

File No: G-11/1/2016-CCU-Secy(IT)/5729
DEPARTMENT OF INFORMATION TECHNOLOGY
(CADRE CONTROLLING UNIT)
GOVT. OF NCT OF DELHI
LEVEL 9, 'B' WING, DELHI SECRETARIAT, NEW DELHI-02

Dated: 27-10-16

To

- (i) The Pr. Secretary(Finance), Finance Department, Govt. of NCT of Delhi, 4th Level, A-Wing, Delhi Secretariat, Delhi.
- (ii) The Pr. Secretary-cum-Commissioner, Transport Department, Govt. of NCT of Delhi, 5/9 Underhill Road, Delhi - 110054.
- (iii) The Secretary (Revenue), Revenue Department, Govt. of NCT of Delhi, 5 Sham Nath Marg, Delhi.
- (iv) The Pr. Secretary, Dte. of Training & Technical Education, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitam Pura, New Delhi-110088.
- (v) The Commissioner, Department of Trade & Taxes, Govt. of N.C.T. of Delhi, Vyapar Bhawan, I.P. Estate, New Delhi
- (vi) The Deputy Secretary(Admn.), Department of Information Technology, Govt. of NCT of Delhi, Delhi Sectt. Delhi.

Subject: Regarding consideration for Modified Assured Career Progression Scheme(MACP) to Data Entry Operators Grade A, B & C of IT Cadre Employees.

Sir,

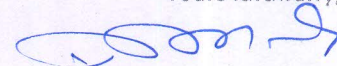
Please refer to this department's letter of even number dated 28/06/2016 on the above mentioned subject. This is regarding consideration for Modified Assured Career Progression Scheme(MACP) of following officials. The documents mentioned against their names may please be forward to IT Department for further perusal. The requisite documents are still awaited.

Sl. No.	Name of the official Sh./Smt./Ms/	Date of Birth	Present Department	Documents Required
1	Devinder Chandra, Data Entry Operator Gr-C	18.06.1962	DTTE	(i) Latest IC/VC/WC/MM and Proforma for MACP in Annexure-A.
2	Sita Ram Data Entry Operator Gr-C	25.03.1963	Transport	(i) Latest IC/VC/WC/MM and Proforma for MACP in Annexure-A. (ii) APAR 2015-16
3	Amar Singh Data Entry Operator Gr-C	24.10.1958	Finance	(i) Latest IC/VC/WC/MM and Proforma for MACP in Annexure-A.
4	Sangeeta Chawla Data Entry Operator Gr-C	09.05.1965	Transport	(i) Latest IC/VC/WC/MM and Proforma for MACP in Annexure-A. (ii) APAR 2015-16(1.3.2016 to 31.03.2016)
5	Ashutosh Data Entry Operator Gr-C	09.10.1963	T&T(Div. Cap in IT)	(i) Latest IC/VC/WC/MM and Proforma for MACP in Annexure-A. (ii) APAR 2009-10(1.10.2009 to 31.03.2010) and 2010-11
6	Naresh Kr. Gureja Data Entry Operator Gr-C	10.08.1962	Revenue	(i) APAR 2010-11 and 2011-12
7	Jaya Nand, Data Entry Operator Gr-A	14.12.1979	Revenue	(i) Latest MM (ii) APAR 2010-11, 2011-12 (1.4.2011 to 01.12.2011) and 2015-16 (21.01.2016 to 31.3.2016)

2. It is therefore requested that the requisite documents/information in respect of officials presently working in your department may please be forwarded **to this department at the earliest.**

3. This may kindly be accorded **TOP PRIORITY.**

Yours faithfully,



(Subhash Chand Deolal)
Statistical Officer (ITCCU)