Subject - Minutes of the meeting of Technical Evaluation Committee (TEC) held on 05.03.2019 at 3:30 PM, under the Chairmanship of Secretary (IT), in his chamber at 9th Level, ‘B’ Wing, Delhi Secretariat, Delhi, to examine the IT proposals of various Departments of Govt. of NCT of Delhi.

I. List of Members/participants present in the meeting is annexed as Annexure-I.

II. The proposals in brief and decisions taken/advice of the Technical Evaluation Committee are detailed below:

1. Delhi Subordinate Services Selection Board (DSSSB)

   (File No. F(35)/IT/DSSSB/2015-16, CD No.: 082357619)

   The proposal of DSSSB regarding post-facto approval for extension of existing Facility Management Service (technical manpower) hired from NICSI for a period of one year w.e.f. 01/04/2018 to 31/03/2019 was placed before the TEC.

   Representative of the DSSSB apprised the TEC that they have implemented Online Application Registration System (OARS) developed by NIC, Delhi State Unit in 2013 wherein various modules have been developed for inviting online requisitions, online application from candidates, conducting of examination, inviting e-challenges and uploading of marks and e-dossiers etc. It was informed by them that NIC, Delhi State Unit had hired technical manpower from NICSI for the Facility Management Services with 2 technical manpower. Technical manpower of FMS is used to develop new modules, customization, modification in the existing modules and other maintenance support. It was also informed by the representative of the DSSSB that 2 regular posts of IT Cadre are lying vacant in the Department.

   TEC discussed and approved the post-facto extension of existing Facility Management Service (FMS) with technical manpower hired from NICSI for a period of one year w.e.f. 01/04/2018 to 31/03/2019 as per guidelines of Finance Department. TEC further advised DSSSB that since there are already sanctioned posts available in the Department and it is prerogative of the Department to engage technical manpower against vacant posts, hence they are not required to
send the proposal for approval of TEC in future for hiring of technical manpower against vacant post of IT cadre.

2. Integrated Institute of Technology, Dwarka

(F.No.-1(IITD/Admin/leasedline/2018-19,Cd No.-033516877)

The proposal of Integrated Institute of Technology, Dwarka (IITD) for procurement of 24 Mbps leased line from MTNL was placed before the TEC for technical clearance as recommended by Secretary (DTTE).

Representative of the Institute apprised the TEC that:-

1. The proposed 24 Mbps leased line was decided by the technical committee of the Institute for IITD.
2. The students strength in the IIT, Dwarka is 829.
3. LAN is available with 175 nodes and 8 managed switches, however, router is not available.

The representative of the Institute confirmed that they are having 24 Port L3 Switch with availability of optic fibre ports.

Further, representative of the Institute apprised the TEC that as per the AICTE norms mentioned in the “Approval Process Handbook 2018-19”, at Para 5.1 pertaining to Computers, Software, Internet and Printers, 64 Mbps internet speed has been recommended for the Institutions where intake of students is up to 601-900.

TEC discussed and technically approved the proposal.

3. Directorate of Gurdwara Elections

(F.No.(136)/2012/DHS/Admn, CD No. 0877305512)

The proposal of Directorate of Gurdwara Elections regarding extension of 01-Programmer on outsourced basis for a period of one year w.e.f. 11.02.2019 to 10.02.2020 was placed before the TEC. The proposal has been received with recommendations of Director (DGE).

Representative of the Directorate apprised the TEC that the Directorate had hired services of Programmer on outsourced basis for updation of its website, uploading of electoral rolls, e-Office work, PGMS portal, e-RTI and GeM Portal. The services of outsourced Programmer were initially engaged from 11/08/2015. His services
were further extended for another year w.e.f. 11/08/2016 to 10/08/2017 for which the approval of Finance Department was obtained.

Further, representative of the Department informed that TEC had earlier technically approved the proposal for extension of services of one Programmer on outsourced basis for a period of one year w.e.f. 11/08/2017 to 10/08/2018 and it was further extended for another six months w.e.f 11/08/2018 to 10/02/2019 on 03/08/2018 with the advice that Directorate will move proposal for creation of post of Assistant Programmer on regular basis. Accordingly, the Directorate has moved a proposal for creation of one post of Assistant Programmer to AR Department vide their letter no. F.1/48/08-09/DGE/3775-76 dated 16/11/2018.

Representative of the Directorate also informed that Hon’ble Chief Minister, Delhi, vide letter no. 62732 dated 12/11/2018, has directed the Administrative Secretary to seek the approval for extension of any post for one year to avoid delay.

TEC discussed and technically approved the proposal with the advised Directorate of Gurudwara Elections to expedite the proposal of creation of regular post.

4. Department of Food Safety
(F.60(6)/FS/EDP/Router/2008, CD No. 124531421)

Proposal of Food Safety Department for procurement of 01-Router for Food Safety Lab at Lawrence Road was placed before TEC for technical clearance. The proposal has been received with the recommendations of Commissioner (Food Safety).

Representative of the Department apprised the TEC:

a. That they have procured one Cisco Router 2800 series in the year 2008 which is non-functional.

b. Service engineer of router has confirmed in its report that Router is non-functional and beyond economic repair.

c. Cisco has announced end of life and end of sale of the 2800 series Routers.

d. NIC, Delhi State Unit has provided the specification of the Router.

e. The Router is required by the Department against condemnation.
TEC discussed and technically approved the procurement of 01-Router against condemnation of old Router.

