Subject - Minutes of the meeting of Technical Evaluation Committee (TEC) held on 09.04.2019 at 3:30 PM, under the Chairmanship of Secretary (IT), in his chamber at 9th Level, ‘B’ Wing, Delhi Secretariat, Delhi, to examine the IT proposals of various Departments of Govt. of NCT of Delhi.

I. List of Members/participants present in the meeting is annexed as Annexure-I.

II. The proposals in brief and decisions taken/advice of the Technical Evaluation Committee are detailed below:

1. **Public Grievances Commission (PGC), GNCT of Delhi**

   F.No. 3(65)/98/PGC/ESH/VOL-III Cd NO : 000488512

   Proposal of Public Grievances Commission (PGC) for extension of services of 01-Assistant Programmer and 04- Data Entry Operators on outsourced basis for the period of one year w.e.f. 02/04/2019 was placed before the TEC. The proposal has been received with recommendations of Pr. Secretary (AR).

   The representative of Commission apprised the following information:

   a. The extension period is going to expire on 31st March 2019 and no permanent incumbent has been posted.

   b. 04-Data Entry Operators are essential for the smooth functioning of PGC for doing data entry work, scanning and uploading of complaints etc. Assistant Programmer is also required at various steps for the scanning and uploading of records of PGC. They are also involved in management and maintenance of PGC’s application software.

   c. The post of 04-Data Entry Operators in PGC was sanctioned by the Hon’ble Lt. Governor Delhi on temporary basis and conveyed by the AR Department vide letter no. F.12/03/2012/AR/3837/C dated 25.2.2014.
TEC was apprised that the extension for the previous financial year 2018-2019 was approved by TEC in the meeting held on 06/07/2018 with the advice to move a proposal for the creation of a regular post of Assistant Programmer in IT Cadre. The created post of 04-DEOs, may also be got encadred with IT Department.

In this regard, representative of the Commission stated that the matter of creation of regular posts is being looked into and shall be submitted to the Administrative Reforms Department on priority basis.

TEC discussed and technically approved the extension of services of 01- Assistant Programmer and 04- Data Entry Operators on outsourced basis for the period of one year w.e.f. 02/04/2019 with the advice to expedite the process of creation of regular posts of Assistant Programmer. The created post of 04-DEOs, may also be got encadred with IT Department.

2. Directorate of Education

F.No. (98)/DE/IT/Ext.leasedline/2018

The proposal of Directorate of Education regarding procurement of 8 Mbps leased line from M/s RailTel to be installed at IT Branch, Lucknow Road, Timarpur was placed before the TEC.

The proposal of extension of existing line of 8 Mbps from Education Department to IT Branch, Timarpur has been approved by the Secretary (Education).

Representative of the Department apprised the TEC that earlier the proposal was submitted for extension of existing 8 Mbp installed at Old Secretariat, Education Department HQ to IT Branch, Lucknow Road, Timarpur.

After discussion with IT Department, Education Department decided to consider the proposal for procurement of new 8 Mbps line from M/s RailTel at IT Branch, Timarpur with 01-Router and 01- L2 Switch.

Representative of the Department apprised the TEC that IT branch of Education Department located at Lucknow Road, Timarpur area is having 10 Mbps leased line from MTNL for internet connectivity. This leased line is not connected with NICNET and it breaks down frequently. As a result, IT branch is facing great problem. NIC,
Delhi State Unit examined the proposal and informed that port is available at NIC Delhi State Unit for proposed leased line. NIC also advised for procurement of 01-Router and 01-Switch as per specification suggested by them with five years onsite warranty.

TEC discussed and technically approved the proposal of procurement of 8 Mbps leased line from M/s Railtel with 01-Router and 01- L2 Switch as per specification suggested by NIC with five-year warranty.

3. State Election Commission, GNCT of Delhi
F1(SEC/Admin/2018/442, CD-000418113
Proposal of State Election Commission for extension of services of 01-Assistant Programmer “B” on outsourced basis for period of one-year w.e.f 01.03.2019 was placed before the TEC for technical clearance. The proposal has been received with recommendations of Secretary (SEC).

