

Government of NCT of Delhi
Department of Information Technology
9th Level, B-Wing, Delhi Secretariat, I.P. Estate,
New Delhi-110002

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CIRCULAR

The Council of Ministers of Govt. of NCT of Delhi vide decision dated 25/08/2015 has approved the implementation of e-office in various Departments/Local Bodies/Autonomous Bodies of GNCTD.

Many departments have implemented the e-office in their departments completely.

It has come to notice that even in departments where e-office has been implemented fully, physical files are created. After implementation of e-office, there should be no movement of physical files in the offices concerned.

In case there is requirement for creation of physical files, the same shall be created only with the prior approval of HOD of concerned.


(Dr. N. VasanthaKumar)
Secretary (IT)

To:-

1. To All Pr. Secretaries/Secretaries/ HODs/local bodies/autonomous bodies of GNCTD.