

**Government of NCT of Delhi**  
**INFORMATION TECHNOLOGY DEPARTMENT**  
**9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002**  
**http://it.delhi.gov.in**

F.NoE-11/4/2020-Development/Secy (IT) Vol-2<sup>1987-1996</sup> Dated 12/05/2022

**Subject: Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 5<sup>th</sup> May 2022 at 4:00PM under the Chairmanship of Pr. Secretary (IT), to evaluate the IT proposals of various Departments of Govt. of N.C.T. of Delhi through Video Conferencing amid Covid-19 pandemic.**

- I.** The meeting was re-scheduled from 3:00 PM to 4:00PM of 5<sup>th</sup> May 2022 and conducted through Video Conferencing amid COVID-19 Pandemic.
- II.** The TEC meeting Agenda approved by the Secretary(IT) is annexed as **Annexure-I**
- III.** The copy of the TEC's meeting notice is annexed as **Annexure-II**.
- IV.** List of Members/participants who participated in the meeting is annexed as **Annexure-III**.
- V.** The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

**1. Office of the Labour Commissioner, GNCTD**

F.No. 146/SAIT/NIC/e-District/2022/Pt.file V, CD No: 077685132

The proposal of Labour Department for seeking technical clearance for hiring of five (05) Technical Manpower for another 01 year w.e.f. 27.4.2022 for the development/amendment/modification and maintenance of 32 online services of Labour Department hosted on e-District portal, DLWB portal, 03 online modules under portal of Central Inspection system and for software of Court Case Management system (Labour District Offices), received with the recommendation of Pr. Secretary-Cum-Labour Commissioner has been examined in the IT Department.

TEC discussed the proposal of o/o Labour Commissioner as per detail given in the TEC agenda item no 1 mentioned in attached Annexure-I. During deliberation in the today's TEC meeting and inputs received from the representatives of the Planning Department, TEC Observed that the work in o/o Labour Commissioner seems continuous in nature and involve monitoring, training, change management, implementation and maintenance of software application.

TEC approved the proposal o/o Labour Commissioner for hiring of services of 05 technical manpower (03 Senior developers, 01 system and Database support engineer, 01 application support engineer System Analyst/Senior Developer for another of 01 year and advised that IT Cadre posts of adequate number and level may be created before expiry of contract period of hired technical manpower.

*M. S. S. S.*

Further, TEC advised that o/o Labour Commissioner shall observe all codal formalities related to hiring of services 05 technical manpower (03 Senior developers, 01 system and Database support engineer, 01 application support engineer as per GFR 2017 and instructions issued by IT Department and Finance Department, GNCTD from time to time.

## 2. **Services Department, GNCTD**

F.No.2(4)/2020/S.IV/CC CD No. 081615255

The Proposal of Services Department for seeking approval of TEC for implementation of e-office (SPARROW) for the employees of DASS and Stenographer Cadres of Govt. of NCT of Delhi, received with the recommendation of the Secretary (Services) has been examined in the IT Department.

TEC discussed the proposal of Services Department, as per detail given in the TEC agenda item no 2 mentioned in attached Annexure-I. After deliberation in TEC meeting and inputs received from the representatives of the Services Department, TEC concurred the proposal submitted by NIC Delhi for implementation of online Annual Performance Assessment Report (APAR) System for the employees of DASS and Stenographer Cadres of Govt. of NCT of Delhi.

TEC observed that e-Office (Sparrow) instance is proposed to be hosted at NDC Bhubaneswar, however there is no mention of Disaster Recovery (DR) site. During discussion it was confirmed by NIC that they are exploring to establish DR site at Laxmi Nagar, Delhi.

TEC advised that Services Department may also include other cadres such as IT Cadre, Accounts Cadre, Statistical Cadre etc to implement APAR System subject to availability of users in the slab 10,001-25,000 opted by Services Department as only 14,210 employees are included in the proposal.

Further, Services Department will observe all codal formalities related to procurement/hiring of goods and services required for rollout of eOffice (SPARROW) as per GFR 2017 and instructions issued by Finance Department, GNCTD from time to time.

## 3. **Trade & Taxes**

CD No: 105668705

The proposal of Department of Trade and Taxes regarding procurement of 01 Database server (Physical) for GST data processing and MIS generation along with system softwares, received with the recommendations of Commissioner (T&T) has been examined in the IT Department.

TEC discussed the proposal of Trade and Taxes Department, as per detail given in the TEC agenda item no 3 mentioned in attached Annexure-I and concurred procurement of 01 Database Server (Physical Server) as per specification published by IT Department vide circular dated 08/09/2021, item S.No. 8 with 5 TB secondary storage in lieu of 2x600 TB as mentioned in the said circular along with system softwares viz 01 Windows

Server 2019 or latest, 01 SQL Server Standard 2019 SNGL OLP NL , 01 Visual Studio Pro 2019 SNGL OLP NL.

TEC advised that Trade & Taxes Department shall observe all codal formalities related to procurement of above mentioned items as per GFR 2017 and guidelines/instructions issued by IT Department and Finance Department, GNCTD from time to time.