Representative of the Commission apprised the following information: -

a. The proposal for creation of post of Assistant Programmer on regular basis has already been approved by IT Department/AR Department & Finance Department which has now been sent for the approval of Hon’ble Lieutenant Governor through Administrative Department i.e. Department of Urban Development.

b. Till such time the proposal is finally approved by Hon’ble Lieutenant Governor and filled up on regular basis, the further extension of contractual technical manpower may be extended for one year w.e.f. 01/03/2019

TEC discussed and technically approved the extension of services of 01-Assistant Programmer “B” on outsourced basis for a period of one-year w.e.f 01.03.2019 or till the regular post is filled, whichever is earlier.

4. Department of Information Technology
F.No.-E-12/4/2018-Admin-Secy(IT)
Proposal of Department of Information Technology regarding technical approval for the Standard Technical Specifications of IT related hardware was placed before the TEC.
Representative of Department apprised the following information:

a. Department of Information Technology, GNCTD issued an order regarding requirement of technical approvals for procurement of computer hardware, software and computer accessories and provided Standard Technical Specifications.

b. AMD India Pvt. Ltd had requested to incorporate AMD in the Standard Technical Specifications as approved by DIT, GNCTD so that there is equal opportunity in procurement.

c. Presently the Standard Technical Specifications allow desktops and Laptops with Intel Core i5 and Core i7 or similar processor. The specifications do not mention the processor number or generation. The specifications are more in general nature and departments are facing problems while purchasing the hardware on GEM Portal.

d. In view of the above, the specifications for IT related hardware were prepared by IT Department as per the procurement format of GeM

TEC members discussed the proposed specifications. The representative of NIC, advised that the proposed specifications may be assessed by the team of NIC in the context of processor speed, RAM etc.

TEC, therefore, deferred the proposal for next TEC meeting.

III. The current standard specifications of IT equipment are enclosed as Annexure-

II.

IV. The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.
V. The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department, wherever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009.

The meeting ended with vote of thanks to the Chair.

(Vijay Shendre)
System Analyst,
Department IT

(Santulan Chaubey)
Joint Director,
Department of IT

(Manjoo Sahoo)
Jt. Director,
Planning Department

(Prof. Manoj Kumar)
Professor, AIACTR,
Delhi.

(Rajeev Chauhan)
Sr. Technical Director,
NIC, Delhi

(Ajay Chagti)
Spl. Secretary,
Department of IT

(Sandeep Kumar)
Secretary(IT)
Copy to:
1. Director (Planning), Department of Planning, GNCTD.
2. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
3. Dr. Rakesh Gupta, SIO, NIC Delhi State Unit, 3rd Level, Delhi Sectt.
4. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi – 110078.
5. Sh. Santulan Chaubey, JD., IT Deptt., GNCTD.
6. Sh. Manoj Kumar, Professor, Ambedkar Institute of Advance Communication Technology and Research, Geeta Colony, Delhi – 110031.
7. Ms. Manju Sahoo, JD(Planning), Planning Department, GNCTD
8. Shri Vijay Shendre, SA, IT Department
9. Shri Suresh Kumar, AAO, Finance Department, GNCTD
10. Asstt. Programmer, IT, for uploading the Minutes of the Meeting on the website of DIT, GNCTD.
11. P.S. to Secretary (I.T.) I.T. Department, GNCTD
12. All Departments in their respective files.

