

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
http://it.delhi.gov.in

F.NoE-11/2/2015-DS(CCU)-Part(1) / 1516-26

Dated 25/02/2020

Subject - Minutes of the meeting of Technical Evaluation Committee (TEC) held on 10.02.2020 at 03:00 PM, under the Chairmanship of Secretary (IT), in his chamber at 9th Level, 'B' Wing, Delhi Secretariat, Delhi, to examine the IT proposals of various Departments of Govt. of NCT of Delhi.

- I.** List of Members/participants present in the meeting is annexed as **Annexure-I**.
- II.** During the meeting, proposals of the following Departments were placed before the TEC. The proposals in brief and decisions taken/advice of the Technical Evaluation Committee are detailed below: -

1. Sanjay Gandhi Hospital

(F.11/207/SGMH/ACCTTS.BR/MISC/2019-20/244 dated-06.01.2020)

The proposal of Sanjay Gandhi Hospital regarding procurement of new broadband connection with NIC internet service on existing MTNL phone line, as recommended by the DMS, Sanjay Gandhi Hospital, was placed before the TEC.

The representative of Hospital informed that Hospital has no lease line connectivity. The proposed broadband connection is required for Accounts Branch of the Hospital to access the Pay-Roll package of NIC for preparation of salary and other Bills etc.

TEC was apprised that IT Department had issued Circular no. 1(43)/2005/IT-2019, dated 02/01/2007 for obtaining secured broadband connection from MTNL. As per the point No. 6 of the Circular dated 02/01/2007, for any new broadband connection, concurrence of IT Department is required.

TEC discussed the proposal considering the above points and technically approved proposal of the Hospital for procurement of new broadband connection from MTNL with NIC internet service.

TEC advised IT Department to issue revised guidelines for obtaining broadband connection from MTNL at Department level.

2. Lok Nayak Hospital, Delhi

F.No. CDEO/LNH/2013, CD No -000312952

Proposal of Lok Nayak Hospital(LNH) regarding requirement of 19 additional posts of DEOs and 03 posts of Sr. Support Executive for OPD registration was placed before the TEC.

No representative of the Department was present in the meeting. TEC deferred the proposal.

3. Lt. Governor's Secretariat

F.No.-F.9(190)/2011-RN/Pt.File, CD No.-175370186

Proposal of Lt. Governor's Secretariat regarding extension of services of Programmer, engaged on outsourced basis from NIELIT (not against sanctioned vacant post of programmer), as recommended by Pr. Secretary to Hon'ble LG, was placed before TEC.

Representative of the LG Secretariat apprised the following: -

- i. 03 posts of Assistant Programmers are sanctioned in the LG office.
- ii. 01-Assistant Programmer has been deployed on regular basis from IT Cadre and another Assistant Programmer has been engaged from NIELIT on outsourced basis against vacant sanctioned posts of Assistant Programmer.
- iii. 01-Programmer has been engaged from NIELIT on outsourced basis but not against vacant post of programmer as per the approval of TEC meeting held on 10.10.2019 on outsourced basis (not against vacant post of programmer) w.e.f 01.01.2019 for a period one year
- iv. LG office has recommended for extension of services of 01-Programmer on outsourced basis through NIELIT for a period of another year w.e.f. 01/01/2020 to 31/12/2020.

TEC discussed the proposal and technically approved extension of services of Programmer, engaged on outsourced basis (not against sanctioned vacant post of programmer) with the advice to the Lt. Governor's Secretariat to process the matter for creation of post of System Analyst (earlier known as programmer) on regular basis.

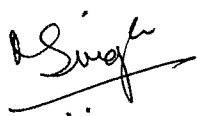
4. Office of the Divisional Commissioner

F.No. F. 7/3GA/Estt./DC/06/part-IV,CD. No-087483997

The proposal of Revenue Department regarding extension of services of 19-Assistant Programmers on outsourced basis for a period of one year w.e.f. 01.09.2019, as recommended by Pr. Secretary (Revenue), was placed before the TEC.

Representative of the department apprised the following: -

- i. 22 posts of Assistant Programmers, which were created in 2019 on regular basis in the Department, are still lying vacant.
- ii. Existing 19 outsourced Assistant Programmers have been deployed in Sub-Registrar offices & Revenue HQ as per the functional requirement.



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- iii. The Department has recommended for further extension of these Assistant Programmers in view of the requirement of their services till the posting of regular incumbents.
- iv. Last time, TEC had approved extension for a period of six months w.e.f. 01.03.2019 to 31.08.2019.

TEC discussed and technically approved the proposal of extension of services of 19 Assistant Programmers on outsourced basis for a period of one year w.e.f. 01.09.2019 or till such time posts are filled up on regular basis, whichever is earlier.

5. Directorate of Gurdwara Elections

F.1(136/2012/DGE/Admin, CD.No.-087305512

Proposal of Directorate of Gurdwara Elections (DGE) regarding extension of 01- Programmer on outsourced basis for a period of one year w.e.f. 11.02.2020 to 10.02.2021, as recommended by the Pr. Secretary (Revenue/ DGE), was placed before the TEC.

