Subject - Minutes of the meeting of Technical Evaluation Committee (TEC) held on 23.11.2016 at 11.00 AM, under the chairmanship of Secretary (IT), in his chamber at 9th Level, 'B' Wing, Delhi Secretariat, Delhi, to examine the IT related proposals of various Departments of Govt. of NCT of Delhi

I. List of Members / Participants present in the meeting, is placed at Annexure-I

II. The proposals of the following departments were examined in the meeting. Department wise decisions of TEC are as under:

1. Department of Trade & Taxes (Two proposals)

Two proposals of department of Trade & Taxes was placed before the TEC

Proposal -I

Proposal regarding procurement of 400 Nos. of computers for implementation of GST was placed before the TEC.

Representative of Trade & Tax Department informed that GST is going to implement in Delhi. GST, GOI has suggested minimum configuration of computer for GST application as under:
1. Computing power i5 (latest i7)/xeon Quad Core
2. 4-GB memory
3. Resolution :1280*1024
4. OS windows/linux

Department also informed to the TEC that presently 200 desktops and 400 Thin Clients are installed in the department. Thin clients are required to replace with suggested configuration of GST as the configuration of Thin-client does not meet the requirement. The configuration of Thin client is as under: CPU @1.0 Ghz, RAM 2 GB, HDD 16 GB.

It was also explained to the TEC that Department has 125 ward. 03 Computers will be given at each ward and 01 computer will be provided to 25 zonal offices. Thin clients will be used by the DEO/LDC of department for day to day office work.

TEC discussed & approved the proposal

Proposal-II

2nd proposal of Department of Trade & Taxes for advice of TEC on colocation of 01 server at NICSI Data Centre at Shastri park was discussed in the TEC.
Department informed that they have procured Server and intend to collocate at NICS1 Data Centre Shastri park, however NICS1 is charging for entire RACK space even 01 server is collocate.

TEC examined and observed that costing is very high for 01 server. SIO, NIC suggested that NIC can provide VM space for server. TEC advised that department may contact to NIC for VM space for application.

2. Directorate of Economics & Statistics

The proposal of Directorate of Economics & Statistics submitted for technical approval of TEC for procurement of IT Hardware and Software.

Since, no representative was present in the meeting for clarification. The matter was deferred to the next TEC meeting.

3. Health & Family Welfare Department

Proposal of Health & Family Welfare regarding engagement of 02 Asstt. Programmer on outsourced based not against vacant post was placed before the TEC.

Representative of Department informed that above manpower is required for implementation of various IT activities like:

1. e-Office
2. Shifting of Salary package on NIC Platform from MISactivities
3. Setting up of LAN
4. Video conferencing
5. Leased Line Connectivity

It has communicated to TEC that 05 Asstt. Programmer, 01 System Analyst and 01 Sr. System Analyst are working in various hospitals/offices under health Department.

TEC discussed and advised the department that above work may be done by existing IT Cadre Asstt. Programmer/Personal by proper distribution of work.

4. Law Department (Two Proposal)

Two Proposal of Law Department was placed before the TEC

Proposal -I – regarding procurement of 26 Nos. of ADF/Flat Bed Scanner to be installed in various district of courts for digitization of record was placed before the TEC as per details given below:

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<thead>
<tr>
<th>Specs</th>
<th>Qty</th>
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<tr>
<td>50 PPM with A3/ADF</td>
<td>15 Nos.</td>
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</table>

TEC examined and approved the proposal.
Proposal-II-

Proposal for technical approval for procurement of software to convert reading material into e-Book for use of Delhi Judicial Academy submitted before TEC for technical examination.

It is informed to TED that Delhi Judicial Academy imparts training to Judicial Officers of Delhi for this purpose; reading material is distributed in the form of hard copies and CDS. Reading material may be deploy on website of the Judicial academy for participant online to do so, required software to converter text material into e-book.

TEC discussed and approved the proposal.