(Vijay Shendre)
System Analyst
Govt. of NCT of Delhi  
Department of Information Technology  
9th Level, B Wing, Delhi, Secretariat  

Attendance sheet of meeting of e-Office held on 09.04.2019 at 3:30 PM

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Department</th>
<th>Name of officer</th>
<th>Designation</th>
<th>Mobile no</th>
<th>email</th>
<th>Signature</th>
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<tbody>
<tr>
<td>1</td>
<td>Public Grievance Commission</td>
<td>S. CHAKRABORTY</td>
<td>DY. SECRETARY</td>
<td>9871465341</td>
<td><a href="mailto:pgcdelhi@nic.in">pgcdelhi@nic.in</a></td>
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<td>2</td>
<td>S.E.C.</td>
<td>Kuldeep Singh</td>
<td>Section Officer</td>
<td>9717588885</td>
<td><a href="mailto:dev@nicdelhi.gov.in">dev@nicdelhi.gov.in</a></td>
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<td>3</td>
<td>AICTE</td>
<td>Manoj Kumar</td>
<td>Professor</td>
<td>9868614197</td>
<td><a href="mailto:manojkumarov@gmail.com">manojkumarov@gmail.com</a></td>
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<tr>
<td>4</td>
<td>NIC</td>
<td>Rajiv Chandra</td>
<td>Sr. Technical Director</td>
<td>9958302223</td>
<td><a href="mailto:rajiv.chandra@gmail.com">rajiv.chandra@gmail.com</a></td>
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<td>5</td>
<td>HMMS</td>
<td>Himanshu Mankad</td>
<td>System Analyst</td>
<td>9818247355</td>
<td><a href="mailto:himanshu.mankad@gmail.com">himanshu.mankad@gmail.com</a></td>
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<td>6</td>
<td>Manoj 8:00</td>
<td>Piyush Srivastava</td>
<td>Joint Director</td>
<td>9868276604</td>
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<td>KESW</td>
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<td>8</td>
<td>Education</td>
<td>K. Murugan</td>
<td>Joint Director</td>
<td>9820730534</td>
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Government of NCT of Delhi  
DEPARTMENT OF INFORMATION TECHNOLOGY  
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002 

STANDARD SPECIFICATIONS OF IT EQUIPMENTS AS ON 24-01-2019

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Item Specification</th>
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<tbody>
<tr>
<td>1</td>
<td>Desktop as mentioned or equivalent: Intel core-i5/i7 or similar, 4 GB RAM or higher, 500 GB SATA HDD 7200 RPM or higher, 18.5&quot;-20&quot; TFT, OEM Keyboard &amp; Mouse, Operating System (Windows/Linux) Integrated sound and graphics.</td>
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<td>2</td>
<td>Laser Jet Printer as mentioned or equivalent: Printer as mentioned or equivalent (Mono Laser, 14-25 PPM, A4, 600X600 dpi or higher, Connectivity – USB, Network optional, Duplex optional.</td>
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<td>3</td>
<td>Multifunctional Printer (SCAN/Copy/Print) or equivalent – 14-25 PPM, Mono (A4 size, 600X600 dpi or higher Scanner – Flatbed and ADF, resolution upto 2400 dpi, USB and Ethernet interface.</td>
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<td>4</td>
<td>Laptop with specification as mentioned or equivalent: Processor: Intel Core i5/i7 or similar main memory: 4 GGB RAM, wireless LAN, Integrated webcam, up to 17&quot; Display, DVD Writer, Integrated Sound and graphics.</td>
</tr>
<tr>
<td>5</td>
<td>Network printer(Laser) as mentioned or equivalent: Mono Laser, 25-50 PPM, A4, 600X600 dpi or higher, Connectivity – Network enabled, duplex, wireless connectivity (scan &amp; copy optional)</td>
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<td>6</td>
<td>Color Laser Printer as mentioned or equivalent : up to 25 PPM color and mono print feeder speed , A4 size page , 600 dpi or higher, USB, wireless connectivity, duplex</td>
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<tr>
<td>7</td>
<td>Multifunctional Color Laser Printer (SCAN/Copy/Print) as mentioned or equivalent: A4 paper size, up to 25 ppm, connectivity - Hi-Speed USB / Fast Ethernet / Wireless 802.11b/g/n, resolution 600 x 600 dpi or higher ,duplex printing, scanner-Flatbed, ADF, resolution up to 2400.</td>
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