#### **4. Office of the Lokayukta, Delhi**

F.No. F.1(20)/IT-Expert/Lok/2022, CD #056690445

The proposal of Office of the Lokayukta, Delhi for hiring of 01 IT expert/System Analyst, received with the recommendation of the Hon'ble Lokayukt Delhi has been examined in the IT Department.

TEC discussed the proposal of the office of Lokayukta, Delhi, as per detail given in the TEC agenda item no 4 mentioned in attached Annexure-I and concurred the proposal for hiring of 01 technical expert/System Analyst as per guidelines issued by IT department on outsource basis, for a period of 01 year or till the pending of creation of regular IT cadre post whichever is earlier.

Further, Office of the Lokayukta will observe all codal formalities related to hiring of services of proposed 01 year as per GFR 2017 and instructions issued by IT Department and Finance Department, GNCTD from time to time.

#### **5. Board of Technical Education(BTE), Department of Training and Technical Education**

CD -033627855

The proposal of the BTE for seeking concurrence of IT Department for procurement of 01 Line Printer against condemnation of old line printer which is more than 15 years old, received with the recommendation of the Secretary, Department of Training and Technical Education has been examined in the IT Department.

TEC discussed the proposal of Board of Technical Education, as per detail given in the TEC agenda item no 5 mentioned in attached Annexure-I and concurred procurement of 01 Line Printer as per proposed specifications detailed in Annexure-I.

Board of Technical Education shall observe all codal formalities related to procurement of above mentioned item as per GFR 2017 and guidelines/instructions issued by IT Department and Finance Department, GNCTD from time to time.

#### **6. Principal Accounts Office**

**Proposal I:** CD # 042603697

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The Proposal of Principal Account Office, received with the recommendation of Pr. Secretary (Finance) for seeking technical clearance of TEC, IT Department for extension of services 06 technical manpower engaged in various PAO projects for another one year w.e.f. 01-06-2022 to 31-05-2023 has been examined in IT Department.

TEC discussed the proposal of Principal Account Office, as per detail given in the TEC agenda item no 6 mentioned in attached Annexure-I and concurred the proposal of extension of 06 technical manpower on outsource basis for another 01 year w.e.f. 01-06-2022 to 31-05-2023.

Further, TEC advised that Principal Account Office will observe all codal formalities related to hiring of services 06 technical manpower at the level of Programmer/Sr Programmer/Database Administrator as per GFR 2017 and instructions issued by IT Department and Finance Department, GNCTD from time to time.

**Proposal II:** CD # 042603697

The Proposal of Principal Account Office, received with the recommendation of Pr. Secretary(Finance) for obtaining technical clearance for extension of services 01-Programmer and 16 Data Processing Assistant(DPA) engaged on outsourced basis for another one year w.e.f. 22.06.2022, has been examined in the IT Department.

TEC discussed the proposal of Principal Account Office, as per detail given in the TEC agenda item no 6 mentioned in attached Annexure-I and concurred the proposal of extension of 01-Programmer and 16 Data Processing Assistant(DPA) on outsource basis for another 01 year w.e.f. 01-06-2022 to 31-05-2023.

TEC observed that the 01 Programmer and 16 Assistant Programmer have been hired since 2014 and the requirement seems continuous in nature, therefore, PAO is advised to pursue their proposal of post creation in consultation with AR Department.

Further, TEC advised that Principal Account Office will observe all codal formalities related to hiring of services of 01-Programmer and 16 Data Processing Assistant(DPA) engaged on outsourced basis for smooth functioning of 25 PAOs for another 01 year w.e.f. 22.06.2022 as per GFR 2017 and instructions issued by IT Department and Finance Department, GNCTD from time to time.

## **7. Planning Department**

F.No.F4(7)/Plg/2020-21/DBT CD No. 049657431

The proposal of Planning Department, received with the recommendation of Principal Secretary(Planning) for seeking technical clearance to hire 02 technical manpower for a period of 01 year for complete revamping of DBT Delhi Portal has been examined in the IT Department.

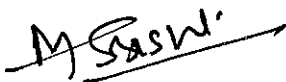
*M. S. S. S. S.*

TEC discussed the proposal of Planning Department, GNCTD as per detail given in the TEC agenda item no 7 mentioned in attached Annexure-I and concurred the proposal of hiring 02 technical manpower (01 Senior Developer and 01 Developer) on outsource basis for 01 year so as to complete revamp the DBT Portal.

TEC observed that since the work in Planning Department seems continuous in nature and involve monitoring, training, change management, implementation and maintenance of software application, so Planning Department is advised to create IT Cadre posts of suitable level and number of post as per the requirement.

Further, Planning Department will observe all codal formalities related to hiring of services of proposed 02 technical manpower i.e. 01 Senior Developer and 01 Developer on outsourced basis for smooth functioning of 25 PAOs for another 01 year w.e.f. 22.06.2022 as per GFR 2017 and instructions issued by IT Department and Finance Department, GNCTD from time to time.

The meeting ended with vote of thanks to the Chair.



(Mohan Singh)  
Sr. System Analyst,  
IT Department



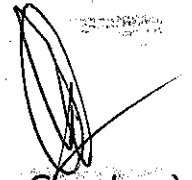
(Sanjeev Mendiratta)  
Dy. Controller of  
Accounts, IFA, IT Deptt.



