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Government of NCT of Delhi Department of Information Technology

9th Level, B-Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002

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It has been observed that officers / consultants from IT Department are being nominated by various departments without consulting or seeking approval from I.T. Department as a result thereof routine work as well as the time lines assigned to the officers/ consultants on pre-assigned tasks gets adversely affected.

It is therefore advised that the Departments, where IT cadre officers are already posted, should nominate them as members in various committees. In case, no IT Cadre / NIC State Unit Officers are available with the department, a formal request should be sent to the IT Department for nomination of an officer. IT Department will nominate the officer depending on his/her availability and work assigned to them.

In no circumstances, the opinion of IT Department's officer/consultant should be considered as approval of IT Department.

(Dr. Ashish Chandra Verma)

Secretary (IT)

To,

- 1. All Pr. Secretaries/Secretaries/HoDs of Departments under Government of NCT of Delhi.
- 2. All Autonomous bodies under Government of NCT of Delhi

Copy to

1. Staff Officer to Chief Secretary, Delhi for his information Please.