Subject - Minutes of the meeting of Technical Evaluation Committee (TEC) held on 02.01.2019 at 03:30 PM, under the Chairmanship of Secretary (IT), in his chamber at 9th Level, 'B' Wing, Delhi Secretariat, Delhi, to examine the IT proposals of various Departments of Govt. of NCT of Delhi.

I. List of Members/participants present in the meeting is annexed as Annexure-I.

II. The proposals in brief and decisions taken/advice of the Technical Evaluation Committee are detailed below: -

1. Lok Nayak Hospital

F.No.-1(IT)/LNH/IT/(WiFi-Router43)/2017 , Cd No.-000490569

The proposal of Lok Nayak Hospital regarding technical clearance for upgradation of leased line from 24 Mbps to 45 Mbps was placed in the TEC. The proposal has been received with recommendations of Secretary (H&FW).

Representatives from the hospital could not attend the TEC, so the proposal was deferred.

2. Department of Women & Child

F.No. 76(563)/Aadhar Kit/DWCD/ICDS, CD NO: 000506802

The proposal received from Department of Women and Child Development regarding technical approval for procurement of 285 kits comprising of 8 IT devices and 2 non-IT devices for Aadhaar enrolment, required for each ICDS (Integrated Child Development Services) project
in Delhi was placed in the TEC. The proposal has been received with the recommendations of Secretary (WCD).

Representatives from the hospital could not attend the TEC, so the proposal was deferred.

3. Netaji Subhas Institute of Technology, New Delhi

F.No.-181(42)/2016-17/Pur/NSIT, CD No.-000423869

The proposal of Netaji Subhas Institute of Technology, New Delhi for seeking approval for modified specifications of 754 computers was placed in the TEC. The proposal has been received with recommendations of Secretary (TTE).

TEC was apprised that, in the meeting held on 24/08/2017, TEC technically approved 754 Computers with following specifications:

- Intel Core-i5/i7, 4GB RM or higher, 500 GB SATA HDD 7200 RPM or higher, 17” TFT, OEM keyboard & mouse, Operating System (Windows/Linux) integrated sound and graphics.

Keeping in view of approved specifications, the purchase committee of NSIT scrutinized the specifications on GeM and modified the specifications as per the availability on GeM. NSIT has requested for technical clearance for the modified specifications mentioned.

Intel Core-i7, RAM- up to 16 GB, up to 1000GB HDD, integrated graphics, Monitor-18.5”, Operating System

After comparison with modified specifications and approved specifications, it is observed that there are no specific changes in configuration except monitor size i.e. 18.5”. The approved 17” monitor is not available on GeM Portal as mentioned by NSIT.

TEC discussed the proposal. It was observed that TEC had approved configuration around 16 months back. At that time, 17” monitor was the norm in the market. At present, standard specifications of TEC for monitor is 18.5”-20”.

Accordingly, TEC approved the proposal for modified specifications of 754 computers.
4. Weights & Measure Department

F.No. F1(36)/W&M/IT/2017-18, CD No. 000519287

The proposal of Weights & Measure Department regarding engagement of 01-Assistant Programmer on contractual basis was placed in the TEC. The proposal has been received with recommendations of Pr. Secretary (LM).

It was informed that the main activities of the Department as mentioned below are performed through the software made by Webel & DeGS and the Department has no technical manpower who can perform these activities/jobs as well & resolve the technical problems.

1. Verification/stamping of weights, measures, weighing and measuring instruments
2. Verification and stamping of weighbridges.
3. Stamping/sealing of dispensing units of petrol pumps and LPG/CNG stations.
4. Collection of verification fee and deposit with Government Treasury
5. Issue of licenses such as manufacturer, dealer & repairer of weight and measure instruments
6. Registration of manufacturers/packers importers of packaged commodities.
7. Registration of importer of weights and measures instruments through Director Legal Metrology, Ministry of Consumer Affairs, GOI.

Further, Department has mentioned that a file for creation of the permanent post of Assistant Programmer is already under submission to Administrative Reforms Department.

TEC discussed and approved the proposal for engagement of 01-Assistant Programmer on outsourcing basis for a period of one year or till the creation of regular post whichever is earlier.

5. Education Department

Two proposals of Education Department were placed in the TEC.

(i) 1st proposal regarding extension of contractual manpower i.e., 670 IT Assistants working in various schools of Directorate of Education for a period of 09 months w.e.f.
01/07/2018 to 31/03/2019 was placed in the TEC. The proposal has been recommended by the Secretary, Education.

The proposal was examined by the IT Department on Education Department’s File No. DE. 45/CEP/314/2014/Pt.File-I and approved the proposal in-principle subject to the condition that Education Department will complete the process of creation of permanent post of IT Assistant by 31/03/2019 and no further extension will be allowed beyond this period, if the process of creation of permanent post of IT Assistant is not completed and the matter may be kept in the next meeting of TEC for considering for post-facto approval.

