Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
http://it.delhi.gov.in

F.No E-11/2/2015-DS(CCU)-Part(1)/4675-4680 Dated 15.08.2016

Subject - Minutes of the meeting of Technical Evaluation Committee (TEC) held on 02.08.2016 at 11.00 AM, under the chairmanship of Secretary (IT), in his chamber at 9th Level, ‘B’ Wing, Delhi Secretariat, Delhi, to examine the IT related proposals of various Departments of Govt. of NCT of Delhi

I. List of Members / Participants present in the meeting, is placed at Annexure-I.

II. The proposals of the following departments were examined in the meeting. Department wise decisions of TEC are as under:

1. Director General of Health Services (DGHS)

Proposal of DGHS for setting up of web based video conferencing facility (provided by NIC) in its all institutions/hospitals at 55 locations (i.e including 39 hospitals+11 CDMO +5 Regional Directors offices) and regular Video conferencing at 8 locations facility i.e. Health Deptt (Hq), DGHS(HQ), DGHS Dwarka complex, DSHM, GB Pant Hospital, MAMC, MAIDs and CPA was placed before the TEC.

It is also informed that following items/equipment’s are required for setting up video conference facilities.

1. 4 Mbps leased of MTNL at all above said locations.

2. Hardware requirements of VC system including camera and LED monitor for 08 locations.

3. One network administrator and 02 network field engineer on outsource basis for 11 months of period.

TEC examined the proposal and approved the following:

1. 01 Network Administrator and 02 Network filed engineer on outsource bases for 11 months period.

2. 8 mbps lease line connection (End to End) for all the locations where lease line connectivity is not available. However, if the hospitals/locators have any lease line connection such as NKN then there is no requirement of separate lease line connection. It is also clarified in the meeting that the same lease line connection will be used for e-office purpose. Further, if the existing lease line connection is less than 8 mbps, department can increase it upto 8 mbps.

3. Regarding Hardware requirement for video conferencing facility, TEC suggested to department to first obtain recommendation of hardware with detailed configuration from NIC and re-submit the same before TEC.
2. Health Department

Proposal of Health Department to obtained bulk approval for procurement of Leased Line of MTNL to be installed in hospitals and associated organization working under Health Department for e-office project was placed before TEC.

TEC has examined the proposal and approved the same at foregoing paras.

3. Principal Accounts Office

Proposal of extension of services of 01 Programmer and 15 Assistant Programmer deployed in various PAOs, located in different places in Delhi, on contract basis for another one year w.e.f 22.06.2016 was placed before TEC. These programmers and 15 Assistant programmers has been deployed to work on the software developed by NIC.

TEC approved the proposal for a period of one year. However, PAO office will provide the day to day date sheet of the individuals as per annexure III and the same will be submitted at the end of every month.

4. B R Sur Homeopathy College

Proposal of BR Sur Homeopathy College regarding procurement of Homeopathy software was placed before the TEC.

Representative of the college informed that the 2 software i.e. MAC and KENTIAN is required for giving hands on training to the students for taking, evaluation and analysis of the case. It was also informed that above software are proprietary software and their software are required as per the guidelines published by Central Council of Homoeopathy for Homoeopathy colleges and attached Hospital conducting various courses.

Based on above, TEC discuss the matter and suggested that, since the above software are educational software and used for academic purpose, hence college will take their own decision and get approved by their internal committee.

5. Irrigation & Flood Control Department

The proposal for procurement of 65 computers with UPS was examined by the TEC and TEC approved the proposal except UPS. For UPS, TEC advised to procure centralized UPS system.

6. Higher Education

Proposal of hiring of 01 Programmer on contract basis for development and integration of the service of Higher Education & Skill Development Guarantee Scheme to be deployed in e-District project; was placed before the TEC.

TEC was apprised that Dte. of Higher education is required to develop a web based portal to monitor the entire process of loan sanction, starting from loan application by the student to claim settlement of the Banks through NIC. For
this purpose, one programmer for the period of one year is required for NIC on contractual basis.