5. Bhai Parmanand Institute of Business Studies
(F.No. F.5(2/BPIBS)/Leased Line/2018-19, Cd No. 000524746)

Proposal of Bhai Parmanand Institute of Business Studies regarding upgradation of exiting 12 Mbps (1:1) Leased Line connectivity to 32 Mbps (1:1) was placed before the TEC for technical clearance. The Proposal has been received with recommendations of Secretary (TTE).

Representative of the Department informed the following:

a. Department has 12 Mbps Leased Line connectivity and the students of the Institute are experiencing problems due to slow speed and performance of the Internet.

b. AICTE (Approval Process Hand Book 2018-19) suggests 32 Mbps Internet bandwidth for student’s intake upto 300.

c. The proposed bandwidth increase is based on the guidelines of AICTE, GGSIPU and the requirement for online computers placements of the students so as to conduct online exams.

d. The institute has 280 number of computers and a LAN consisting of 300 nodes.

e. Router is available and capable to handle the capacity of 32 Mbps bandwidth.

TEC was apprised that according to the AICTE guidelines- Approval Process Handbook 2019-20, 32 Mbps Internet bandwidth upto intake of 300 students has been recommended.

TEC discussed and technically approved the proposal of upgradation of exiting 12 Mbps (1:1) Leased Line connectivity to 32 Mbps.

III. The current standard specifications of IT equipment are enclosed as Annexure-

IV. The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and
Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.

V. The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department, wherever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009.

The meeting ended with vote of thanks to the Chair.

(Vijay Shendre)
System Analyst,
Department IT

(Santulan Chaubey)
Joint Director,
Department of IT

(Dr. MPS Bhatia)
Professor, NSIT, Delhi

(Smt. Manju Sahoo)
Joint Director,
Department of Planning

(Dr Rakesh Gupta)
SIO,NIC, Delhi

(Ajay Chagti)
Spl. Secretary,
Department of IT

(Sandeep Kumar)
Secretary(IT)
Copy to:
1. Director (Planning), Department of Planning, GNCTD.
2. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
3. Dr. Rakesh Gupta, SIO, NIC Delhi State Unit, 3rd Level, Delhi Sectt.
4. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi – 110078.
5. Sh. Santulan Chaubey, JD., IT Deptt., GNCTD.
6. Sh. Manoj Kumar, Professor, Ambedkar Institute of Advance Communication Technology and Research, Geeta Colony, Delhi – 110031.
7. Sh Surendra Kumar, Asst. Director, Planning Department, GNCTD
8. Shri Vijay Shendre, SA, IT Department
9. Asstt. Programmer, IT, for uploading the Minutes of the Meeting on the website of DIT, GNCTD.
10. P.S. to Secretary (I.T.) I.T. Department, GNCTD
11. All Departments in their respective files.

(Vijay Shendre)
System Analyst
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<tr>
<th>S.No.</th>
<th>Department</th>
<th>Name of officer</th>
<th>Designation</th>
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<td>1.</td>
<td>BPIBS</td>
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<td>8.</td>
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<td>9.</td>
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<td>11.</td>
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Attendance sheet of meeting of e-Office held on 05.03.2019 at 3:30 PM
Government of NCT of Delhi  
DEPARTMENT OF INFORMATION TECHNOLOGY  
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

STANDARD SPECIFICATIONS OF IT EQUIPMENTS AS ON 24-01-2019

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<th>S.No.</th>
<th>Item Specification</th>
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<td>1</td>
<td>Desktop as mentioned or equivalent: Intel core-i5/i7 or similar, 4 GB RAM or higher, 500 GB SATA HDD 7200 RPM or higher, 18.5&quot;-20&quot; TFT, OEM Keyboard &amp; Mouse, Operating System (Windows/Linux) Integrated sound and graphics.</td>
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<td>2</td>
<td>Laser Jet Printer as mentioned or equivalent: Printer as mentioned or equivalent (Mono Laser, 14-25 PPM, A4, 600X600 dpi or higher, Connectivity – USB, Network optional, Duplex optional.</td>
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<td>3</td>
<td>Multifunctional Printer (SCAN/Copy/Print) or equivalent – 14-25 PPM, Mono (A4 size, 600X600 dpi or higher Scanner – Flatbed and ADF, resolution upto 2400 dpi, USB and Ethernet interface.</td>
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<td>4</td>
<td>Laptop with specification as mentioned or equivalent: Processor: Intel Core i5/i7 or similar main memory: 4 GGB RAM, wireless LAN, Integrated webcam, up to 17” Display, DVD Writer, Integrated Sound and graphics.</td>
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<td>5</td>
<td>Network printer(Laser) as mentioned or equivalent: Mono Laser, 25-50 PPM, A4, 600X600 dpi or higher, Connectivity – Network enabled, duplex, wireless connectivity (scan &amp; copy optional)</td>
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<td>6</td>
<td>Color Laser Printer as mentioned or equivalent : up to 25 PPM color and mono print feeder speed , A4 size page , 600 dpi or higher, USB, wireless connectivity, duplex</td>
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<td>7</td>
<td>Multifunctional Color Laser Printer (SCAN/Copy/Print) as mentioned or equivalent: A4 paper size, up to 25 ppm, connectivity - Hi-Speed USB / Fast Ethernet / Wireless 802.11b/g/n, resolution 600 x 600 dpi or higher ,duplex printing, scanner-Flatbed, ADF, resolution up to 2400.</td>
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