

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
<http://it.delhi.gov.in>

F.NoE-11/2/2015-DS(CCU)-Part(1) / 2729-39

Dated 10/06/2020

Subject - Minutes of the meeting of Technical Evaluation Committee (TEC) held on 20.05.2020 at 11:00 PM, under the Chairmanship of Secretary (IT), in his chamber at 9th Level, 'B' Wing, Delhi Secretariat, Delhi, to examine the IT proposals of various Departments of Govt. of NCT of Delhi.

- I. The meeting was conducted through Video Conferencing / Teleconferencing due to COVID-19 Epidemic.
- II. List of Members/participants who participated in the meeting is annexed as **Annexure-I.**
- III. During the meeting, proposals of the following Departments were placed before the TEC. The proposals in brief and decisions taken/advice of the Technical Evaluation Committee are detailed below: -

1. Ch. Brahm Prakash Government Engineering College

File.No. F12(110)/CBPGEC/EDP Cell/2019; CD No :000585840

The proposal of Ch. Brahm Prakash Government Engineering College regarding procurement of STAAD PRO software for the use of student of Civil Engineering course, as recommended by Pr. Secretary (TTE), was placed before the TEC.

Representative of the Department apprised the following: -

- i. Above said software is required for students of 4th semester to 8th semester of Civil Engineering course for structural design.
- ii. The said software was procured in the year 2010 by the College with 5 licenses which has expired after 5 years as the upgradation is not possible with this version.
- iii. Technical Evaluation Committee of the College has recommended for procurement of latest version of STADD PRO, proprietary software.

TEC discussed the proposal and it was observed that :-

1. Institute may explore availability of similar type of software and prepare comparison on the basis of their features to finalize the required software.
2. It may be evaluated whether the same software is available under the Institute-Academic Program Subscription in the interest of students prior to finalizing the software.
3. Academic/campus version should be procured.





It was decided by TEC that Institute may re-submit the proposal following above advice and accordingly the proposal was deferred.

2. Directorate of Education

F F.No.-DE.45/ECEP/314/2014/Pt.File, CD No:0434980215

The proposal of the Directorate of Education regarding extension of services of 670 IT Assistants on outsourced basis, working in various schools of Directorate of Education, for a period of 12 months w.e.f. 1/04/2019 to 31/03/2021, as recommended by Director (Education) & endorsed through Secretary (Education), was placed before the TEC.

Representative of the Department apprised the following:-


- i. 670 IT Assistants were outsourced by Education Department for a period of 3 months w.e.f. 01.04.2018, as per the approval of FD.
- ii. The services of outsourced IT Assistants were extended from 01.07.2018 to 31.03.2019, 01.04.2019 to 30/09/2019 and 01.10.2019 to 31.03.2020 with the approval of TEC of IT Department and FD.
- iii. The present contract has expired on 31.03.2020.
- iv. The matter was earlier examined by TEC in its meeting held on 10.10.2019. TEC had technically approved the extension of services of 670 IT Assistants on outsourced basis for a period of six months w.e.f. 01.10.2019 with the advice to the Department to explore possibility of getting the work done through ministerial staff posted in schools.
- v. Department has moved a proposal for creation of posts of IT Assistants.
- vi. Till the creation of regular posts, extension of services of existing 670 IT Assistants on outsourced basis is required for a period of one year w.e.f. 01.04.2020.

TEC discussed and technically approved the proposal for extension of 670 IT Assistants for the period of one year w.e.f. 01.04.2020 with the advice that Department may take up the matter with AR Department immediately for creation of regular posts.

3. Transport Department

F.No. F4(760)/Admn/TPT/2015,CD NO.:075594661

The proposal of Transport Department regarding extension of services of 03-Programmers (Assistant-'B') on outsourced basis through NIELIT, for a period of one year w.e.f. 01/04/2020 against vacant sanctioned posts of 03-Assistant



Programmers, as recommended by Addl. Chief Secretary (Transport), was placed before the TEC.

