

Government of NCT of Delhi
Department of Information Technology
Delhi e-Governance Society
9th Level, B- Wing, Delhi Secretariat, I.P Estate, New Delhi.

F.No.: F6(446)/IT/2015/1263-1437

Date: 20-2-15

CIRCULAR

Delhi e-Governance Society, Department of Information Technology, GNCTD is organizing a **03 days residential training program on "Preparation of Detailed Project Report for e-Governance Projects"** in association with National Institute for Smart Government (NISIG). The details of the training program are as:-

Date: **28th February, 2015 till 2nd March, 2015**

Venue: **Gurgaon**

Nominations are invited from **Senior/Middle level officers of GNCTD primarily from IT Cadre**. Department of IT, GNCTD will bear the expenditure related to the training (including boarding/lodging).

It is requested to register in the website at <http://degs.org.in/cdp/> and fill your nomination and nomination form enclosed as Annexure-I and upload the same to attend the said training programme latest by **26th February, 2015**.

For any other queries related to this programme, you may contact **Ms. Puja Barthakur, Consultant (SeMT)** at Mobile No: **9560718832** and email id **puja.b@semt.gov.in**



(Ajay Chagti)

Additional Secretary (IT) & MS (DeGS)

To

1. All Principal Secretaries/Secretaries/HODs/Heads of Autonomous Bodies/Agencies

Copy for information to:-

1. Programmer (IT) for uploading the Circular on the website of IT Dept, GNCTD
2. Sh. Veerraju Naidu, NISG for making necessary arrangement

Nomination form

1.) Details of Nominee:-

a.) Individual Details	
Name of the officer	
Designation of Officer	
Department Name	
Office Location	
Email id:	
Mobile No. & other contact details	
b.) Work Function Details	
Present Job Assignment including involvement in IT/e-Governance/Project Management initiatives, if any	

Signature of nominating authority
(Name and Designation)