

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF INFORMATION TECHNOLOGY
9TH LEVEL, B-WING, DELHI SECRETARIAT, NEW DELHI - 110002.
(CADRE CONTROLLING UNIT)

F.No. E-12/1/2024-Development/ITD/5795-5859

Dated: 24/07/2025

OFFICE MEMORANDUM

**Subject: Functional Designation for IT Cadre officers of Govt. of NCT of Delhi-
regarding.**

It has been decided with the approval of Hon'ble Lt. Governor, Delhi to assign the following functional designations to IT Cadre officers working in the various departments of Government of NCT of Delhi without affecting their existing pay scales, grade pay and classification:

Sl. No.	Present Designation of IT Cadre Officers	Group of the Post	Pay Scale /Grade	Functional Designation for IT Cadre Officers
1.	Sr. System Analyst	Group 'A' Gazetted	Rs 15,600-39,100 (GP Rs 6,600) (Level 11 as per 7 th CPC)	Deputy Director (IT)
2.	System Analyst	Group 'A' Gazetted	Rs 15,600-39,100 (GP Rs 5,400) (Level 10 as per 7 th CPC)	Assistant Director (IT)
3.	Data Processing Assistant	Group 'B' Gazetted	Rs 9,300-34,800 (GP Rs 4,600) (Level 7 as per 7 th CPC)	Technical Officer (IT)

2. These functional designations will be used by the aforementioned IT Cadre officers for all official purposes within the departments and outside the departments including Govt. of India.

3. The above Office Memorandum shall be applicable to all the IT Cadre Officers of Government of NCT of Delhi.

(K. MURUGAN)

Head of Office /Joint Director (IT)

F. No. E-12/1/2024-Development/ITD/5795-5859

Dated: 24/07/2025

Copy for information and necessary action to:

- 1) All Additional Chief Secretary/Principal Secretaries/Secretaries/Heads of Departments, Heads of Autonomous/Local Bodies/PSUs of Govt. of NCT of Delhi.
- 2) Principal Secretary to Hon'ble LG, Delhi.
- 3) Secretary to Hon'ble Chief Minister, Delhi.
- 4) Secretary to Hon'ble Ministers of Delhi.
- 5) SO to Chief Secretary, Delhi.
- 6) PS to Secretary(IT)
- 7) Controller of Accounts, PAO, with the request to update the designation in all records.
- 8) All officers, Concerned.
- 9) Webmaster, IT Department, GNCTD to upload on the website of IT Department.
- 10) Guard File.

(K. MURUGAN)

Head of Office /Joint Director (IT)