(Krishan Kumar)  
Joint Director,  
IT Department




(Dr. MPS Bhatia)  
Professor,  
NSIT, Delhi



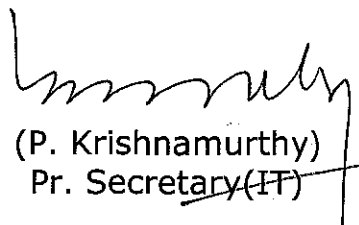
(Rajeev Chauhan)  
Sr. Technical Director,  
NIC, Delhi



(Ashok Kumar)  
Director,  
Planning Department



(Dr. Pooja Joshi)  
Spl. Secretary(IT)



(P. Krishnamurthy)  
Pr. Secretary(IT)

No.E-11/4/2020-Development/Secy(IT) Vol-2/1987-1996 Dated: 12/05/2022

Copy to:

1. Special Secretary (IT), Department of Information Technology, GNCTD.
2. SIO, NIC, Delhi State Unit, 'B' Wing, 3<sup>rd</sup> Level, Delhi Secretariat.
3. Director (Planning) Department of Planning, GNCTD.
4. Dr. M.P.S. Bhatia, Professor, Netaji Subhash Institute of Technology, Sector 3, Dwarka, New Delhi.
5. Sh. Krishan Kumar, Joint Director(IT), DIT, GNCTD.
6. Sh. Rajeev Chauhan, Addl. SIO & Sr Tech Director, NIC Delhi, Delhi Sachivalaya.
7. Sh Sanjeev Mendiratta, IFA(IT Deptt)/DCA(Power), Level 8, Delhi Sachivalaya
8. System Analyst, IT, for uploading the Minutes of the Meeting on the website of DIT, GNCTD.
9. P.S. to Pr. Secretary (IT), IT Department, GNCTD.
10. All Departments with reference to web link given for downloading from website of IT Department in their respective files.

*M. S. Biswas*  
(Mohan Singh)  
12/05/2022  
Sr. System Analyst

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**Agenda of TEC meeting scheduled for 5<sup>th</sup> May 2022 at 3:00PM through video conferencing**

**1. Office of the Labour Commissioner, GNCTD**

F.No. 146/SAIT/NIC/e-District/2022/Pt.file V, CD No: 077685132

The proposal of Labour Department is regarding the technical clearance for hiring of five (05) Technical Manpower for a period of one-year w.e.f 27.4.2022 for the development/amendment/modification and maintenance of 32 online services of Labour Department hosted on e-District portal, DLWB portal, 03 online modules under portal of Central Inspection system and for software of Court Case Management system (Labour District Offices).The proposal has been received with the recommendations of Pr. Secretary- Cum -Labour Commissioner.

The Department has informed the following: -

The technical manpower with the following details is required is as follows: -

- i. For amendment/modifications/integrating the data through API in project of Central Inspection System, for launch of Online Court Management System and for new development of "Online Application for exemption under the provisions of Delhi Shops and Establishment Act, 1954" following 03 manpower(PHP+Postgres)

NICSI/TECHNICAL & CORE COMPETENCY SUPPORT SERVICES (PROJECTS AND NATION DATA CENTER & CLOUD)			
S. No.	Resource Category	No. of Resources	Relevant Experience
1.	Senior Developer (For 12 Months)	2	5 to less than 7 years relevant experience with certification
2.	System Software & Database Support Engineer (For 12 Months)	1	6 years & Above relevant experience with certification

For maintenance/modification in 32 software applications developed and hosted on e-District portal the services of following 02 manpower is required by NIC (Delhi State Unit): -

S. No.	Resource Category	No. of Resources	Relevant Experience
1	Senior Developer (For 12 Months)	1	Minimum 3 years' experience
2	Software Application Support Engineer (For 12 Months)	1	Minimum 1 years' experience

The above mentioned 05 IT manpower will be hired through NICS I or GEM for the development/amendment/ modification and maintenance of 32 online services of Labour Department hosted on e-District portal and for Modifications/Development of 03 online modules under portal of Central Inspection System and for development/modification in the software of Court Case Management System. The above hiring is not against the sanctioned posts of IT cadre official.

#### Observations of IT Department

- a) Earlier vide TEC dated 15.4.2021 had approved hiring of 05 technical manpower on contract basis for a period of 01 year.
- b) Labour department hired 05 technical manpower w.e.f 1.4.2021 to 30.6.2021 through NICS I and from 27.7.2021 to 26.4.2022 through GEM.

Considering the above points TEC may discuss the matter of hiring of 05 technical manpower on contract basis for the period of one-year w.e.f 27.4.2022 for development/amendment/ modification and maintenance of 32 online services of Labour Department hosted on e-District portal and for Modifications/Development of 03 online modules under portal of Central Inspection System and for development/modification in the software of Court Case Management System.

## 2. **Services Department**

F.No.2(4)/2020/S.IV/CC CD No. 081615255

The Proposal of Services Department for seeking approval of TEC for Implementation of e-office (SPARROW) for the employees of DASS and Stenographer Cadres of Govt. of NCT of Delhi. The Proposal has been received with the recommendations of Secretary (Services).