Representative of the Department informed the following: -

- i. 03- Assistant Programmers were engaged on outsourced basis from NIELIT for a period of one-year w.e.f. 01/04/2019 against the sanctioned vacant posts. The contract period of said technical manpower has expired on 31.03.2020.
- ii. The regular posts of Assistant Programmers (now Data Processing Assistant) are still lying vacant.
- iii. The services of the existing outsourced technical manpower are required for smooth functioning of IT Branch of Transport Department.
- iv. Last extension of 03 Programmers (Assistant 'B') for a period of 01 year w.e.f. 01.04.2019 was approved by IT Department.
- v. As per the OM of Finance Department dated 19.08.2016, clearance from IT Department, being a cadre controlling authority is required.

TEC was informed that regular posts of Data Processing Assistants (formerly Assistant Programmers) are lying vacant in the Transport Department. The matter for filling up of regular post is under process with UPSC.

TEC discussed the above points and technically approved the proposal of extension of services of 03- Programmers (Assistant 'B') on outsourced basis for a period of one-year w.e.f. 01.04.2020 or till the posts are filled up on regular basis, whichever is earlier.

4. Office of the Labour Commissioner, GNCTD

F.No. F.SA(IT)/NIC/e-District, CD No :077484573

The proposal of Labour Department regarding extension of services of following 05- technical manpower, engaged on outsourced basis, for a period of 06 months, as recommended by Secretary-cum-Commissioner (Labour), was placed before the TEC :-

1. Database Administrator Support -01
2. Sr. Software Developer -02
3. Software Developer -01
4. Software Application Support/Technical Support System Software -01

Representative of the Department apprised the following: -

- i. Labour Department has identified total 33-services, which are to be made available online.
- ii. 20-services have been launched with the coordination of NIC,e-District team on e-District portal.



- iii. As per request of NIC, 05 technical manpower were engaged on outsourced basis for a period of 12 Months (up to 09/04/2020) for development of remaining services, after taking approval of TEC/IT Department.
- iv. Application software for 2 more services has been developed by the 05-outsourced technical manpower and the same are scheduled to be launched by mid-June 2020 on e-District Portal.
- v. The contract period of existing technical manpower has expired on 09/04/2020.
- vi. 10 more services are to be developed on priority basis.
- vii. Department has requested to extend the services of 05-technical manpower for a further period of 06-months on outsourced basis.

TEC discussed the above points and technically approved the extension of services of 05- technical manpower on contract basis, for a period of 06 months after expiry of current contract.

5. Forensic Science Lab

File No.: F.3(108)/FSL/Pur/2019;CD No.: 000569062

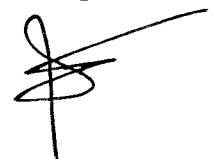
The proposal of Forensic Science laboratory regarding installation of 2 numbers of Leased Lines – 100 Mbps and 50 Mbps, as recommended by the Additional Chief Secretary (Home), was placed before the TEC.

Representative of the Department apprised the the following: -

- i. One Leased Line is for Video Conferencing facility. All courts, Jails, Forensic Science Laboratories, Hospitals and Directorate of Prosecution are to be connected through Videoconferencing System.
- ii. Second one is for Inter-Operable Criminal Justice System (ICJS). – ICJS has been conceptualized with an objective to facilitate delivery of justice by digitizing and inter-linking the data exchange among Courts, Police, Prosecution, Jails and FSL. NIC is the implementing agency of this project and developed a software towards integrating State Forensic Laboratories.
- iii. NIC, Delhi State Unit confirmed the availability of the bandwidth and also provided the specifications of the networking equipment including type of Lease Line circuit, Router, L2 Switch alongwith UPS and Rack with the advice to procure the hardware with onsite warranty and with installation and configuration to establish the last mile connectivity.

TEC discussed the proposal and technically approved the installation of 2 numbers of Leased Lines – 100 Mbps and 50 Mbps in the Forensic Science Laboratory along-with the hardware as per the specifications given by NIC, Delhi State Unit.

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Department is advised to procure the Networking equipment for last mile connectivity in case department does not have this equipment already procured/installed.

