Subject - Minutes of the meeting of Technical Evaluation Committee (TEC), held on 02.02.2016 at 03.00 PM, under the chairmanship of Secretary (IT), in his chamber at 9th Level, ‘B’ Wing, Delhi Secretariat, Delhi, to examine the Information Technology related proposals of various Departments of Govt. of NCT of Delhi.

I. List of Members / Participants present in the meeting, is placed at Annexure-I.

II. The proposals of the following departments were examined in the meeting.

Department-wise decisions of the TEC are as under:-

1. **Department of Excise, Entertainment & Luxury Tax**

   The proposal of Excise Department for extension of services of Project Monitoring Unit (PMU) of Supply Chain Information Management System (ESCLIMS) project, for a further period of six months, was placed before TEC.

   Representative of Excise Department explained that NISG was engaged for PMU, for a period of three years, as per agreement signed between Excise department and NISG on 23/12/2012. Earlier the period of PMU was extended beyond three years, for a period of nine months, up to DEC 2015.

   TEC discuss the matter and approved the proposal of extension of PMU in principle, for a period of 06 Months, with following conditions:

   1. For the first three months, NISG resources will perform activities of PMU w.e.f. Jan 2016
   2. After three months, one resource of NISG and 02 resources of Excise Department will perform the activity of PMU, to develop in-house capacities.
   3. After Six Months, Excise Department will manage the project with in-house resources.

   This approval is subject to the approval of Finance Department for this period.
2. **Forensic Science Laboratory**

The RFP prepared by the Forensic Science Laboratory (FSL) to automate the manual case management process of Forensic Science Laboratory, was placed before TEC for technical approval.

TEC examined the RFP and technically approved the same, with following suggestions to be incorporate in the RFP:-
1. Non-disclosure agreement
2. Feature of Middle-Ware which enables to transfer data of equipment to the software.
3. Legacy data to be enter in the software for last five years and beyond that all the live cases.
4. Feature of access of data, role based to the other agency/expert on demand.
5. Cost of cloud service and connectivity will be paid by IA

3. **Delhi Institute of Hotel Management**

The Proposal of Delhi Institute of Hotel Management for hiring of 02 Data Entry Operators and for procurement 2-Desktops, 2-Laptops, and 2-Laser Printer for its project named “AtamNirbhartaki Ore”, was placed before TEC.

The representative of the Department informed that skill development programme courses (to be started from 04 Schools of Delhi Government through DIHM) have to be setup in DIHM with IT infrastructure, mentioned above and also requested for deployment of 02 DEOs.

TEC examined and approved the following IT equipment:-
- Desktops - 02
- Laptops - 02
- Laser Printer - 02

However, TEC did not consider the deployment of 02 DEOs for said work and suggested to contact DeGS (Delhi e-Governance Society) for automation of their process.

4. **State Child Protection Society**

The proposal of State Child Protection Society for ex-posts-facto approval for technical Clearance of TEC for procurement of nine Desktops, Laser
Printers, eight UPS procured during the year 2011-14, was placed before the TEC.

TEC observed that the procurement was done years ago and therefore did not consider the proposal.

5. **Meerabai Institute of Technology –**

The proposal of Meerabai Institute of Technology, for setting up of WiFi Network in the institute including hostel of MBIT, Delhi, was placed before the TEC.

TEC examined the proposal and decided that requirement for setting up of WiFi was not justified as per the guidelines of TTE; hence, the proposal was not approved by TEC. TEC further suggested the Institute to follow the Policy and Guideline of DTTE.

III. The current standard specifications of IT equipments are enclosed at Annexure-II.

IV. The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.

V. The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department, whichever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009.

The meeting ended with vote of thanks to Chair.

F.No. E-11/2/2015-DS(CCU)-part(1)/ 827

Copy to:

1. Sh. B. K. Sharma, Director (Planning ), Department of Planning, GNCTD.
2. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi – 110078.
3. Sh. Manoj Kumar, Associate Professor, Ambedkar Institute of Technology, Geeta Colony, Delhi – 110031.
4. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
5. Sh. Santulan Chaubey, Sr. System Analyst IT Deptt., GNCTD.
6. Sh. Sanjay Kapoor, SIO, NIC Delhi State Unit, 3rd Level , Delhi Sectt.
7. Asstt. Programmer, IT, for uploading the minutes of the meeting on website of DIT, GNCTD.
8. All Departments in their respective files.

System Analyst
Dated: 12.02.16

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Government of NCT of Delhi  
DEPARTMENT OF INFORMATION TECHNOLOGY  
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

STANDARD SPECIFICATIONS OF IT EQUIPMENTS

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<th>S.No.</th>
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<tr>
<td>1</td>
<td>Desktop as mentioned or equivalent: Intel core-i3/i5/i7, 4 GB RAM, 500 GB SATA HDD 7200 RPM or higher, 17&quot;/18.5&quot; TFT, DVD Writer, OEM Keyboard &amp; Mouse, Operating System (Windows/Linux) Integrated sound and graphics.</td>
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<td>2</td>
<td>Laser Jet Printer as mentioned or equivalent: Printer as mentioned or equivalent (Mono Laser, 14-25 PPM, A4, 600X600 dpi or higher, Connectivity – Network optional, USB, Duplex optional.</td>
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<td>3</td>
<td>Multifunctional Printer (SCAN/Copy/Print) or equivalent – Mono (A4 size, 600X600 dpi or higher Scanner – Flatbed and ADF, resolution upto 2400/4800 dpi, USB and Ethernet interface</td>
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<td>4</td>
<td>Laptop with specification as mentioned or equivalent: Processor: Intel Core i5/i7, Main Memory: 4 GGB RAM, wireless LAN, Integrated webcam, 14/15&quot; Display, DVD Writer, Integrated Sound and graphics.</td>
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