The Department has informed the following:



- i. Chief Secretary, Delhi has accorded administrative approval to implement online APAR System for the employees of DASS and Stenographer Cadres of Govt. of NCT of Delhi.
- ii. NIC has been requested for development and implementation of module for online system for recording of APARs for the employees of DASS and Stenographer Cadres. The e-office Project Management Unit (PMU) of NIC has provided complete procedure along with approximate cost and project proposal.
- iii. Subsequently, NICS I has forwarded the Proforma Invoices for various services as follows for the purpose of development and implementation of online system for recording APARs:
  - iv. Product enhancement, maintenance cost, implementation and core Roll Out components cost
  - v. Deployment of Professional Managed Services at NDC-BBSR
  - vi. Deployment Infrastructure cost at NDC-BBSR
  - vii. NIC has also forwarded the eSign pricing for eSigning the APARs.

The proposal has been examined and observed the followings:

- i. It is observed that the Services Department is hosting the instance of e-office (SPARROW) on NDC-BBSR as Data Centre, however no DR Site is chosen, thus the department may be advised to establish DR site also.
- ii. Further, the costing of e-office (SPARROW) is based on slab, and the services department has projected a requirement of 14,210 users of DASS Cadre. Accordingly, NICS I has raised the PI for 10001-25000 users thus 10,790 more users (i.e 25000-14210) can also be included in the same cost, thus, it is suggested that the small cadre like IT cadre and other cadres may also be included in the proposal, in order to utilize the slab fully.

In view of the above, the proposal of services department regarding Implementation of e-office (SPARROW) for the employees of DASS and Stenographer Cadres of Govt. of NCT of Delhi is placed before the TEC for Consideration and discussion please as a project from technical aspect only and as regard of financial aspect is concerned the services department may be advised to follow all codal formalities as per GFR and instruction issued by Finance Department, GNCTD from time to time.

3. **Trade & Taxes**  
CD No: 105668705

The proposal of Department of Trade and Taxes is for procurement of 01 Database server for GST data processing and MIS generation, has been received with the recommendations of Commissioner(T&T).

The department has informed the following:

- i. The department is storing GST data related to Delhi State through the API from the GSTN database. The GST data is used in generating various reports / MIS for departmental analysis. Technical Team, GST has intimated several times various technical difficulties related to space, slow processing of the database server. GST database is using SQL server 2012 under Window Server environment. The applications like APIs and various application modules for GST are being developed under Visual Studio 2013. One old HP server 10.128.209.55 located on the premises of the department is catering to the requirement of GST data since 2017. The server was procured and installed in the year 2012.
- ii. The existing server is old and frequently giving problems which were resolved with the help of the technical engineers available for the maintenance of another server in the department. At present, no AMC or technical support for this server is available and as such it requires immediate replacement with the new one. Department is storing data on SQL Server since 2017 under Window Server operating system environment, using the API for GST data from the GSTN server. APIs and other software applications are in ASP dot net.
- iii. The data of GST is voluminous and incremental in nature. Generation data/reports for multiple types of analysis like KPI, Monthly Report, Defaulter Reports, Bulk SMS reminders, etc. is dependent on this server and thus creating frequent problems.
- iv. The Department of Trade and Taxes has proposed the procurement of following items:

Category- Sever (as per standard technical specification published by IT Department vide circular dated 8/9/2021 S.No. 8 Parameters as per GEM Portal	Proposed values	Values available as per Standard Technical Specification
Form Factor	Rack/Tower	Rack/Tower
Processor Make	Intel	Intel or AMD
Max number of sockets on chipset	2	02 Nos
Max. number of sockets populated with the processor	Minimum one	Min. one
Number of cores per processor	Minimum 8	Minimum 8
RAM size	256 GB	64 GB (Web and Application server) 256 GB (Database server)
DIMM Slots	Minimum 12	Min. 12
Hard disks	1 Tb*5 = 5 Tb or above	2x 600 TB
OEM warranty	Minimum 3 years	Minimum 3 years

**B) System softwares**

S.N o.	Description	Specs	Qty	Remarks
1.	Operating System	Windows Server 2019 or latest	01	System Software
2.	Database	SQL server Standard 2019 Sngl OLP NL * (Enterprise Edition is not coming in this version) or latest	01	System Software
3.	Application - Visual Studio - Ver 2019 or latest	Visual Studio Pro 2019 SnglOLPNL (Enterprise Edition is not coming in this version) or latest	01	Development and maintenance of API

- v. The option of procuring server on cloud platform was also explored. After consulting NIC and cost considerations, Department decided to procure physical server and requisite software as per prevailing guidelines. It was informed to NIC Delhi state unit that the requirement of the department consists of extracting JSON files from the GSTN & execution of script using API resulting data push into the physical server installed in department is of internal MIS nature. Further, at present the size of GSTN data made available locally through API is on the volume of 3 TB data storage and gets incremental each day. Various new MIS report, data analysis is required through this database and the processing time is important in this regard.
- vi. NIC, Delhi informed that the data accessing through NIC Cloud server through VPN would increase time of record fetching and processing time for the huge database would be increased if it is accessed through VPN from cloud server.