6. Ambedkar Institute of Advanced Communication Technologies & Research

F.No. F. 1(61)/AIACT&R/Admn/Asst./Programmer/2015-16, CD. No-000371331

Proposal of Ambedkar Institute of Advanced Communication Technologies & Research (AIACT&R) regarding extension of services of 03-Assistant Programmers on outsourced basis against regular vacant posts, for a period of one year w.e.f. 01.03.2020, as recommended by the Principal (AIACT&R), was placed before the TEC.

Representative of the Institute has informed the following:

- i. 04- Posts of Assistant Programmers (now Data Processing Assistants) are sanctioned in the Institute, against which only 01 post has been filled up on regular basis.
- ii. 03-Assistant Programmers were engaged on outsourced basis up to 01/03/2020, against regular vacant posts from M/s NIELIT as per the Circular No. G-17/1/2016-CCU-Secy(IT) dated 01/07/2016 of IT Department & Circular No. F.20/28/2016-AC/634-673 dated 19/08/2016 of Finance Department.
- iii. The services of existing technical manpower are required to be extended beyond 01/03/2020.

TEC was informed, regular posts of Data Processing Assistants (formerly Assistant Programmers) are lying vacant in the (AIACT&R). The matter for filling up of regular post is under process with UPSC. As per Circular of IT Department, dated 01.07.2016, Department may hire IT related technical manpower against IT cadre vacant sanctioned posts for the period of one year or until the posts are filled-up on regular basis, whichever is earlier, subject to approval of F.D & Competent Authorities.

TEC discussed the proposal considering above points and technically approved extension of services of 03- Assistant Programmers (now Data Processing Assistants) on outsourced basis against regular vacant post for a period of one year w.e.f. 01.03.2020 or until the posts are filled-up on regular basis, whichever is earlier.



7. Directorate of Higher Education

F.No. DHE.27(44)/PF/96-97;CD. No-000358089

Proposal of Directorate of Higher Education(DHE) regarding extension of services of 02-Data Entry Operators (DEOs) on outsourced basis for a period of one year w.e.f. 29.02.2020, as recommended by the Director (DHE) and endorsed by Secretary (DHE), was placed before the TEC.

Representative of the Directorate apprised the following:

- i. 02 posts of Data Entry Operators were created in the year 2015 on regular basis in the DHE.
- ii. 02 DEOs were deployed in 2016 on outsourced basis against vacant posts after the approval of IT Department.
- iii. Last extension for a period of 6 months w.e.f. 01.09.2019 was concurred by TEC with the directions to encadre the created posts of DEOs in IT Cadre of IT Department.
- iv. The Department has requested for encadrement of 02 DEOs vide letter dated 18.11.2019.

TEC was further apprised that the Grade of the Post created (DEOs) has not been mentioned while creating the post on regular basis by the Department. As per the observations of Cadre Controlling Unit of IT Department, the encadrement of created posts of DEOs with IT Department is not possible without mentioning Grade/Level of post of DEO. Department was advised to create the post of DEOs accordingly after taking approval of Competent Authority.

TEC discussed the proposal considering the above points and technically approved the extension of services of 02- Data Entry Operators on outsourced basis for a period of one year w.e.f. 29.02.2020 with the advice to create the post of DEOs with appropriate "Grade/Level" of IT cadre, after taking approval of Competent Authority.

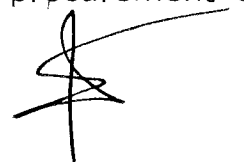
8. General Administration Department

CD No. 062531095

The proposal of General Administrative Department (GAD) regarding procurement of 01- Computer (Apple Make- iMAC Pro), 01-Microsoft Office (Home & Business) and 01- Printer (make- Epson Eco Tank L6190) for official use of Hon'ble Dy. Chief Minister, as recommended by Secretary (GAD), was placed in the TEC for ratification of approval of IT Department.