TEC examined the proposal and approved for hiring of 01 Programmer on outsourced basis for a period of one year with following terms and conditions:

1. The said web based shall be deployed with 09 months.

2. NIC will provide both user and technical manual including ER diagram, HLD, source code, Database schemas and process flow. and thereafter the same shall be taken over by the IT Cadre officer working in the higher education.

3. No further extension will be given for deployment of one programmer on outsource basis for Higher education.

7. Food & Supplies Department

Proposal of Food & Supplies Department for hiring of technical 03 resources for 2 years from NIC for development and execution of e-PDS/NFS system by the NIC was placed before the TEC.

SIO, NIC informed that existing e-PDS module is required to changed/migrate to NFS system as per NFSA 2013. For this purpose NIC required 03 technical resources for the 02 year.

TEC examined the proposal and approved the hiring of one programme and two Assistant Programmer on following terms and conditions.

(i) The said changes shall be made within 1½ years.

(ii) NIC will provide both user and technical manual including ER diagram, HLD, source code, Database schemas and process flow.

(iii) Thereafter, the same will be maintained by IT Cadre officer working in Food and Civil Supplies.

8. Sales Tax Department

Proposal of Trade & Tax Department for hiring of 100 Data Entry Operators(DEOs) on outsourced basis against sanctioned vacant posts of LDC/GrdIV(DASS) was placed before the TEC.

Representative of Sales Tax Department informed that vacant posts has been filled in the department therefore Department has withdrawn the proposal.

9. Land & Building Department

Proposal of Land & Building department for hiring of 04 technical manpower for NIC to design, development of integrated comprehensive software for Land & Building Department

Department informed that they have approach to NIC for said application. NIC submitted proposal of Rs. 21,62,000/- which include 04 Person and
implementation activities charges that is 01 programmers and three Assistant Programmer be hired on outsourced basis.

Proposal was examined by the TEC and approved. The said software shall be developed within time. NIC will provide both user and technical manual including ER diagram, HLD, source code, Database schemas and process flow. Thereafter the same software shall be taken over by the IT Cadre officers for maintenance and modification.

10. Rajokari Institute of Technology

Proposal of Institute for procurement of 40 computers and 2 printers to establish LAB for use of 120 students going to be admitted for academic session 2016-17 was placed before the TEC.

Since, no representative was present in the meeting for clarification. The matter was deferred to the next TEC meeting.

11. Ambedkar University, Karampura, Delhi

Proposal of Ambedkar University for procurement of following IT related hardware was placed before the TEC:

1. Desktop -115 (80 for LAB-1 and LAB-2, 10- for faculty and 25 for staff)
2. Laptop-40 for faculty
3. Bled server – 01
4. MFP – 10
5. UPS- 35 (1 KVA)
6. L2 Switch – 10
7. WiFi access point -25
8. WiFi Controller – 1

Representative of University apprised to the TEC that they have plans to setup necessary IT infrastructure in its new Campus. Ambedkar university is going to start academic programme and it is expected that 200-250 students will take admission in next academic session. The said hardware is required to facilitate online learning supplements, virtual class rooms, data communications, video teleconferencing etc.

TEC examined the proposal and approved 80 computers which are to be used for LAB and 10 Laptop for faculty of University.

For rest of items, TEC has directed to place the mater in detail in next TEC meeting.

12. Directorate of Audit

Proposal of Directorate of Audit for extension of manpower support i.e. 01 – Assistant Programmer and 01 Data Entry Operator for online Audit Management System (OAMS) for the period of one-year w.e.f 05.07.2016 has been approved by TEC.
13. Department of Women Child Development

Proposal of Department of Women Child Development for procurement of 34 Computers as per Gap Analysis report for implementation of e-office was examined by the TEC and TEC approved the same. For UPS, TEC advice to procure centralized UPS system.

14. Dr Baba Saheb Ambedkar Hospital

Proposal of Dr Baba Saheb Ambedkar Hospital for procurement of 41 computers with ups for implementation of e-office was placed before the TEC.

It was appraised to the TEC that as per the gap analysis report for implementation of e-Office in the hospital, 41 Computers have been recommended for e-office implementation.