The brief of the proposal is as under:

The contractual employees have been working in Directorate of Education since April 2018 as per the approval of TEC vide MOM no. F.No.E-11/2/2015-DS(CCE)- Part)/5928-5935 dated 11/11/2016 followed by the approval of Finance Department Govt. of NCT of Delhi.

It is further mentioned that TEC had approved the engagement of IT Assistants on an outsourced basis for the period of 03 months only meanwhile department was to process for creation of regular posts after study of AR Department. Hon’ble Dy. CM had mentioned as follows "Since the workload of schools has increased manifold and keeping in the mind the requirement of these IT Assistants in the schools, the proposal of the Education Department is hereby approved for 03 months (as per the recommendation of TEC of IT Department); however, Education Department should ensure to complete its process of creation of posts of IT Assistant in consultation of AR Department immediately".

Further, the Education Department has informed that creation of permanent posts may take some more time and salaries of 670 IT Assistants have not been paid for last 03-04 months due to the expiry of contract on 30/06/2018.

Education Department has also informed the TEC that it has not completed the process of creation of the permanent posts of IT Assistant but the Department has put all efforts for the same.

Accordingly, TEC approved the proposal for extension of the manpower till 31.03.2019.

(ii) F.No. F.DE/IT/TABLETS , CD NO: 043425714

2nd proposal received from Directorate of Education regarding technical approval for issuance of 55 tablets/reimbursement of tablets along with
monthly internet charges for a year to the Senior Officers of the DoE was placed in the TEC. The proposal has been received with the recommendation of Secretary (Education).

Department has provided the following information regarding the proposal:

1. The proposal for the procurement of tablets was earlier placed in TEC held on 09.11.2017 for the approval of 50,000 Tablets to be used by around 50,000 teachers working in 1024 schools of DoE. The TEC had returned the proposal with certain observations.

2. Department re-submitted the proposal along with the replies to the queries raised by the IT Department.

3. Since the software was not ready at that time, IT department had mentioned that “The tablets may not be considered as an IT equipment and are to be procured in the same manner as mobile/tablet are procured being off the shelf product. However, the IT Department has firmed up the minimum configuration of the Tablet.”

4. Department has issued the orders for reimbursement of the cost for the procurement of the tablets by the teachers.

5. Now, Department has proposed the issue of tablets/reimbursement of tablets @ Rs 15000/- each to the senior officers of the department. The tablets proposed are for the Hon’ble Minister of Education & Officers of the DoE (HQ).

Further, it is also informed to TEC that the software to be used in the tablet is ready and the IT branch of DoE has developed three Mobile Apps for the use in the Tablet.

TEC discussed and technically approved the proposal of Education department to procure 55 Tablets for the Senior Officers of the DoE. Education department may do the processing as per its proposal to provide Tablets on reimbursement model following the policy for Tablets.
6. Delhi Institute of Pharmaceutical Science and research (DIPSAR)

F.No.-5/1/2015/DIPSAR/IT, Cd No.-000527232

The proposal of Delhi Institute of Pharmaceutical Science and Research (DIPSAR) regarding the requirement of a dedicated leased line of 45 MBPS bandwidth is placed in the TEC. The proposal has been received with recommendations of Director (DIPSAR).

DIPSAR has informed that the ERNET, India has been providing internet services with bandwidth of 10 MBPS. Due to some policy decision of ERNET, they have discontinued internet service at DIPSAR w.e.f. 31/10/2018.

The representative of DIPSAR has informed that the procurement of 45 Mbps leased from M/s Railtel was decided in the meeting of the committee constituted by DIPSAR after comparison with MTNL.

Further, DIPSAR has informed that they have an intake of 600 students for different courses like B.Pharma, D. Pharma, M. Pharma, PhD. These are specialized courses and require high broadband speed to run the software meant for them. Research on animals in DIPSAR are nowadays conducted through animal stimulator software as per the guidelines of Committee for the purpose of Control and Supervision of Experiment on Animal (CPCSEA). There are 02 Computer labs operational for undergraduate and postgraduate students with total number of 126 computers.

DIPSAR has also confirmed that the requirement of 45 Mbps bandwidth is as per PCI/AICTE norms.

It was also informed to the TEC that as per the AICTE norms mentioned in the “Approval Process Handbook 2018-19” at para 5.1 pertaining to Computers, Software, Internet and Printers, the 48 Mbps internet speed has been recommended for the Institutions where intake of students are up to 301-600.

TEC discussed and approved the proposal of Delhi Institute of Pharmaceutical Science and Research (DIPSAR) of a dedicated leased line of 45 MBPS bandwidth.

