

2352

From Komal Teckchandani <komal@niscg.org>

Sent Tuesday, July 28, 2015 12:39 pm

To csdelhi@nic.in

Cc secyit@nic.in

Subject FW: NISG Introductory Letter to Chief Secretary- GNCTD

Attachments

image001.jpg	3K	NISG Introductory Letter to Chief Secretary, GNCTD.pdf	361K	Annexure-I.pdf	449K
Annexure-II.pdf	222K				

Dear Sh. Vijay,

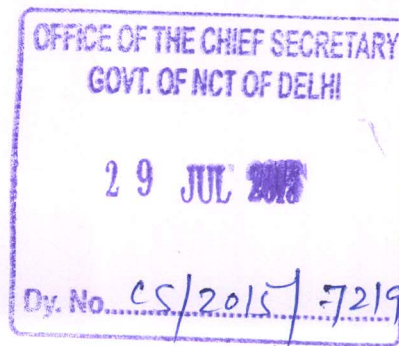
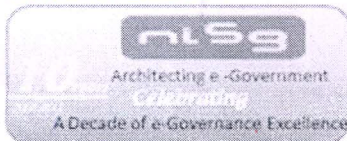
This refers to our telecon held today, please find enclosed herewith the letter sent to Chief Secretary Office on 30th June, 2015 and we have also sent the original letter through courier.

Copy of the letter is also marked to Secretary-IT, Govt of NCT of Delhi.

We will look forward for an opportunity to assist the department in undertaking ICT initiatives.

Thanks & Regards

Komal Teckchandani, Manager-HR
National Institute for Smart Government
1st Floor, MTNL Building, 9 CGO Complex,
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From: Shobhaa Chetty [mailto:shobhaa.chetty@niscg.org]
Sent: Tuesday, June 30, 2015 3:18 PM
To: csdelhi@nic.in
Cc: Triveni Mehta; komal@niscg.org
Subject: NISG Introductory Letter to Chief Secretary- GNCTD

So for CS
28.7.15
Secy (15)

Ref.: NISG/BD/2015-16/10

Dated: 24th June, 2015

To,
Sh. K. K. Sharma, Chief Secretary- GNCTD & Director-DMRC Ltd.
Chief Secretary Office,
Government of the National Capital Territory of Delhi,
A-Wing, 5th Floor, Delhi Secretariat, New Delhi-110113
Tel: 011-23392100/23392101,
Email – csdelhi@nic.in

Subject – NISG Introductory Letter.



To,
Sh. K. K. Sharma, Chief Secretary- GNCTD &
Director-DMRC Ltd.
Chief Secretary Office,
Government of the National Capital Territory of Delhi,
A-Wing, 5th Floor, Delhi Secretariat, New Delhi-110113
Tel: 011-23392100/23392101,
Email – csdelhi@nic.in

Subject – NISG Introductory Letter.

Dear Sir,

Considering the paradigm shift of government moving towards paperless organization and going online, it has become a mandate for all government departments to deliver their services to the citizens of India electronically & online. As India moving into an Digital era, where there is the felt need that citizens services need to be delivered in a more effective and efficient way from Government of India & its departments with 24 x 7 accessibility & transparency.

NISG may assist in bringing the ICT transformation in the department & making its services accessible to its citizens in an effective, efficient, transparent & accountable manner. In this regard, we would like to recommend that NISG may assist GNCTD in setting up the team and can offer the following services to GNCTD, as per details given below:

1. Recruitment

- a) Manpower Planning & Forecast
- b) Assist in assessment & selection of candidates for open positions
- c) Managing end-to-end recruitment

2. HR Management

- a) Designing of HR Policies & process
- b) Managing employee life cycle end-to-end i.e. new employee orientation/onboarding, KRA setting, transition of resources from third party to NISG, Performance Management, Talent Management, Talent Retention & Management Information System (MIS)

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