as it can be scaled up or scaled down as per the requirement of Department. However, CEO, being a critical office, an assurance on required SLAs should be taken from service provider in form of MoU / Agreement whichever is applicable.

10. **Registrar Co-operative Societies**

The proposal of RCS for procurement of Desktops (30) Printers (20) UPSs 1 KVA(30), UPS 10 KVA (2) was already approved by TEC vide its minutes Dt 7-11-2012. However the procurement could not be processed at that time. RCS had again put up the proposal for revalidation of the approval of TEC.

The TEC observed that procurement of hardware should be linked with the IT initiatives being taken by the RCS. The computers should not be used merely as enhanced typing tools but to use them as instruments in eGovernance projects. TEC re-validated the requirements of the RCS subject to RCS will provide progress on eGovernance Projects in a month’s time and bring its services under Electronic Service Delivery mode.

11. **Ambedkar Polytechnic**

Similarly, the proposal of Ambedkar Polytechnic to purchase 47 computers against condemnation of equal number of computers, was also approved by TEC vide its minutes Dt 30-08-2013. The Finance department has asked Ambedkar polytechnic to seek fresh approval of TEC with specification of computers. TEC technically approved the proposed procurement.
IV The current standard specifications of IT equipments, proposed to be procured by the various departments, are enclosed at Annexure-II.

V The approvals by this Committee (TEC) are subject to the condition that the respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.

VI The above approvals are also subject to the condition that all the above said Departments shall have to take approval of Finance Department, wherever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009.

The meeting ended with vote of thanks to the Chair

(Santulan Chaubey)
System Analyst (IT)

No:F.6(229)/IT/2013/

Copy to:

1. Sh. B. K. Sharma, Director (Planning), Department of Planning, GNCTD
2. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi – 110078.
3. Sh Manoj Kumar, Associate Professor, Ambedkar Institute of Technology, Geeta Colony, Delhi-110031
4. Sh. Ajay Chagti, Additional Secretary (IT), GNCTD
5. Sh. Vivek Mittal, Deputy Secretary (IT), GNCTD
6. SIO, NIC, Delhi State Wing, 3rd Floor, Delhi Secretariat.
7. Programmer, IT for uploading the Minutes of the meeting on website of DIT, GNCTD
8. All Departments in their respective files.

(Santulan Chaubey)
System Analyst (IT)
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<th>SN</th>
<th>Name &amp; Designation of the participant</th>
<th>Name of the Department</th>
<th>Mobile No</th>
<th>Signatures</th>
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<tr>
<td>1.</td>
<td>DR. VANDANA ROY, Professor &amp; Head, Pharmacology</td>
<td>Maulana College of Pharmacy</td>
<td>9963604283</td>
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<td>2.</td>
<td>TARUN KUMAR, Assistant C - S</td>
<td>Maulana College of Pharmacy</td>
<td>9250885272</td>
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<td>3.</td>
<td>AMAN DEEPLI SINGH</td>
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<td>9919614510</td>
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<td>4.</td>
<td>Ashwin Jain</td>
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**STANDARD APPROVED SPECIFICATIONS OF IT EQUIPMENTS**

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<th>S.No</th>
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<tr>
<td>1</td>
<td>Desktop as mentioned or equivalent: Intel core-i3/i5/i7 (3rd or 4th Generation), 4 GB RAM, 500 GB SATA HDD 7200 RPM, 17&quot;/18.5&quot; TFT, DVD Writer, OEM keyboard &amp; Mouse, Operating System (Windows/Linux) Integrated sound and Graphics</td>
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<td>2</td>
<td>Laser Jet Printer as mentioned or equivalent: Printer as mentioned or equivalent (Mono Laser, 14-25 PPM, A4, 600X600 dpi or higher, Connectivity- Network Optional, USB, Duplex optional)</td>
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<td>3</td>
<td>Multi-Functional Printer (SCAN/Copy/Print) - Mono (A4 Size, 600x600 dpi or higher, 10-25 PPM or higher Scanner- Flatbed and ADF, resolution upto 2400/4800 dpi, USB and Ethernet interface)</td>
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<td>4</td>
<td>Laptop with specification as mentioned or Equivalent: Processor: Intel Core i5/i7, Main Memory: 4 GB RAM, Wireless LAN, Integrated webcam, 14/15&quot; Display, DVD writer, Integrated Sound and Graphics</td>
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