Subject - Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 01.11.2018 at 04:00 PM, under the Chairmanship of Secretary (IT), in his chamber at 9th Level, 'B' Wing, Delhi Secretariat, Delhi, to examine the IT proposals of various Departments of Govt. of NCT of Delhi

I. List of Members/Participants present in the meeting is annexed as Annexure-I

II. During the meeting, proposals of the following Departments were placed before the TEC. The proposals in brief and decisions taken/advice of the Technical Evaluation Committee is detailed below:

1. Directorate of Employment

Two proposals of Directorate of Employment were placed in the TEC.

F.No.-10(48)/EMP/MCC/2017, Cd No.-07845779

1st proposal regarding the requirement of 02 LCD Display, 27 Computers, 02 self-service Kiosks and 01 Multifunction Printer (MFP) with Scanner for Model Career Center Distt., R K Puram, Sector-4, New Delhi under Directorate of Employment, Delhi and IT lab was discussed in the TEC meeting. The proposal has been recommended by the Pr. Secretary-cum-Director Employment.

Representative of the Department apprised the TEC that said hardware are required for setting up of Model Career Centre as per the direction of Director General, Ministry of Labour & Employment, DGE&T Govt. of India to establish Model Career Center by transformation of Employment Exchange to Model Career Centers. The Career Centre will have lab of 20 computers with full functionalities for career and employment-related services like job matching, employment market analysis and other value-added services. National Career Service Portal developed by Government of India and online application of Employment Department will be used in the Model Career Centre.

With reference to the procurement of LCD display, TEC observed that it is not an IT equipment and does not come under the purview of TEC. Hence, there is no need to take technical approval of TEC. Regarding procurement of Kiosk, TEC advised the Department to provide specifications of Kiosk.

Accordingly, TEC approved the proposal of procurement of 27 Computers and 01 Multifunctional Printer (MFP)
2nd proposal of the Directorate of Employment regarding procurement of 34 Mbps lease line for setting up Data Centre from NICNET at the newly constructed building, R. K. Puram, New Delhi under the Directorate of Employment was placed before the TEC for technical clearance.

The System Analyst, of the Department, has informed to the TEC that said leased line is required for newly renovated office premises where 3 major offices of Employment will work i.e. Data Centre, District Employment Exchange and Model Career Centre. Local Area Network connectivity is available in the Department.

It was informed to the TEC that as per the Infra GAP Analysis Report of NIC, in case of lease line connections “25 Mbps of dedicated lease line is required for 125-150 users for the smooth functioning”.

Accordingly, TEC approved 25Mbps leased line from MTNL without internet service. However, TEC advised that internet service shall be obtained from NIC and Department will ensure that only official websites will be browsed on the NICnet.

2. Department of Social Welfare

F.No. F.56(320)/DSW/CC/84/2009/PART-II, CD No.-070273009

The proposal of Department of Social Welfare regarding the up-gradation of lease line from 8 Mbps to 34 Mbps from MTNL at Social Welfare (HQ), QTR-1, GLNS Complex, Delhi-Gate, New Delhi was examined in the TEC. The proposal has been received with recommendations of Secretary, Department of Social Welfare.

Representative of the Department informed that they are using internet service of 8 Mbps for various e-Governance applications including e-District Portal. Presently 80 Computers are connected and 90 more Computers are going to be installed soon. So there is requirement of upgradation from 8 to 34 Mbps bandwidth for fast Internet Connectivity.

TEC examined and technically approved the proposal of procurement of 34 Mbps from MTNL without internet service. However, TEC advised that internet service shall be obtained from NIC and Department will ensure that only official websites will be browsed on the NICnet.

3. Food Supplies & Consumer Affairs Department

F.No. F.2(75)/Comp/F&S/2011/IT CD No. : 000336891

Proposal of Food Supplies and Consumer Affairs Department for extension of 10 Assistant Programmers on hiring basis for a period of 6 months was discussed in the TEC meeting. The proposal has been received with the recommendations of Commissioner(FS&CA).

Representative of the Department informed that existing hired Assistant Programmers are deployed in various District Offices of the Department for technical support for the implementation of e-Pos at FPS, NFS application etc. including generation of report for RTI, PGMS, LGLP, court cases etc.
Further, it was informed that the Department is under the process of creation of 10 posts of Assistant Programmer and file has been submitted to AR Department. The approval from AR department may take time. At present 01- Sr. System Analyst, 02-System Analysts and 01- Assistant Programmer are working in the Department and 03 IT cadre sanctioned posts are lying vacant. Due to the shortage of technical manpower, Department requires an extension of existing 10 Assistant Programmers for a period of another six Months for the smooth functioning of various IT related projects being implemented by the Department.

TEC discussed and approved the extension of 10 Assistant Programmers on hiring basis for a period of 6 months or till the creation of regular posts whichever is earlier.

4. GB Pant Institute of Post Graduate Medical Education and Research (GIPMER)

Proposal of GB Pant Hospital, GNCTD for the hiring of 01-Assistant Programmer on contract basis was discussed in the TEC meeting. The proposal has been received with recommendations of Secretary (H&FW).