### Observation:

- i. The existing server is outlived and more than 10 years old with degradation in performance.
- ii. The secondary storage i.e. HDD value proposed by the department of Trade and Taxes for procurement for new server is 5 TB in lieu of the value printed against the parameter HDD 2x600 GB (misprinted 2x600 TB) at S.No 8 of the Annexure I of the circular dated 08/09/2021 on standard technical specification published by IT Department.
- iii. The following items are not specified in the Standard Technical specification published by the IT Department vide circular dated 8/9/2021:

S.No.	Description	Specs	Qty	Remarks
4.	Operating System	Windows Server 2019 or latest	01	System Software
5.	Database	SQL server Standard 2019 SNGL OLP NL * (Enterprise Edition is not coming in this version) or latest	01	System Software
6.	Visual Studio - Ver 2019 or latest	Visual Studio Pro 2019 SNGL OLP NL (Enterprise Edition - is not coming in this version) or latest	01	Development and maintenance of API

iv. As per the guidelines issued by IT Department vide order dated 30/01/2019 on procurement of Hardware, Software and Computer accessories, the departments of GNCT of Delhi need not approach IT Department for technical clearance of number of computers item/software/accessories. However, advice of IT Department will still be required to be taken with regard to technical specification wherever same has not been specified by IT Department.

v. Therefore, technical clearance of TEC is required on items mentioned above at (ii) and (iii).

So, in view of the above, proposal is placed before TEC for discussion on giving exemption to procure 5 TB HDD storage (local server) and procuring system softwares i.e. windows server 2019 or latest (01), SQL server 2019 Std version (01) and Visual Studio Pro 2019(01).

4. Department Name: **Office of the Lokayukta**

F.No. F.1(20)/IT-Expert/Lok/2022, CD #056690445

The proposal of Office of the Lokayukta for hiring of 01 IT expert/System Analyst has been received with the recommendations of the Hon'ble Lokayuktam, Delhi.

O/o of the Hon'ble Lokayukta has the followings:

- i. O/O Lokayukta has informed that they intend to initiate the state of art computerisation including restricting of its website. This will

provide easy access of information related to redressal of complaints/grievances to general public/citizens. For this purpose, services of IT officers are urgently required regularly.

- ii. At present there is no IT officer in their office and a proposal for creation of 03 IT posts has been sent to AR Department.
- iii. Till the creation and posting of IT officer, o/o Lokayukta intends to hire 01 IT officer/expert equivalent to the similar nomenclature of System Analyst as per the circular dated 13/09/2021 issued by IT Department.

#### Observation of IT Department:

- i. A request for deputing 02 IT officer diverted capacity was recd in the office of Lokayukata was received vide letter No LOK/1631 dated 25/03/2022.
- ii. IT Department has replied their letter stating that there is acute shortage of IT manpower in the cadre. Therefore, IT Department is not in a position to deploy 02 IT Officers on diverted capacity. Therefore/O Lokayukata may take necessary steps for creation of required posts. Meanwhile, pending creation of posts, may explore the possibility of hiring the IT resources/persons on contract/outsourced basis as per the existing procedure.
- iii. As per the guidelines issued by IT department vide circular 07/2020 dated 13/07/2020 for hiring of technical manpower on outsourced basis against non-existing IT cadre post, approval of TEC is required.

Since there is no IT Cadre post in O/o the Hon'ble Lokayukta, therefore, the proposal is placed before TEC for consideration of hiring of 01 IT manpower/expert equivalent to the similar nomenclature of System Analyst as per guidelines issued by IT department on outsourced basis, for a period of 01 year or till the pending creation of regular IT cadre post whichever is earlier.

#### 5. **Board of Technical Education(BTE), Department of Training and Technical Education**

CD -033627855

The proposal of the BTE is for seeking concurrence of IT Department for procurement of 01 Line Printer against condemnation of old line printer which is more than 15 years old. The proposal has recommendation of the Secretary, Department of Training and Technical Education.

BTE has informed the following:

- i. 02 line printers viz P7-1000 Web Printronix and P7-500 are more than 15 years old but still in use in Result Branch for essential activities.
- ii. These printers have been declared beyond economical repair and condemnation of these along with other IT items has been approved by the HOD. The disposal of the condemned items will

be done through M/s MSTC Ltd after procurement of 01 line printer.

- iii. The requirement of 01 new Line Printer is utmost needed in the interest of Department under essential services.
- iv. Since the specification of the line printer are not mentioned in the latest standard technical specification published by IT Department vide circular dated 8/9/2021, so proposal is forwarded to IT Department for TEC clearance.
- v. Since the specification of the line printer are not mentioned in the latest standard technical specification published by IT Department vide circular dated 8/9/2021, so proposal is forwarded to IT Department for TEC clearance.

