

**GOVERNMENT OF NCT OF DELHI
INFORMATION TECHNOLOGY DEPARTMENT
(CADRE CONTROLLING UNIT)
9th LEVEL, B-WING, DELHI SECRETARIAT, NEW DELHI**

No.G-16/1/2025-CCU-229806/4665-71

Dated: 13/6/2025

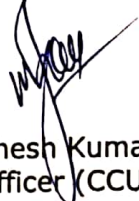
ORDER No. 12/2025

In response to Information Technology Department's requisition letter No. G-12/3/2019-CCU-Secy(IT)/4718 dated 14.09.2020 for appointment to the post of Data Processing Assistant, Group 'B' Gazetted in the Pay Level 7 (Rs. 44900-142400) of the Pay Matrix as per 7th CPC (pre-revised pay scale PB-2 with Grade Pay of Rs. 4600), the Union Public Service Commission vide their letter No. F.1/84(08)/2020-R.VI/SPC-II dated 20.01.2025 from Reserve Panel forwarded the dossiers of the following candidates. After due process, the Data Processing Assistants are deployed in the departments of GNCTD with immediate effect:

Sl. No.	Name of the SA/DPAs (Sh./Ms.)	Present Department	Deployed to	Remarks
1	Sachin Khetarpal, (DOB:02.09.1993)	Under Posting	IT Department	He will draw his pay against a vacant post w.e.f. 02.06.2025.
2.	Kapil Kumar, (DOB: 22.11.1994)	Under Posting	IT Department (On diverted from Mandoli jail)	He will draw his pay against a vacant post in Mandoli Jail w.e.f. 28.05.2025.

Both the DPAs will be engaged in effective implementation of e-office.

This issues with the prior approval of Secretary (IT).


(Mahesh Kumar
Section Officer (CCU))

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Copy to:

1. Supdt. (Admn.), Mandoli Jail, Mandoli, Harsh Vihar, Delhi-110093.
2. Joint Director (IT), IT Department, Delhi Secretariat, Govt. of NCT of Delhi.
3. PS to Secretary (IT), IT Department, Delhi Secretariat, Govt. of NCT of Delhi.

4. PA to Spl. Secretary (IT), IT Department, Delhi Secretariat, Govt. of NCT of Delhi.
5. DPAs concerned.
6. Website In-charge, Department of IT, GNCTD with the direction to upload this order on the website.
7. Guard File.


(Mahesh Kumar
Section Officer (CCU))