It was apprised that Hospital has two sanctioned posts i.e. 01-System Analyst and 01-Assistant Programmer. The post of System Analyst has been filled up by the IT Department and one Programmer Assistant is working on outsourced basis against vacant post of Assistant Programmer. System Analyst of the Hospital informed that they are in the process of implementation of the e-Hospital application of NIC for OPD, IPD registration and Billing in the first phase. Currently, only the staff counter is running on e-Hospital and average footfall on this counter is 50-60 persons per day. However, the total footfall of the hospital is around 3500 patients per day. Hospital has 9 more counters for OPD registration which are located in different buildings and floors where OPD registration will be started. During the OPD hours, it will be very difficult to manage the technical problem of counters with existing one Assistant Programmer. Hence, dedicated manpower is required during peak OPD hours to resolve technical issues and support all counters immediately.

Further, System Analyst of the Hospital informed that they have moved a proposal for the creation of posts which has been sent to the AR and IT department for approval. Till the creation of regular posts, one more Assistant Programmer on hiring basis is required for the smooth functioning of various IT related projects like e-Hospital, e-Tendering, Sparrow, Hospital internet service etc.

TEC discussed and approved the proposal of hiring of one Assistant Programmer on outsourcing basis for a period of one year or till the creation of regular post whichever is earlier.
III. The current standard specifications of IT equipment are enclosed as Annexure-II.

IV. The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.

V. The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department, wherever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009.

The meeting ended with vote of thanks to the Chair.

(Suresh Kumar. M)
AAO,
Finance Department

(Vijay Shendre)
System Analyst,
Department IT

(Dr. MPS Bhatia)
Professor,
NSIT, Delhi

(Manju Sahoo)
Joint Director,
Planning Department

(Santulan Chaubey)
Joint Director(IT),
Department of IT

(N. Sreenivas)
Technical Director (NIC),
Delhi

(Ajay Chagti)
Spl. Secretary(IT),
Department of IT

(Sandeep Kumar)
Secretary(IT),
Copy to:

1. Director (Planning), Department of Planning, GNCTD.
2. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
3. Dr. Rakesh Gupta, SIO, NIC Delhi State Unit, 3rd Level, Delhi Sectt.
4. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi – 110078.
5. Sh. Santulan Chaubey, JD., IT Deptt., GNCTD.
6. Sh. Manoj Kumar, Professor, Ambedkar Institute of Advance Communication Technology and Research, Geeta Colony, Delhi – 110031.
7. Ms. Manju Sahoo, JD(Planning), Planning Department, GNCTD
8. Shri Vijay Shendre, SA, IT Department
9. Shri Suresh Kumar, AAO, Finance Department, GNCTD
10. Asstt. Programmer, IT, for uploading the Minutes of the Meeting on website of DIT, GNCTD.
11. P.S. to Secretary (I.T.) I.T. Department, GNCTD
12. All Departments in their respective files.

(Vijay Shendre)
System Analyst
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<tr>
<th>S.No.</th>
<th>Department</th>
<th>Name of officer</th>
<th>Designation</th>
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<tr>
<td>1</td>
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STANDARD SPECIFICATIONS OF IT EQUIPMENTS

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<th>S.No.</th>
<th>Item Specification</th>
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<tr>
<td>1</td>
<td>Desktop as mentioned or equivalent: Intel core-i5/i7 or equivalent, 4 GB RAM or higher, 500 GB SATA HDD 7200 RPM or higher, 18.5”-20” TFT/LED, OEM Keyboard &amp; Mouse, Operating System (Windows/Linux) Integrated sound and graphics.</td>
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<td>2</td>
<td>Laser Jet Printer as mentioned or equivalent: Printer as mentioned or equivalent (Mono Laser, 14-25 PPM, A4, 600X600 dpi or higher, Connectivity – USB, Network optional, Duplex optional.</td>
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<td>3</td>
<td>Multifunctional Printer (SCAN/Copy/Print) or equivalent – 14-25 PPM, Mono (A4 size, 600X600 dpi or higher Scanner – Flatbed and ADF, resolution up to 2400 dpi, USB and Ethernet interface.</td>
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<td>4</td>
<td>Laptop with specification as mentioned or equivalent: Processor: Intel Core i5/i7 or equivalent main memory: 4 GGB RAM, wireless LAN, Integrated webcam, up to 17” Display, DVD Writer, Integrated Sound and graphics.</td>
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<td>5</td>
<td>Network printer(Laser) as mentioned or equivalent: Mono Laser, 25-50 PPM, A4, 600X600 dpi or higher, Connectivity – Network enabled, duplex, wireless connectivity (scan &amp; copy optional)</td>
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<td>6</td>
<td>Color Laser Printer as mentioned or equivalent : up to 25 PPM color and mono print feeder speed , A4 size page , 600 dpi or higher, USB, wireless connectivity, duplex</td>
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<td>7</td>
<td>Multifunctional Color Laser Printer (SCAN/Copy/Print) as mentioned or equivalent: A4 paper size, up to 25 ppm, connectivity - Hi-Speed USB / Fast Ethernet / Wireless 802.11b/g/n, resolution 600 x 600 dpi or higher ,duplex printing, scanner-Flatbed, ADF, resolution up to 2400.</td>
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