

Government of NCT of Delhi
Department of Information Technology
Delhi e-Governance Society
9th Level, B- Wing, Delhi Secretariat, I.P Estate, New Delhi.

F.No.: F6(384)/2014/IT/ 6035-39

Date: 18/07/14

CIRCULAR

Delhi e-governance Society, Department of Information Technology, GNCTD is organizing a **04 days residential workshop cum training program on e-Governance**. The details of the training program are as below:

Date: **16th August, 2014 (9 a.m.) till 19th August, 2014 (afternoon)**

Location: **Pune, Maharashtra**

Nominations are invited from **Senior and Middle level officers** who have already been trained on e-GLC, GPR, Project Management organized by DIT,GNCTD/NISG/NIELIT or those who are closely associated with e-Governance projects. DeGS will bear the expenditure related to the training including boarding/lodging. Accommodation would be provided from 15th August, 2014 evening. Travel expenses would be borne by the concerned nominating department(s).

It is requested to send the nominations of officers in the prescribed format (attached as Annexure-I) to attend the said training programme latest by **1st August, 2014** to Delhi e-Governance Society, Dept of Information Technology, GNCTD. It is also requested to forward soft copy of the nomination form to email puja.b@semt.gov.in.

For any other queries related to the training programme, **Ms. Puja Barthakur, Consultant (SeMT) may be contacted (Mobile No: 9560718832)**.



(Ajay Chagti)

Additional Secretary (IT) & MS (DeGS)

To

1. All Principal Secretaries/Secretaries/HODs/Heads of Autonomous Bodies/Agencies

Copy to:-

1. Principal Secretary to Hon'ble Chief Minister
2. Secretaries to Hon'ble Ministers
3. OSD to Chief Secretary

Copy for information to:-

1. Programmer (IT) for uploading the Circular on the website of IT Dept, GNCTD

Nomination Form

1.) Details of Nominee:-

a.) Individual Details	
Name of the officer	
Designation of Officer	
Department Name	
Office Location	
Email id:	
Mobile No. & other contact details	
b.) Work Function Details	
Any trainings/certification course attended through DIT,GNCTD/NIELIT/NISG	
Present Job Assignment including involvement in IT/e-Governance/Project Management initiatives, if any	

**Signature of the nominating authority
(Name and Designation)**