(III)

(i) The current standard specifications of IT equipment are enclosed as **Annexure-II**.

(ii) The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as
<table>
<thead>
<tr>
<th>SN</th>
<th>Name &amp; designation of the officer</th>
<th>Name of the Department</th>
<th>Mobile No</th>
<th>Email</th>
<th>Signatures</th>
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<tbody>
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**Govt. of NCT of Delhi**
**Department of Information Technology,**
**9th Level- B-wing, Delhi Secretariat, I.P. Estate, New Delhi – 110113.**
**Attendance sheet of the TEC meeting held on 02-01-2019 at 03.30 PM**
Government of NCT of Delhi  
DEPARTMENT OF INFORMATION TECHNOLOGY  
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

STANDARD SPECIFICATIONS OF IT EQUIPMENTS

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Item Specification</th>
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<tbody>
<tr>
<td>1</td>
<td>Desktop as mentioned or equivalent: Intel core-i5/i7 or similar, 4 GB RAM or higher, 500 GB SATA HDD 7200 RPM or higher, 18”/19” TFT, OEM Keyboard &amp; Mouse, Operating System (Windows/Linux) Integrated sound and graphics.</td>
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<td>2</td>
<td>Desktop as mentioned or equivalent: Intel core-i5/i7 or similar, 4 GB RAM or higher, 500 GB SATA HDD 7200 RPM or higher, 18.5”-20” TFT, OEM Keyboard &amp; Mouse, Operating System (Windows/Linux) Integrated sound and graphics.</td>
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<td>3</td>
<td>Laser Jet Printer as mentioned or equivalent: Printer as mentioned or equivalent (Mono Laser, 14-25 PPM, A4, 600X600 dpi or higher, Connectivity – USB, Network optional, Duplex optional.</td>
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<td>4</td>
<td>Multifunctional Printer (SCAN/Copy/Print) or equivalent – 14-25 PPM, Mono (A4 size, 600X600 dpi or higher Scanner – Flatbed and ADF, resolution upto 2400 dpi, USB and Ethernet interface.</td>
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<td>5</td>
<td>Laptop with specification as mentioned or equivalent: Processor: Intel Core i5/i7 or similar main memory: 4 GGB RAM, wireless LAN, Integrated webcam, up to 17” Display, DVD Writer, Integrated Sound and graphics.</td>
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<tr>
<td>6</td>
<td>Network printer(Laser) as mentioned or equivalent: Mono Laser, 25-50 PPM, A4, 600X600 dpi or higher, Connectivity – Network enabled, duplex, wireless connectivity (scan &amp; copy optional)</td>
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<tr>
<td>7</td>
<td>Color Laser Printer as mentioned or equivalent : up to 25 PPM color and mono print feeder speed , A4 size page , 600 dpi or higher, USB, wireless connectivity, duplex</td>
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<td>8.</td>
<td>Multifunctional Color Laser Printer (SCAN/Copy/Print) as mentioned or equivalent: A4 paper size, up to 25 ppm, connectivity - Hi-Speed USB / Fast Ethernet / Wireless 802.11b/g/n, resolution 600 x 600 dpi or higher ,duplex printing, scanner-Flatbed, ADF, resolution up to 2400.</td>
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per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.

(iii) The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department, wherever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009.

The meeting ended with vote of thanks to the Chair.

(Poonam Walia)
System Analyst,
Department IT

(Manju Sahoo)
Joint Director,
Planning Department

(Dr. MPS Bhatia)
Professor, NSIT, Delhi

(Dr. Rakesh Gupta)
SIO, NIC, Delhi

(Santulan Chaubey)
Joint Director,
Department of IT

(Ajay Chagti)
Spl. Secretary,
Department of IT

(Sandeep Kumar)
Secretary(IT),
Copy to:
1. Director (Planning), Department of Planning, GNCTD.
2. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
3. Dr. Rakesh Gupta, SIO, NIC Delhi State Unit, 3rd Level, Delhi Sectt.
4. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi – 110078.
5. Sh. Santulan Chaubey, JD., IT Deptt., GNCTD.
6. Sh. Manoj Kumar, Professor, Ambedkar Institute of Advance Communication Technology and Research, Geeta Colony, Delhi – 110031.
7. Ms. Manju Sahoo, JD(Planning), Planning Department, GNCTD
8. Ms. Poonam Walia, SA, IT Department
9. Shri Suresh Kumar, AAO, Finance Department, GNCTD
10. System Analyst, IT, for uploading the Minutes of the Meeting on the website of DIT, GNCTD.
11. P.S. to Secretary (I.T.) I.T. Department, GNCTD
12. All Departments in their respective files.

(Poonam Walia)
System Analyst