Representative of the Department apprised the following: -

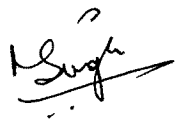
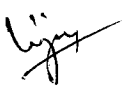
- i. The Directorate had hired services of one Programmer on outsourced basis for various IT related activities like updation of its website, uploading of electoral rolls, technical support in e-office work, PGMS portal, e-RTI, and GeM Portal.
- ii. TEC of IT Department, GNCTD had technically approved the proposal of extension of services of one Programmer on outsourced basis for a period of one year w.e.f. 11/02/2019 to 10/02/2020 on 05/03/2019 with the advice that Directorate will move the proposal for creation of post of Assistant Programmer on regular basis.
- iii. Accordingly, the Directorate has moved a proposal for creation of 01- Post of Assistant Programmer to AR Department.

TEC discussed the proposal considering above points and technically approved extension of 01- Programmer on outsourced basis for a period of one year w.e.f. 11.02.2020.


6. Urdu Academy

CD No. 067575539

Proposal of Urdu Academy regarding procurement of 10-Computers, 01-Printer and Graphics Designing Software i.e. Corel Draw x7, Photoshop CS6 and InDesign CS6 for the use in computer classes to conduct computer course, as recommended by Secretary (Art Culture and Language Department), was placed before the TEC.



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Representative of the Academy apprised the following: -

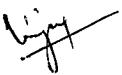
1. Recommendations regarding procurement of 10-Computers, 01-Printer and Graphics Designing Software i.e. Corel Draw x7, Photoshop CS6 and InDesign CS6 for the use in computer classes to conduct computer course were approved in the meeting held on 11th July, 2019 under the chairmanship of Hon'ble Dy. Chief Minister/Chairman Urdu Academy as per details given below: -
 - i. Necessary changes will be made in the existing syllabus of the course with inclusion of In-page Urdu, M.S. Office, CorelDraw, PageMaker, Photoshop software in the syllabus.
 - ii. The proposed courses/syllabus will be recognized from the Govt. Technical Board/Government organization.
 - iii. Procurement of 10 new computers to upgrade computer lab.
 - iv. Urdu Computer Class with the new syllabus and new infrastructure will be opened from the new academic session from the month of August, 2019.
 - v. The Academy has been organizing one-year Diploma course since 2000, nineteen batches have already been completed during this period. Around five hundred students have been trained successfully.
 - vi. The existing computers installed in the computer lab are 15-20 years old and not compatible for installation of new software.

Regarding procurement of IT related hardware, TEC was apprised following: -


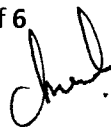
- a. Vide order No. 1/2019 dated 30.01.2019, IT Department has issued guidelines for procurement of computer hardware, software and computer accessories etc.
- b. As per the Order, IT Department need not be approached for clearance regarding number of computer items/software/accessories. However, advice of IT Department is required to be taken with regard to technical specifications wherever the same has not been specified by IT Department. Further, the current standard technical specifications are available on the website <http://www.it.delhi.gov.in> under the link "Standard Technical Specifications".

TEC advised the Department to take necessary action for procurement of computer and Printer as per order dated 30.01.2019.

As regards procurement of Graphics Designing Software- i.e. Corel Draw x7, Photoshop CS6 and InDesign CS6, TEC was apprised that proposed software are



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proprietary software and are not mentioned in the Standard Technical Specification issued by IT Department.

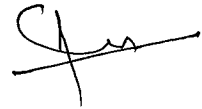
TEC discussed the proposal with regard to procurement of Graphics Designing Software- i.e. Corel Draw x7, Photoshop CS6 and InDesign CS6 and technically approved the same. TEC advised the Academy to procure academic version of the above said software after following necessary codal formalities.

- III.** The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.
- IV.** The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department and Competent Authority, wherever necessary.

The meeting ended with vote of thanks to the Chair.



(Vijay Shendre)
Sr. System Analyst,
Department of IT



(V. Sreenivas)
Sr. AO
Finance Department



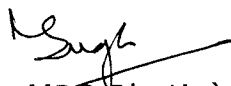
(Santulan Chaubey)
Joint Director,
Department of IT



(Rajeev Chauhan)
STD, NIC, Delhi



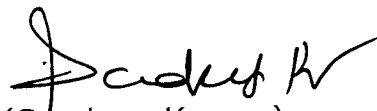
(Manju Sahoo)
Joint Director,
Planning Department



(Dr. MPS Bhatia)
Professor,
NSIT, Delhi

On Training

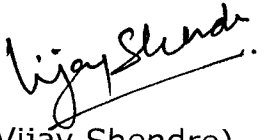
(Ajay Chagti)
Spl. Secretary (IT)



(Sandeep Kumar)
Secretary (IT)

Copy to:

1. Director (Planning), Department of Planning, GNCTD.
2. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
3. SIO, NIC Delhi State Unit, 3rd Level, Delhi Sectt.
4. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi - 110078.
5. Sh. Santulan Chaubey, JD., IT Deptt., GNCTD.
6. Sh. Manoj Kumar, Professor, Ambedkar Institute of Advance Communication Technology and Research, Geeta Colony, Delhi - 110031.
7. Ms. Manju Sahoo, JD(Planning), Planning Department, GNCTD
8. Shri V.Sreenivas, Sr. AO, Finance Department, GNCTD
9. System Analyst, IT, for uploading the Minutes of the Meeting on the website of DIT, GNCTD.
10. P.S. to Secretary (I.T.) I.T. Department, GNCTD
11. All Departments in their respective files.


(Vijay Shendre)
Sr. System Analyst