5. Ambedkar Institute of Technology

Proposal of Institute for procurement of “Turnitin-Anti Plagiarism Web Tool” a software to prevent plagiarism and promote and encourage original research work.

TEC advised that Directorate of Training & Technical Education(DTTE) may obtained one time approval from IT Department for all institution after assessing requirement of all colleges under DTTE.

6. Ch. Brahampa Prakash Govt Engineering college

Proposal of Ch. Brahampa Prakash Govt. Engineering College for procurement of 01 Server was examined and approved by the TEC.

7. Education Department

Proposal of Education department for procurement of 40 computers, 40-Printers and 40 UPS was placed before the TEC for examination. These hardware is used in newly constructed schools.

TEC examined and approved the proposal of Education Department.

8. Delhi Technological University(DTU)

Proposal of DTU regarding procurement of 01 user- “ArcGIS University Lab Kit Software” to be used by Civil engineering department was placed before the TEC.

Since, no representative was present in the meeting for clarification. The matter was deferred to the next TEC meeting.
9. Department of Information Technology

An Agenda from IT Department regarding reforms in submitting IT Project/Proposals before the Technical Evaluation Committee (TEC) was discussed in the TEC.

Since the TEC was formed long time back at that time general awareness of IT equipment was less and various departments are not having regular IT cadre officials to suggest required IT related requirement for their office use. TEC has decided that where the technical manpower is available there is no need to send the proposal in TEC for approval. TEC will examine only those proposal where technical manpower is not available.

Proposal may be put up before competent authority for withdrawal of Order dated 26.08.2010.

III. The current standard specifications of IT equipment's are enclosed at Annexure-II.

IV. The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.

V. The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department, whichever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009.

VI. TEC also ratified the minutes of last meeting Dt.25.10.2016 held under chairmanship of Secretary (IT).

The meeting ended with vote of thanks to Chair.

System Analyst
Copy to:

1. Director (Planning), Department of Planning, GNCTD.
2. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi - 110078.
3. Sh. Manoj Kumar, Associate Professor, Ambedkar Institute of Technology, Geeta Colony, Delhi - 110031.
4. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
5. Sh. Santulan Chaubey, Sr. System Analyst IT Deptt., GNCTD.
6. Sh. Sanjay Kapoor, SIO, NIC Delhi State Unit, 3rd Level, Delhi Sectt.
7. Asstt. Programmer, IT, for uploading the minutes of the meeting on website of DIT, GNCTD.
8. All Departments in their respective files.

System Analyst
<table>
<thead>
<tr>
<th>Name of the Department</th>
<th>Name of the Officer</th>
<th>Mobile No</th>
<th>Email</th>
<th>Signatures</th>
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<td>Health Dept.</td>
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STANDARD SPECIFICATIONS OF IT EQUIPMENTS

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<tr>
<th>S.No.</th>
<th>Item Specification</th>
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<tr>
<td>1</td>
<td>Desktop as mentioned or equivalent: Intel core-i5, 4 GB RAM, 500 GB SATA HDD 7200 RPM or higher, 17” TFT, OEM Keyboard &amp; Mouse, Operating System (Windows/Linux) Integrated sound and graphics.</td>
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<td>2</td>
<td>Laser Jet Printer as mentioned or equivalent: Printer as mentioned or equivalent (Mono Laser, 14-25 PPM, A4, 600X600 dpi or higher, Connectivity – Network optional, USB, Duplex optional.</td>
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<tr>
<td>3</td>
<td>Multifunctional Printer (SCAN/Copy/Print) or equivalent – Mono (A4 size, 600X600 dpi or higher Scanner – Flatbed and ADF, resolution upto 2400/4800 dpi, USB and Ethernet interface</td>
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<tr>
<td>4</td>
<td>Laptop with specification as mentioned or equivalent: Processor: Intel Core i5 Main Memory: 4 GGB RAM, wireless LAN, Integrated webcam, 14 Display, DVD Writer, Integrated Sound and graphics.</td>
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