Proposal was examined by the TEC and the same was approved with the advice to procure centralized UPS instead of stand-alone UPS.

15. Shaheed Sukhdev College of Business Studies, Rohini

DIT has earlier approved the following items for setting up of LAN and the same was placed for ratification before the TEC:

1. Servers (Rack Mount) - 03 Nos
2. UTM (Unified Threat Management) - 01 No.
3. NAC (Network Access Control) - 01 No.
4. Trans-receiver to convert with fibre - 38 nos.
5. Channel & Fixing - 250 Mtr.

TEC discussed the matter. SIO NIC opined that requirement of NAC (Network Access Control) is not necessary when college is procuring UTM. TEC directed NIC to look into the said issued and give their advice on it.

Accordingly, TEC has ratified the proposal except NAC.

16. Revenue Department

Proposal of extension of 73 Posts (33 – contractual staff, 33- DEOs and 07- Assistant Programmer) against vacant posts was placed before the TEC.

Since, no representative was present in the meeting for clarification. The matter was deferred to the next TEC meeting

III. The current standard specifications of IT equipment’s are enclosed at Annexure-II.

IV. The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.
V. The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department, whichever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009.

VI. TEC also ratified the minutes of last meeting Dt 03.02.2016 held under chairmanship of Secretary (IT).

The meeting ended with vote of thanks to Chair.

F.No.E-11/2/2015-DS(CCU)-part(1)/4675-4682
Dated: 18.08.2016

Copy to:
1. Director (Planning), Department of Planning, GNCTD.
2. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi – 110078.
3. Sh.Manoj Kumar, Associate Professor, Ambedkar Institute of Technology, Geeta Colony, Delhi – 110031.
4. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
5. Sh. Santulan Chaubey, Sr. System Analyst IT Deptt., GNCTD.
6. Sh. Sanjay Kapoor, SIO, NIC Delhi State Unit, 3rd Level , Delhi Sectt.
7. Asstt. Programmer, IT, for uploading the minutes of the meeting on website of DIT, GNCTD.
8. All Departments in their respective files.

System Analyst
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Department</th>
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**Name of officer**
- M. M. Chandra

**Designation**
- S. I.

**Mobile no.**
- 9651323989

**Email**
- devendra.kumar@nic.in

**Signature**
- [Signature]

**Attendance sheet of meeting of TEC held on 02.08.2016 at 11.00AM**
<table>
<thead>
<tr>
<th>Name of Officer</th>
<th>Department</th>
<th>Mobile No</th>
<th>Email</th>
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Attendance Sheet of meeting of TEC held on 02.08.2016 at 11.00AM

State Level, B Wing, Delhi Secretariat

Department of Information Technology
govt. of NCT of Delhi

Amravati - 1
STANDARD SPECIFICATIONS OF IT EQUIPMENTS

<table>
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<tr>
<th>S.No.</th>
<th>Item Specification</th>
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<tbody>
<tr>
<td>1</td>
<td>Desktop as mentioned or equivalent: Intel core-i5, 4 GB RAM, 500 GB SATA HDD 7200 RPM or higher, 17&quot; TFT, OEM Keyboard &amp; Mouse, Operating System (Windows/Linux) Integrated sound and graphics.</td>
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<td>2</td>
<td>Laser Jet Printer as mentioned or equivalent: Printer as mentioned or equivalent (Mono Laser, 14-25 PPM, A4, 600X600 dpi or higher, Connectivity – Network optional, USB, Duplex optional.</td>
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<td>3</td>
<td>Multifunctional Printer (SCAN/Copy/Print) or equivalent – Mono (A4 size, 600X600 dpi or higher Scanner – Flatbed and ADF, resolution up to 2400/4800 dpi, USB and Ethernet interface</td>
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<td>4</td>
<td>Laptop with specification as mentioned or equivalent: Processor: Intel Core i5 Main Memory: 4 GGB RAM, wireless LAN, Integrated webcam, 14 Display, DVD Writer, Integrated Sound and graphics.</td>
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### Timesheet

#### Name of Employee:

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