

Government of NCT of Delhi  
**Department of Information Technology**  
**Delhi e-Governance Society**  
9<sup>th</sup> Level, B- Wing, Delhi Secretariat, I.P Estate, New Delhi.

F.No: E-12/11/2016-SeMT-Secy(IT)/

Date: 05/10/2016

**CIRCULAR**

Delhi e-Governance Society (DeGS), GNCTD is organizing a **03 days residential training program on "Issues in Contract Management in IT/eGovernance Projects"** in association with National Institute for Smart Government (NISG). The details of the training program are as:-

Date: **14<sup>th</sup> October 2016 to 16<sup>th</sup> October 2016**

Venue: **Vrindavan, Uttar Pradesh**

Nominations are invited from Senior/Middle level officers of GNCTD. Delhi e-Governance Society will bear the expenditure related to the training (boarding/lodging).

Participants should be involved in the eGovernance initiatives as an Administrator/Nodal Officer/Project Executive or may be responsible for monitoring contract management activities.

It is requested to fill your nomination in enclosed form (Annexure-I) with approval of HoD/Competent Authority. Form shall be uploaded latest by 10<sup>th</sup> October 2016 after registration on the website at <http://degs.org.in/cdp>.

For any other queries related to this programme, you may contact **Sh. Anish Sinha, Program Management Consultant (SeMT-GNCTD)** at Mobile No: **+919971212400** and email at '[anish.sinha@semt.gov.in](mailto:anish.sinha@semt.gov.in)'.

(Ajay Chagti)

Special Secretary (IT) & MS (DeGS)

To

1. All Principal Secretaries/Secretaries/HOD/Heads of Departments/Autonomous/Bodies/Agencies - GNCTD

Copy to:-

1. System Analyst (IT) for uploading circular on the website of DIT, GNCTD
2. NISG for making necessary arrangements.

Annexure-I

**Nomination Form**

<b>a.) Individual Details</b>	
Name of the Officer	
Designation of Officer	
Cadre & Pay Scale of Officer	
Department Name	
Office Location	
Email Id:	
Mobile No. & other contact details	
<b>b.) Work Function Details</b>	
Present job assignment including involvement in IT/eGovernance/Project Management initiatives.	

**Signature of Officer (Participant)**

**Name & Signature of HoD / Competent Authority**