Observations of the IT Department are as under:

- i. The proposal of BTE was received earlier in IT Department in Jan'2021 for seeking concurrence of IT Department for condemnation of IT equipments. The file was returned to BTE with the advice that as per latest guideline of IT department issued vide circular No 02/2020 at 06.01.2020, HOD of Concerned Department has been authorised to decide condemnation while following Rule 217 to 223 of GFR. Department is not required to approach IT Department for approval of the Condemnation Report prepared by the Department.
- i. Though condemnation has been approved by HOD of the department but disposal of IT equipments is proposed to be done through M/s MSTC LTD after procurement of new line printers for Result Branch of BTE to maintain essential services.
- ii. BTE has suggested the following specification for procurement of 01 Line Printer against condemnation of P-7-1000 Wep Printronix Printer as per email communication dated 21/04/2022:

S.No.	Specification	Value
01	Type of Line Matrix Printer	Standard
02	Print speed of standard LMP	1000
03	Print Method	Impact Line Matrix
04	Ethernet port	01
05	On site OEM warranty (Years)	03 Years
06	Print Width (Column No.)	136
07	Graphic Resolution (Vertical) Dot per inch	144
08	Parallel Port	01
09	Power Supply	230 V AC
10	USB Port	01
11	Graphic Resolution (Horizontal) Dot per inch	180
12	Type of enclosure	Pedestal
13	Serial Port	01
14	Free installation and demonstration	Yes.

- iii. Specification of line printer is not mentioned in the latest standard technical specification published by IT Department vide circular dated 08/09/2021. As per this circular, advice of IT Department will still be required to be taken with regard to technical specification wherever the same has not been specified by IT Department.

In view of the above, the proposal of BTE for procurement of 01 Line Printer against condemnation is placed in next TEC meeting for consideration.

**6. Principal Accounts Office**  
**Proposal I: CD # 018324444**

The Proposal of Principal Account Office has been received with the recommendation of Pr. Secretary(Finance) for seeking technical clearance of TEC, IT Department for extension of services 06 technical manpower engaged in various PAO projects for another one year w.e.f. 01-06-2022 to 31-05-2023.

The Principal Accounts Office has informed the following:

- i) Delhi State Unit has submitted a proposal for extension of 06 technical manpower deployed in various projects viz IFMS, De-Lekha, SGST Reconciliation System, Mobile Application, GePG, Data Maintenance etc being maintained by Delhi Stat Unit and transfer of funds of ₹50,50,400/- (Rs. Fifty Lakh and Fifty Thousand Four Hundred Only) as advance money. (Ref 569-546/C).
- ii) Present technical manpower support was extended with the approval of TEC in Jul' 2021 for the upkeep of above mentioned projects and the said support contract will expire on 31.05.2022. As per proposal of NIC, the applications mentioned above are perpetual in nature and not time bound. As such, these software applications must be maintained as well as continuously enhance/ developed as per the requirements provided by Principal Accounts Office, GNCTD from time to time.

The proposal has been examined and following is observed:

- i) Previously in July 2021, TEC had approved the extension of 06 technical manpower for various PAO projects.
- ii) As per the Note of PAO and recommendation letter dated 03-06-2021 of NIC, Delhi State Unit, it appears that the requirement of PAO for extension of services of 06 technical manpower is perpetual in nature as the referred application softwares of PAO



have to be maintained as well as enhanced/developed as per the requirement of Principal Account Office, GNCTD.

- iii) As the proposed extension of hired manpower is project based and not against vacant post of IT cadre. Therefore, as per guidelines issued by IT Department vide circular no 07/2020 dated 13/07/2020 IT Department, approval of TEC is required.

In view of the above, the proposal is placed before TEC for consideration of extension of 06 technical manpower on outsource basis for another 01 year w.e.f. 01-06-2022 to 31-05-2023 for smooth functioning of PAO's Financial management System.

**Proposal II:** CD # 042603697

The Proposal of Principal Account Office has been received with the recommendation of Pr. Secretary(Finance) for obtaining technical clearance for extension of services 01-Programmer and 16 Data Processing Assistant(DPA) engaged on outsourced basis for another one year w.e.f. **22.06.2022.**

The Principal Accounts Office has informed the following:

- i. 01 Programmer and 16 Assistant Programmers/DPAs are deployed in the HQ and PAOs offices.
- ii. The above said technical manpower is providing technical handholding support in 25 Pay & Accounts Offices spread across Delhi on following softwares implemented for managing Receipt and Payments, maintenance of GPF accounts of the employees, finalization of pension cases, preparation of daily/monthly accounts of receipts and payments of the government etc:-
  - a. COMPACT Software - Implemented for processing Receipts and Payments matters.
  - b. Electronic Clearing System (ECS) - System has been implemented for arrangement of payments in the Bank Accounts of the employees and contractual workers.
  - c. De-Lekha - For compilation and consolidation of daily/monthly accounts at the level of PAOs and Principal Accounts Office.
  - d. Government e-Payment Gateway (GePG) - Arrangement of online payment in the accounts of beneficiaries, vendors, suppliers, employees etc.
  - e. GPF System - Maintenance of GPF Accounts of the employees and issue of GPF statements with the Digital Signatures of Pay & Accounts Officers.
  - f. Pension System - For processing of pensionary benefits cases of the retirees and revision of pension of pre-2016 pensioners with the Digital Signatures of Pay & Accounts Officers.