TEC was apprised that as a special case, since it is for Dy. Chief Minister, IT Department examined the proposal and following were approved:-

- a) Regarding MS-Office, Department was advised to procure as per the circular dated 10.07.2014 issued by IT Department, which allows procurement of office productivity tools including MS office.



b) IT Department has technically approved the procurement of 01-iMac Pro computer and 01- Epson EcoTank, L6190 printer and matter to be placed before TEC in its next meeting for ex-post-facto approval.

TEC discussed and ratified the approval of IT Department

9. Department of welfare of SC/ST/OBC, Minorities

13CD/JaiBhim/Coaching/DSCST/IMP/2018-19/pt-II;CD No : 000536843

The proposal of welfare of SC/ST/OBC/Minorities, GNCTD regarding technical clearance for design and development of web based application software to implement Jai Bhim Mukhyamantri Vikas Yojna and Financial Assistance to SC students for pursuing higher studies, as recommended by the Pr. Secretary (SC/ST/OBC/Minorities), was placed before the TEC.

Representative of the Department apprised the following:-

- i. In the meeting under the chairmanship of Hon'ble Minister (Welfare of SC/ST), it has been decided to develop online portal through NICSI for effective /transparent implementation of the two schemes (a) Jai Bhim Mukhyamantri Vikas Yojna and (b) Financial Assistance to SC students for pursuing higher studies.
- ii. Accordingly, Department has obtained performa invoice from NICSI for design and development of web based application for above said schemes with the cost of Rs. 37.64 lakhs for 11 different level of technical manpower on man months/day basis.

TEC was further apprised that proposal has been examined in IT Department and Department was requested to provide clarifications. The clarifications /details submitted by the Department was examined and following is suggested: -

- i. Department may be advised to prepare complete FRS (Functional Requirements Specifications) document which clearly mentions requirement of the Department.
- ii. On the basis of FRS, the implementing agency may prepare SRS (Software Requirement Specifications) including complete technical architecture of the project.
- iii. Ownership of hosting server of application should be in name of Administrative Department
- iv. Department may be advised to make arrangements for maintenance (AMC) of application after go live of the project.
- v. Department may follow GFR for selection of agency for design and development of web based application software for said schemes

TEC deferred the proposal of the Department with the advice to prepare project document as per above suggestions and re-submit the proposal.

- IV.** The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.
- V.** The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department and Competent Authority, wherever necessary.

The meeting ended with vote of thanks to the Chair.



(Vijay Shendre)
Sr. System Analyst,
Department of IT

on leave

(V. Sreenivas)
Sr. AO
Finance Department



(Santulan Chaubey)
Joint Director,
Department of IT

Sd/-

Sh. Manoj Kumar
Professor
AIACTR

[Consent via email dated 3/6/20]

Not attended

(Manju Sahoo)
Joint Director,
Planning Department




(Ajay Chagti)
Spl. Secretary(IT)

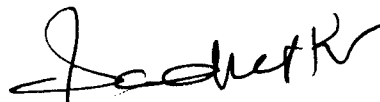
Sd/-

(Dr. MPS Bhatia)
Professor,
NSIT, Delhi

[Consent via email dated 3/6/20]



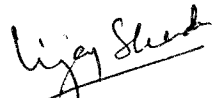
(Rajiv Chandra)
SIB
NIC, Delhi



(Sandeep Kumar)
Secretary(IT)

Copy to:

1. Director (Planning), Department of Planning, GNCTD.
2. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
3. SIO, NIC Delhi State Unit, 3rd Level, Delhi Sectt.
4. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi – 110078.
5. Sh. Santulan Chaubey, JD., IT Deptt., GNCTD.
6. Sh. Manoj Kumar, Professor, Ambedkar Institute of Advance Communication Technology and Research, Geeta Colony, Delhi – 110031.
7. Ms. Manju Sahoo, JD(Planning), Planning Department, GNCTD
8. Shri V.Sreenivas, Sr. AO, Finance Department, GNCTD
9. System Analyst, IT, for uploading the Minutes of the Meeting on the website of DIT, GNCTD.
10. P.S. to Secretary (I.T.) I.T. Department, GNCTD
11. All Departments in their respective files.


(Vijay Shendre)
Sr. System Analyst