- g. National Pension System (NPS) - Preparation of details of subscriptions of the employees covered under NPS and their monthly uploading with the system of Central Recordkeeping Agency (CRA).
- h. The above said software developed through CGA - NIC, developed in house and developed through NIC-Delhi, are standalone system and appropriate technical handholding support is required at the level of PAOs on real time basis. Besides, daily data backup of the systems is also taken to save the financial data. Also as and when modifications to the software is proposed, the said modified provisions are installed in the existing system. All these activities are carried out through and with the assistance of the technical manpower.
- i. As the software are running in PAOs are standalone system, real time support cannot be ensured through and with the assistance of technical manpower of Headquarter (Principal Accounts Office).
- j. Consequent upon introduction of General Financial Rules 2017, Rule 86 provides that Public Finance Management System (PFMS), an Integrated Financial Management System shall be used for sanction preparation, bill processing, payment, receipt management, Direct Benefit Transfer, Fund Flow management and financial reporting. Principal Account Office has approached Controller General of Accounts, Ministry of Finance, GOI. The matter is being pursued rigorously and most likely PFMS would be implemented in Govt of NCT of Delhi by the end of 2022.
- k. Continuation of services of 01-Programmer and 16-Assistant Programmers for a further period of one year w.e.f. 22.06.2022 is essential for smooth functioning of PAOs offices and adoption of PFMS

Observations of IT Department are as under:

- i. PAO engaged the services of 01 Programmer and 16 Asstt Programmers/DPAs through M/s ICSIL on outsource basis in 2014 and has been extending the contract period on year to year basis since then in consultation with IT and Finance Department. The present contract term is expiring on 21-06-2022
- ii. TEC, in its meeting held on 17/06/2020 advised to Principal Account Office for expediting process of regular IT cadre post creation with AR Department.
- iii. AR Department while examining the proposal of the Principal Account Office for creation of IT Cadre posts has suggested to maintain existing status of PAOs.

In view of the above, the proposal of Principal Account Office is placed before TEC for consideration of extension of 01-Programmer and 16 Assistant Programmers/Data Processing Assistant on outsource basis for a further period of 01 year w.e.f. 22.06.2022 for smooth functioning of 25 PAO's offices.

## 7. Planning Department

F.No.F4(7)/Plg/2020-21/DBT CD No. 049657431

The proposal of Planning Department, GNCTD is regarding technical evaluation of manpower for complete revamping of DBT Delhi Portal. The proposal has been received with the recommendation of Principal Secretary(Planning).

The Department has informed the following:

- i. Various meeting were held by the department regarding frequent server down problem of DBT Delhi Portal wherein System Analyst (Planning Department) advised for migration of the VM. Further, some modifications were also suggested to the representatives of NIC Delhi Unit which are required on DBT Delhi Portal. Sr. Technical Director, NIC Delhi advised that if any major modification in DBT Delhi Portal is required, the same may be designed prior to migration of VM from NIC Cloud to own Cloud of Planning Department. Key modifications required in the DBT Delhi Portal were communicated to NIC vide minutes dated 07.10.2021 (33-35/C of linked file) & letter dated 15.02.2022(pg 49/C of linked file).
- ii. SIO NIC vide letter dated 01.04.2022 stated that since major modifications are required to be incorporated in this portal that requires architectural changes and technology upgradation for the security compliance. Thus, it has been suggested to hire the following technical manpower initially for a period of 12 months to upgrade/revamp the existing DBT Delhi Portal which shall be supervised jointly by the planning department and NIC Delhi State Unit:

S.No	Description	No. of Manpower
1	Senior Developer (3 to 5 years of relevant experience)	01
2	Developer (2 to 4 years of relevant experience)	01

Thus proposal is referred to IT Department for technical evaluation regarding requirement of 02 technical manpower as suggested by NIC Delhi for complete revamping of DBT Delhi Portal.

The proposal has been examined and observed the followings:

- i. It is relevant to mention here that there is no sanctioned post of IT Cadre in planning department and as per IT Department Circular no 07/2020 dated 13/07/2020 the approval of TEC is required for engagement of staff not against sanctioned post. Further, the Planning Department has already engaged one System Analyst on outsourced basis for different work i.e Outcome Budget with the prior approval of TEC.
- ii. Since the work in Planning department seems continuous in nature and involve monitoring, training, change management, implementation and maintenance of software application, Planning Department may be suggested to create suitable level IT Cadre post and number of post as per the requirement such as System Analyst or Sr. System Analyst.

In view of the above, the proposal of Planning Department, GNCTD for technical evaluation regarding requirement of 02 technical manpower as suggested by NIC Delhi for complete revamping of DBT Delhi Portal, is placed before TEC for consideration.

**Government of NCT of Delhi**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**9<sup>th</sup> Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-**  
**110002**

F. No. E-11/4/2020-Development/Secy(IT) vol-2/1820-28 Dated: 04/05/2022

**Meeting Notice**

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on **5<sup>th</sup> May 2022 at 3:00PM** under the Chairmanship of Pr. Secretary (IT), GNCTD, through **video conferencing** amid Covid-19 pandemic.

2. The proposals of the following Departments will be discussed in the meeting:

<b>S.N.</b>	<b>Name of the Department</b>	<b>Subject</b>
i	Labour Department, GNCTD	Hiring of 05 technical manpower for another 01 year w.e.f. 27/4/2022 for development/amendment/modification and maintenance of 32 online services of Labour Department hosted on e-District portal and modification/development of 03 online modules under portal of Central Inspection system and Cost case Management System
ii	Services Department, GNCTD	Implementation of eOffice Smart Performance Appraisal Report Recording Online Window (SPARROW) for the employees of DASS and Stenographer cadres of Govt of NCT of Delhi
iii	Trade and Taxes Department	Procurement of 01 Physical Server for local data center along with system softwares viz 01 Windows Server 2019 or latest, 01 SQL server Standard 2019 SINGL OLP NL, 01 Visual Studio Pro 2019 SINGL OLP NL
iv	Office of the Lokayukta	Hiring of 01 IT expert/System Analyst for a period of 01 year

v	Board of Technical Education	Procurement of 01 Line Printer against condemnation of old line printer
vi	Principal Accounts Office	<p><b>Proposal I:</b> Technical clearance for extension of 06 technical manpower hired on outsource basis for another 01 year w.e.f. 01-06-2022</p> <p><b>Proposal II:</b> Technical clearance for extension of services 01-Programmer and 16 Data Processing Assistant(DPA) engaged on outsourced basis for another 01 year w.e.f. 22.06.2022.</p>
vii	Planning Department	Hiring of 02 Technical manpower (01 Sr Developer and 01 Developer) for a period of 01 year for revamping of DBT Portal

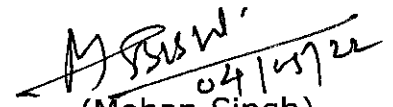
3. Any other proposal may be placed before the TEC with the permission of Pr. Secretary (IT).

4. It is requested that Head of Office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time through Video Conferencing for on the spot clarification, if any sought by TEC.

5. All the members of TEC are also requested to attend the meeting on the schedule date and time through video conferencing and kindly see the agenda item enclosed and provide comments mentioned in the said agenda, if any.

6. The details for joining video conference are as follows:

<https://web.vc.nic.in/flex.html?roomdirect.html&key=CaTTHaK7I5>

  
04/05/22  
(Mohan Singh)

Sr. System Analyst (IT)

F. No. E-11/4/2020-Development/Secy(IT) vol-2/1820-28 Dated: 04/05/2022

To,

1. Special Secretary(IT), Department of Information Technology
2. Director (Planning) Department of Planning, GNCTD.
3. SIO, NIC, Delhi State Unit, 'B' Wing, 3<sup>rd</sup> Level, Delhi Secretariat.
4. Dr. M.P.S. Bhatia, Professor, Netaji Subhash Institute of Technology, Sector 3, Dwarka, N Delhi.
5. Dr. Manoj Kumar, Professor, Ambedkar Institute of Advanced Communication Technology and Research, Geeta Colony, Delhi.
6. Sh. Krishan Kumar, Joint Director(IT), DIT, GNCTD.
7. Sh Sanjeev Mahendiratta, IFA(IT)/DCA(Power), Level 8, Delhi Sachivalaya
8. All concerned Departments.

Copy for information to:

1. PS to Pr. Secretary (IT), GNCTD.

*MMSW*  
*04/05/2022*

(Mohan Singh)

Sr. System Analyst (IT)

### Annexure-III

Govt. of NCT of Delhi  
Department of Information Technology  
9<sup>th</sup> Level, B Wing, Delhi, Secretariat

Attendance sheet of TEC meeting held on **05.05.2022 at 4:00PM**

The meeting conducted through video conferencing/teleconferencing amid Covid-19

S.No.	Name of Officer	Department	Designation	Signature	Phone & Email
1	Dr. Pooja Joshi	IT	Spl. Secretary(IT)	VC	
2	Sh. Ashok Kumar	Planning	Director	VC	
3	Shri Krishan Kumar	IT	Joint Director(IT)	<del>K</del>	
4	Sh. Rajiv Chauhan	NIC, Delhi State Unit	Sr. Technical Director	VC	
5	Dr. MPS Bhatia	NSIT	Professor	VC	
6	Dr. Manoj Kumar	(AIACR)	Professor	-	
7	Sh. Sanjeev Mendiratta	IT	IFA(IT)/DCA(Power)	VC	
8	Sh Mohan Singh	IT	Sr. System Analyst	<del>MSB</del>	
9	Ms. Rashmi Aggarwal	IT	System Analyst	<del>MSB</del>	
9	Sh. Himanshu manchanda	IT	System Analyst	H. - do.	
10	sh. MM chandra	Trade & Taxes	SSA	VC	
11	Smt. Anita	Training & Technical	SA	VC	
12	Smt. Jyandeeep Kaur	Labour Dept.	SA	VC	
13	Sh. Ranjeet Singh	NIC	STD	VC.	
14	Sh. N. Srinivasan	NIC	STD	VC.	

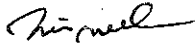



**Annexure-III**

Govt. of NCT of Delhi  
Department of Information Technology  
9<sup>th</sup> Level, B Wing, Delhi, Secretariat

Attendance sheet of TEC meeting held on **05.05.2022 at 4:00PM**

The meeting conducted through video conferencing/teleconferencing amid Covid-19

S.No.	Name of Officer	Department	Designation	Signature	Phone & Email
15	AMITABH JOSHI	SERVICES	Dy Secy		9810126146
16	Vijay Shendre	Pr. Accounts officer	Sr. S.A.		9811484396
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